



Area Service Committee Minutes for November 2006

ASC STEERING COMMITTEE REPORT	2
CONCEPTS READ BY	2
APOLOGIES	2
LAST MONTHS MINUTES	2
INTRODUCTIONS & GROUP ISSUES	2
POSITIONS VACANT	2
OLD BUSINESS	3
CONVENTION REPORT	3
CD & TAPE LIBRARY REPORT	3
REGIONAL COMMITTEE MEMBER REPORT.....	4
WEBSITE COMMITTEE.....	5
HELPLINE REPORT.....	5
POST BOX REPORT	5
PARENTS & CARERS REPORT	5
WHERE TO FIND REPORT	6
PRISON SPONSORSHIP REPORT	6
HOSPITALS & INSTITUTIONS REPORT	7
FUNDRAISING & ENTERTAINMENT REPORT	9
PUBLIC INFORMATION REPORT.....	9
FOCUS GROUP.....	10
OUTREACH REPORT	10
LITERATURE REPORT.....	10
NEW BUSINESS.....	11
TREASURERS REPORT	11
DATE & TIME OF NEXT MEETING.....	11
CARLISLE EVENT.....	11
ASC.....	11

These are the full minutes as recorded at the ASC by the secretary. They are collated from the event, and the reports that are emailed into the secretary for inclusion. The reports appear as sent by the sub committee, hence the differing formatting and appearance. Please email webservant@nwna.info with any errors, omissions, errors, or further information. Please check our website notice board regularly for updates on information, latest meeting times and service committee information. <http://www.nwna.info/noticeboard>

ASC Steering Committee Report

The fact that the spreadsheet is not included in its full format as supplied by the treasurer was questioned. Explained that the minutes are a compiled document, and the size of the spreadsheet causes problems for inclusion. Looking at ways round this.

Discussion on the time allocation for sub committees at the ASC. With so many sub committees all needing valuable ASC time it has become impossible to fit in all the content in 3 small hours once per month. This linked into a proposal mentioned below about our ASC being too big to the point of being unmanageable now.

Concepts Read By

Tim

Apologies

Kerry, Joe, Steve.

Last Months Minutes

Passed.

Introductions & Group Issues

Tim, Tue Chorlton. Group conscience is to remove the phrase in “mans” from the green reading card. This was put forward as a proposal, and has been voted in by the gsr’s present at the ASC. This will not go forward as a proposal to region via our RCM

Suggestion that money can be sent to area by GSR’s via the bank payment systems, but this was found to be difficult to administer by the Treasurer, so suggestions are that sending cheques via our POBox is a very good way of getting money to area.

It was proposed by one group that the word “GOD” be removed from our literature. This was voted against after some discussion. There was a question posed as to if Agnostics and Atheists are fairly represented in our fellowship.

A St Annes meeting is struggling to pay its rent, and asked about putting on an event to raise money for this purpose.

4 groups fed back that they agreed with the new service pamphlet.

Birkenhead meeting to join with another meeting, so that 1 group will run two meetings. This is very much an approved method. A group can run multiple meetings.

1 Group fed back that excessive clapping and applause for a newcomer collecting a white key ring could put new comers off. This was discussed at length and a variety of experience was shared.

1 meeting experienced a clash of personalities and cross sharing. It was suggested that in these times a meeting chair needs to ensure an atmosphere of recovery.

1 meeting does not have a GSR, so the group treasurer is attending the ASC until one is appointed.

A Liverpool meeting shared that it was concerned how the ASC could run and not maintain a prudent financial reserve. It was agreed that this point will be addressed along with all the financial matters raised in our inventory process.

Positions Vacant

<u>Position</u>	<u>Servant</u>	<u>Start Date</u>
ASC Chair	Helen	Feb 06
ASC Chair Vice	Joe	March 06

ASC Treasurer	Steve M	
ASC Treasurer Alternate	Lenny	Nov 06
ASC Literature	Kerry	May 06
ASC Literature Alternate	Robbie	June 06
ASC Secretary	Bill	March 06
ASC Secretary Alternate	Cheryl	June 06
ASC Brew person	Derek	June 06
Regional Committee Member	Darren	Jan 06
R.C.M Alternate	Paul M	
European Convention Chair	Mick	
CD & Tape Library	Joanne	Sept 2006
Convention Chair 2008	Steve M	
Fundraising & Entertainment Chair		
Helpline Chair	Steve	September 2006
Helpline Alt	James	August 06
Hospitals & Institutions Chair	Sharon	
Hospitals & Institutions Alt		
Meetings List	John	May 06
Outreach Chair		
Parents & Carers Chair	Anthony	July 06
Post Box	Adam	
Prison Sponsorship	John	June 06
Public Information Chair	Sam	September 2006
Public Information Alt		
Website Committee Chair		
Ad-Hoc Training	Paul M.	August 06
Carlisle Event	Keith	Oct 06

In accordance with the ASC procedures, a vote of no confidence was passed on the ASC Alternate Treasurer. This created an empty service position of great importance, and Lenny was voted in.

Old Business

Convention Report

CD & Tape Library Report

Format	Person	Details
Tape	Bob & Sydney R	Forgiveness
Tape	Frank S	
Tape		Setting an Example
Tape	Uschi, Alison and Pedro	
Tape	Bea E	Faith
Tape		Did you hear what I heard?
Tape	Dot T	USA

Tape		Atmosphere in your meeting
CD1	Kermit O	
CD2	Steve	NWE & NWA 2004
CD3	Anthony	
CD4	David H 1996	Insanity, Steps and Traditions (USA)
CD5	Kalice	
CD6	Nigel & Marie	NWE & NWA 2004
CD7	Doug S	
CD8	Greg P	California, USA (27 years)
CD9	Gill & Steve	NWE & NWA 2004
CD10	Marty E	
CD11	Bob B & Terry S	
CD12	Roger	NWE & NWA 2004
CD13	Darrell	NWE & NWA 2006
CD14	Matthew	NWE & NWA 2006
CD15	Mona D	
CD16	Donna S & Eva D	
CD17	Denise, Ellen & Fawn	USA Three different experiences
CD18	Various	23rd Anniversary of NA
CD19	Michelle	NWE & NWA 2006
CD20	Chris & Carl	
CD21	Bea, Cindy M & Cindy A	
CD22	Marie	NWE & NWA 2006
CD23	Alfredo M, Arnold H & Bobby	
CD24	Diana Z & Freddie A	
CD25	Chuck G & Darryl B	
CD26	Robert	NWE & NWA 2006
CD27	Franke R & Gordon	
CD28	Brenda B	
CD29	Doreen P	
CD30	Anthony A	NWE & NWA 2006
CD31	Vito L	
CD32	Kerry F	Blackburn 10 year event
CD33	Ousmane D	
CD34	Keith	Blackburn 10 year event
CD35	Caroline	Blackburn 10 year event
CD36	Craig	Blackburn 10 year event
CD37	Anthony	Blackburn 10 year event
CD38	Dave P	

A refundable deposit of £1 will be charged for hire of the following tapes and CDs

Regional Committee Member Report

Rcm inventory October 2006

the budget of. 140.00 remain unchanged -. give every sub committee their own reports from region.

Condense reports to give more time to be more informative as to what is going on, on a uk, european and world level.

Bids to host region in our area, so that individuals can see

what na is about, and help struggling towns/cities within our area.

I feel I have taken this areas conscience stressing the importance of an rcm as the link between our area and the rest of na, uk, Europe and world services. More importance placed on the fact, the groups have the power to change na policy on a global scale. Finally the major importance of sending an rcm to every region and sponsoring lee alternate into the position.

Thank you for let1 lng me i of service.

In loving service

darren y.

Website Committee

It was proposed that a new committee be formed, and that this website committee have a chair. Nominations for this position will be taken at the next ASC. It appears that web development skills are not needed for this position, rather an interest in supporting the issues around the website. What it does, how it is laid out, what content it shows, how it supports the ASC, the Addict, the Professional etc

Helpline Report

4 new volunteers have taken helpline slots.

Post Box Report

Adam bought the post.

Parents & Carers Report

PARENTS AND CARERS SUB COMMITTEE MEETING 15/10/2006

Howard read the concepts.

Ruth (secretary), Howard (merchandise), Robbie(vice chair),Keith, Tom (refreshments), Anthony (chair)

Robbie passed the minutes.

Positions Vacant: Newsletter editor, Treasurer, Area Co-ordinators

Treasurers Report : £460.00

OLD BUSINESS

Robbie and Anthony will try and open a bank account.

People from the Bradford area will attend next p and c for guidance on a crèche.

There is a new meeting starting at St.Annes church in Blackburn on Friday from 5.30 until 6.30 . Childcare will be available.

Robbie will design a new flyer for area and put together a newsletter.

No new business.

NEXT MEETING 12/11/2006 3PM -5PM GREEN LANE COMMUNITY CENTRE.

Where To Find Report

Our where to find is maintained each area via a form that is sent round so that amendments can be made. This is then uploaded on to our website to ensure we send out the best and most upto date information possible. The printed where to find is available for immediate download on our website in an easy to print format.

Prison Sponsorship Report

Prison Sponsorship subcommittee meeting 22 – 10 – 2006
Opening silence
Concepts (read by Leanne)

Attendees: John, Leanne, Stuart.

Apologies: Laurie

Positions: Chair (2yr c.t.r.) – John (07971 409 703)
Vice Chair (1yr c.t.r.) – Leanne (07908 723 744)
Correspondence coordinator (2yr c.t.r.) – Stuart (07886 582 291)
Service coordinator (1yr c.t.r.) – Laurie
Brews (willingness to serve) – Paul

Positions vacant: Treasurer (2yr c.t.r.), Secretary (1yr c.t.r.)
The committee thanked outgoing secretary Joe T for his valuable service input

Positions voted in: no-one was voted in.

Treasurer's report: Leanne is kindly fulfilling this responsibility until the position is filled.

Opening balance		£29.50
Travel ASC	-	£15.00
Pot	+	£03.00
Sum total	=	£17.50

Literature report: the committee is now looking to purchase the business cards and necessary literature for sponsorship as approved by the ASC. Business cards to be collected ASAP. It was also suggested to include NA white booklet into Welcome Pack rather than individual Ip's.

Trusted servants inventory : everyone in attendance shared an inventory of their service position with the committee

Subcommittee Inventory: submitted to ASC on 21/10/06

PO Box: the PO Box is now running and will be visited twice weekly.

NARCOTICS ANONYMOUS
PRISON SPONSORSHIP
PO BOX 225
ST ANNES

LANCASHIRE
FY8 9BQ

Old business: The committee has decided to withdraw the requirement that sponsors remove themselves from H&I clearance lists and replace this with a suggestion to do so. The committee will also take responsibility by highlighting potential conflicts that may arise. Ultimately the decision will rest with the sponsor. Guidelines too be amended accordingly.

We thank the people who have already volunteered their service to inmate sponsorship. Sponsorship is our means of accommodating tradition five. We now have 5 sponsors in place. The committee has agreed to vote five more sponsors in place before piloting the process, this will take place next month as requests have been returned.

New business: discussions to take place with H&I to decide which prison most suitable for pilot process. It was agreed that the interest from HMP Lancaster is too great for the committee to meet at this moment in time.

1 Request received from addict via CARAT worker in HMP Liverpool, 7 Requests received from addicts HMP Manchester.

The committee has decided to make a donation in the form of cleaning materials for the venue as Blackpool Council are currently refusing to receive direct donations for the rent of their rooms.

Alternative venues to be considered by subcommittee.

The next meeting: Thursday 23rd Nov 6pm – 8pm @ Walter Robinson Court
(The Community Centre)
Laycock Gate
Blackpool
FY3 8SA

For the still suffering addict

Hospitals & Institutions Report

Opening Silence

Traditions Read By Andy

Attendance: Sharon, Ant, Jay, Steve, Chris, Mike, Jon Jon, Sue, Andy, John, Dave Alex, Tony, Andy, Deanne,

Apologies: Mike, Andy, John-H, Steve

Positions

Chair: Sharon (07738 705 257)

Literature: Andy M (07737 131 867)

Panel Coordinator Liverpool: Jon Jon (07727 235 787)

Panel Leaders: Alex, Sue Mike B, Mike D, Andy T, Jason S, John H

Panel Members: Chris, Deanne

Secretary: Anthony (07985 664 567)

Refreshments: Steve (07842 607 729)

Positions Vacant

Panel Coordinator (Lancashire Area): 1 year clean time

Panel Coordinator (Manchester Area): 1 year clean time

Panel Leader Kirkham: 1 year clean time

Vice Chair: 1 year clean time

Treasurer: 2 years clean time

Panel Member (Summergrove)
 Panel Member (Kevin White)
 Panel Member (Pierpoint)
 Panel Member (Birchwood)
 Panel Member (Pierpoint)

Positions Filled:

Panel Leader Pierpoint Chris

Literature: Although Literature is now well stocked Andy would like an increase in the budget to compensate for the higher demand due to more facilities that H&I are involved in. Mike needed literature for Strangeways but had to go to UKSO due to the committee running out of literature last month.

Panel Co-ordinator Report and Panel Members report for Liverpool Area

Kevin White: Weekly meetings going well

Birchwood: No concerns staff are also taking clients to meetings

Summergrove: Fortnightly meetings low in numbers at the moment, panel leader taking meeting on own now but is still supported well. There was a breakdown in communication at last meeting and staff and clients thought the meeting was a week later. Panel leader has been assured that this will not happen again.

Manchester facility

Prestwich: Meeting going well, still twice monthly and well attended.

Lancaster Castle: Has been a struggle over the last month panel leader has been repeatedly let down by people who say they will go in to share then do no turn up. Been having to rely on the same people to share which is not doing much for variety. After a discussion with the subcommittee the panel leader agreed to communicate with staff about suggesting changing the clearance policy which is a factor in the difficulties lately.

Female Focus: No concerns at this facility at the moment, panel leader to stock up on literature

Pierpoint: Meetings going well, Chris voted in to panel leader position, Matt to go in and support Chris for the next couple of weeks as panel member position is now vacant.

Treasurer Report

Literature for Strangeways	£31.80
Travel to Sub-Committee from Liverpool	£15.00
H&I Guidelines	£ 7.50
Literature	£50.00
Travel to Prestwich (X2)	£20.00
Travel to ASC	£20.00
Travel to Preston	£10.00
Closing Balance	-- £4.30

OLD BUSINESS

Styal have been contacted by letter but as of yet there has been no response.
 The business cards have not yet been done but mike is hoping a card to bring to the next committee meeting to be approved.

NEW BUSINESS

There are now three meetings in Strangeways every Tuesday so far there are four people who have clearance.

Venue, date and time for next H&I sub-committee meeting

Saturday 26th Nov 2006. 3pm until 5pm at Walter Robinson Court, Laycock Gate, Blackpool, Lancashire.

The committee would like to thank all those that have been involved in service this month and we welcome the new members of the committee.

ALSO CAN ALL G.S.R's INFORM THERE GROUPS OF ALL THE SERVICE THAT THERE IS AVAILABLE ON THE H&I SUB-COMMITTEE!!!!!!!!!!!!!!

CAN GSR'S ALSO ANNOUNCE NAMES ARE NEEDED FOR ALL INSTITUTIONS.

REQUIREMENT IS:

To share in a treatment centre – 6 months clean time.

To share in a Prison – 1 year clean time, out of prison for 5 years and no convictions in 2 years.

Fundraising & Entertainment Report

No report or committee exists.

Public Information Report

Meeting of Sub Committee for Public Information

Held at Stoneycroft Church Liverpool at 12.30pm on November 4th 2006

In attendance: Sam (chair) Abi (treasurer) Lou (secretary) Linzie (vice chair), John, John, Paul, Paul, David< Rob, Gary (co-ordinator for Merseyside) Daniel, Lynda

Apologies: Lisa, Collette, Lee

John read the concepts

Questions and answers

There were no questions and answers

Positions vacant

Alternate secretary
12 step co-ordinator
Tea person
Literature person

John (Manchester) put himself forward for tea person gave his NA CV Linzie seconded it, he was voted in as the new tea person congratulations John

John (Warrington) put himself forward for the literature person gave his CV John from Manchester seconded it, he was voted in as the new literature person congratulations john

Treasury

Opening balance: £825
Request for monthly budget £150

What people have been doing in their areas?

In Warrington they have managed to get the meetings list attached to people's prescriptions from the CDT

Gary from Merseyside has done two presentations this month, he had to use some of the literature from the meetings in Liverpool so he has requested he can get some replacement literature and also can he have a surplus to take to presentations. Gary also sought advice on the funding: the DAT have offered money to NA, they cannot directly give us a donation but they can buy literature for the presentations in the area

Any other business

Sam brought along a couple of posters and some fridge magnets to see if the committee agreed on these, after a lengthy discussion it was voted on that

Yes for the F.....d quote

No for swearing outright

The magnet was a tied vote so it has been passed over till next month to be voted on again

20,000 leaflets have been ordered for the cost of £247 very cheap and very effective
Suggestions needed as to where these leaflets should go, Salford advertiser, and Warrington anymore suggestions need to be brought along to the next meeting next month

Rob will get the info for all the DAT agencies in the North West region

A request from Bury CDT to provide leaflets and info, it was voted that we would give them a presentation then hand them some leaflets afterwards.

Abi suggested that we go higher with our aims for the presentations, in the north east area they give presentations to NTA (National Treatment Agency) and that the addicts over there would be willing to give their expertise in this matter

Lou suggested we make a time and a date to have a training day, it was agreed that we would have a training morning before the next PI meeting on the 2nd of December at 10am

We have organised a day to do follow up phone calls from Lou's house on Thursday the 16th November 2006 anyone available to help out would be appreciated.

No phone box numbers were brought to the meeting so we will have to deal with it next month

Closed with the serenity prayer

Next meeting will be held at 12.30pm Sat 2nd of December 2006 at stoneycroft church

Focus Group

Outreach Report

No committee exists.

Literature Report

Sales £668.73

Stock £838.60

New business

The ASC Chair commented on the massive turnout at the ASC, which in turn means that we are too big to complete a meeting. It was noted that as an area we have now outgrown ourselves, and the ability of one ASC to support all the needs of the area in one meeting per month.

A proposal was put forward, and seconded.

“I propose that we agree to embark upon a process that divides our area up, into three (3) areas. That this process sponsors the 3 new areas in to existence”

This proposal was tabled for new business next month. It was suggested that this process be a year long project. It was suggested that our 2008 convention be the last one for our area as we know it, that thereafter, there will be a new service structure supporting us.

Treasurers Report

Opening balance. £611.15. Closing balance £937.19 This included a £500.00 payment from the ECC, this being a loan being repaid.

Date & Time of Next Meeting

Sat 2nd December

Carlisle Event

1. Venue Booked for the first Sat in Feb. The ASC will take place in Carlisle
2. Cost of venue is a small donation
3. David M to design flyers. Cost for 200 flyers approx £15.00
4. AREA CARLISLE UNITY DAY COMMITTEE
 - a. Keith F. Main point of contact. 0788 77 85378
 - b. Stu B. St Annes
 - c. Neil S. St Annes
 - d. Paul O. Carlisle
5. ECNA meeting to take part in this event.

ASC