



Area Service Committee Minutes for Jan 2007

These are the full minutes as recorded at the ASC by the secretary. They are collated from the event, and the reports that are emailed into the secretary for inclusion. The reports appear as sent by the sub committee, hence the differing formatting and appearance. Please email webservant@nwna.info with any errors, omissions, errors, or further information. Please check our website notice board regularly for updates on information, latest meeting times and service committee information. <http://www.nwna.info/noticeboard>

ASC Steering Committee Report

Steering Committee was reminded that the meeting starts at 1.30 prompt. That attendees are representatives from all the committees and service positions within the ASC and those that present reports or do service at the ASC.

The ASC agenda offers a limited 10 mins max for each slot, but you can bid for more time at the steering committee meeting.

The Steering committee meeting to open with a silence, hear apologies, and end with the serenity prayer.

Concepts Read By

Chris

Apologies

Alt Treasurer Lenny, Alt Sec Cheryl

Last Months Minutes

The minutes do not list all the attendees at the area, but does list those who present with issues from groups. The financial report missed a groups donation. All other matters were passed.

Introductions & Group Issues

Several GSR's questioned the Diversity meeting that is to be held. Confusion over the diversity word, did it relate to the Area service structure dividing up. It was revealed that this is to do with Diversity issues in NA and society. How best to support NA in meeting the needs of all sectors of our society.

A lot of GSR's were confused over the issues of our ASC dividing up into smaller service area's what this means. A new adhoc service committee has been formed to support the investigation, deliberations, and the decisions for this development. Bill is heading up this committee.

A couple of new meetings were announced, and got start up literature pack. These can be found in the where to find and on the website when it is updated this week.

Manchester Friday Smithfield meeting has closed due to the venue/landlord deciding it can no longer offer the facility.

John put forward that the ASC venue be moved on to a new location in St Annes. This was seconded and voted in.

We will meet at **The Pensioners Hall. St Albans Road. St Annes. FY8**

Positions Vacant

<u>Position</u>	<u>Servant</u>	<u>Start Date</u>
ASC Chair	Joe	Jan 07
ASC Chair Vice	Position Vacant	
ASC Treasurer	Steve M	
ASC Treasurer Alternate	Lenny	Dec 06
ASC Literature	Kerry	May 06
ASC Literature Alternate	Robbie	June 06
ASC Secretary	Bill	March 06
ASC Secretary Alternate	Cheryl	June 06
ASC Brew person	Position Vacant	
Regional Committee Member	Paul M	Jan 07
R.C.M Alternate	Position Vacant	
European Convention Chair	Mick	
CD & Tape Library	Joanne	Sept 2006
Convention Chair 2008	Steve M	
Fundraising & Entertainment Chair	Position Vacant	
Helpline Chair	Steve	September 2006
Helpline Alt	James	August 06
Hospitals & Institutions Chair	Position Vacant	
Hospitals & Institutions Alt	Position Vacant	
Meetings List	John	
Outreach Chair	Position Vacant	
Parents & Carers Chair	Anthony	July 06
Post Box	Adam	
Prison Sponsorship	John	June 06
Public Information Chair	Sam	September 2006
Public Information Alt	Position Vacant	
Website Chair	Dave	Bill (temp)
Ad-Hoc Committee Chair	Bill Stevens	Jan 07

Old Business

No old Business

CD & Tape Library Report

Joanne confirms that there are a wide variety of recovery tapes on the library, and these can be borrowed for a £1.00 deposit.

European Convention Report

The website is up and running for this on <http://www.ecna24.org> It was commented that no reps from this are attending the ASC, but Darren pointed out that none were due until next month.

Regional Committee Member Report

Darren finished his commitment and was applauded by those present. Some questions regarding the RCM reporting to our area. Paul M was voted into this position and agreed to present the conscience again on the motion to change the wording on some of our literature.

Website Report

Web Committee Meeting Saturday 13th January @ The Priory, Rappax Road, Hale, Cheshire. WA15 ONX Map . What does our website need to do? Who does it serve? What content do we need? What do we not need? Who is responsible for content? How does our site meet the needs of all sections of society? What do we need to change? What about look and feel? The web committee needs support from our fellowship. We need service positions filled. All welcome.

Helpline Report

No Helpline Report

Post Box Report

Adam bought the post.

Parents & Carers Report

PARENTS & CARERS SUB COMMITTEE MEETING 17/12/06

Ruth read The Concepts.

Present : Robbie (vice chair),Tom (brews), Howard (merchandise),Dave, Ruth(secretary), Anthony (chair)

No apologies

Robbie passed the minutes.

Positions Vacant : Treasurer, Area co-ordinators. Ruth and Robbie have swapped service positions. The secretary position will now include newsletter editor.

Treasurers Report ; £440.00, £20.00 was spent on the newsletter and flyers.

Old Business : Anthony is going to contact all meetings that state children are welcome to find out what facilities are available. Robbie will contact other meetings to see if any could be made "child friendly"

There were no group issues.

New Business : Anthony will contact the chair of the European Convention to discuss P and C involvement in the childcare facilities. Anthony will also speak to Keith about the workshop in Carlisle .

Next meeting will be 7th January 2007 4pm until 6pm at Green Lane Community Centre .

Another quiet month for our committee. We are still seeking various positions ie. Area Co- Coordinators which we believe will better support our area as a whole. We as a committee are trying to unify meetings which support parents with children. We will be looking at working with Keith around the Carlisle day event. It was also brought to my attention that the European Convention would not be catering for parents in need of Childcare Crèche facilities.

Happy New Year to you all

Anthony

Where To Find Report

Our where to find has been a few weeks out of date due to Johns computer not working and he has been unable to get on the internet to update the list, but says this will be sorted out this week.

Prison Sponsorship Report

Prison Sponsorship subcommittee meeting

17 – 12 – 2006

Opening silence

Concepts (read by Leanne)

Attendees: John R, Leanne, Stuart B, Andy, Joe

Apologies: Laurie

Positions: Chair (2yr c.t.r.) – John (07971 409 703)
Vice Chair (1yr c.t.r.) – Leanne (07908 723 744)
Correspondence coordinator (2yr c.t.r.) – Stuart (07886 582 291)
Service coordinator (1yr c.t.r.) – Laurie
Brews (willingness to serve) – Paul

Positions vacant: Treasurer (2yr c.t.r.), Secretary (1yr c.t.r.)
Leanne is kindly fulfilling the treasury and Stuart the secretary position.

Treasurer's report:

Opening balance	=	£27.08
Travel HMP Manchester	-	£15.00
Rent	-	£7.50
Pot	+	£4.07
Closing Balance	=	£8.65

Literature report: 1000 double sided business cards collected.

PO Box:

NARCOTICS ANONYMOUS
PRISON SPONSORSHIP
PO BOX 225
ST ANNES
LANCASHIRE
FY8 9BQ

Old business: Prison Sponsorship Guidelines emailed to HMP Manchester CARAT Team Manager

Sponsor Recruitment: We currently have 8 sponsors in place.

New business: Grievance raised by member. This was processed appropriately following guidelines set out in concepts, amends were made and a satisfactory outcome was reached in a spiritual manner. As a result, the sub-committee agreed to amend question 12 to potential sponsors.

Members of sub-committee met with HMP Manchester on 21/12/06. Prison willing to engage in the prison sponsorship process, presentation to be arranged for full CARAT team and other relevant staff, date is yet to be confirmed. Provisional start date set for March.

Prison requested that all correspondence be on Narcotics Anonymous headed/stamped paper, and that this should also have PO Box address on to allow censors to return mail if they feel it is inappropriate. Governor has also requested to look at copies of NA literature and has stressed that only paperback copies can be sent in to the prison. Prison have stated that free stamps will be provided to any addict prisoner wishing to engage in the prison sponsorship process and that the prison sponsorship business cards will be introduced into prisoners induction pack.

Additionally, sub-committee members informed prison staff that UKSO would provide free basic texts to prisons upon request.

The next meeting: Sunday 14th January, 2pm – 330pm – Pensioners Hall,
St Albans Road,
Lytham St Annes
(same venue as Sunday afternoon meeting)

Hospitals & Institutions Report

H & I SUB-COMMITTEE MEETING 30th December 2006

Opening Silence

Traditions: Read by Sue

Attendance: John, Sharon, Jon Jon, Alex, Andy M, Anthony, Steve, Sue

Apologies: Chris, Mike, Mike.B, Andy

Positions

Chair: Sharon (07738 705 257)

Literature: Andy M (07737 131 867)
 Panel Coordinator Liverpool: Jon Jon (07727 235 787)
 Panel Leaders: Alex, Sue, Mike B, Mike D, Andy T, Jason S, John H, Chris H
 Secretary: Anthony (07985 664 567)
 Refreshments: Steve (07842 607 729)

Positions Vacant

Chair 2years clean-time (from next month)
 Vice Chair: 1 year clean time
 Panel Coordinator (Lancashire Area): 1 year clean time
 Panel Coordinator (Manchester Area): 1 year clean time
 Panel Leader Kirkham: 1 year clean time
 Panel Leader Prestwich 1 year clean time (from January)
 Panel Leader Lancaster Castle
 Treasurer: 2 years clean time
 Panel Member (Summergrove)
 Panel Member (Pierpoint)
 Panel Member (Birchwood)

Positions Filled: Treasurer Sharon

Literature Report: Well stocked up as £50 was spent this month, more prison related literature has been purchased for Strangeway as requested last month.

Treasurer Report:

Balance brought forward	£150.00
Literature	£ 50.00
Motorway Toll ukhi	£ 7.00
Travel from Liverpool	£ 5.00
Travel to Lancaster Castle	£ 15.00
Balance	£ 73.00 Requesting £77.00 from ASC

Jon Jon kindly agreed to request and collect cash at next ASC for the subcommittee

Facilities

Liverpool Area

Kevin White Unit: No problems at this facility, staff have commented positively on effect that the meeting is having on clients.

Birchwood: Weekly meetings going well, Panel Leader asked if it would be ok to change the day to a Sunday as he feels it would benefit the meeting as he does not work on a Sunday and can put more time and energy in to the Meeting. The subcommittee agreed that if the venue were ok with the change, then there is no reason why this cannot happen.

Summergrove: Very small in numbers and no attendance at all at last meeting, it was agreed by the subcommittee that if things do not change in the future then the meeting may close and the committee can use the resources at another venue.

Manchester Area

Strangeways: Weekly meetings going well, no meeting went ahead last week due to it being Boxing Day. More specific N.A literature (Behind the Walls) will be given to the Panel Leader as discussed at the last sub-committee meeting

Preswich: No problems reported

Lancashire area

Pierpoint: Meeting going well Panel Leader attending weekly, no problems reported.

Female Focus: Panel Leader position is up at end of February and here is no Panel Member at the moment. Other than people agreeing to share the canceling at the last minute there are no problems at this facility

Lancaster Castle: Panel Leader has handed in his position; the Subcommittee would like to thank him for his service. Somebody who has experience with this facility will cover on a temporary basis.

Other Business: A time when the literature blitz will be done will be arranged at the next subcommittee meeting.

Old Business: A presentation took place at Preston prison in which the head of security attended. The presentation went well.

New business; Edenfield have contacted H&I and are very interested in N.A.

Venue, date and time for next H&I sub-committee meeting:

27th Dec 2007 3pm until 5pm at Walter Robinson Court, Laycock Gate, Blackpool, Lancashire.

The committee would like to thank all those that have been involved in service this month and we welcome any new members of the committee.

ALSO CAN ALL G.S.R's INFORM THEIR GROUPS OF ALL THE SERVICE THAT THERE IS AVAILABLE ON THE H&I SUB-COMMITTEE!!!!!!!!!!!!!!

CAN GSR'S ALSO ANNOUNCE NAMES ARE NEEDED FOR ALL INSTITUTIONS.

Fundraising & Entertainment Report

No report or committee exists.

Public Information Report

NWNWA Public Information Subcommittee Meeting Agenda/ Report/Minutes to PI subcommittee and the ASC.

6th January 2007

2. Moment's Silence:

3. Present – Sam, Lee, Lee(Liverpool), Darren, Gary, Magella, Linzie, Joes, Emma.

& Apologies: - Lou, John, John D, Eamonn, Gill, Rob, Ruth, Laurie, Mike B, Steve, Jo

4. 12 Concepts / Goals:

5. Questions & Answers, Points to be raised.

6. Service Positions Vacant:

- Alternate Secretary. John D is due to begin work and handed his position in as Literature person. He kindly agreed to continue until his position had been filled. Gill has thankfully agreed to do this. We hope to vote her in next month. Abi handed in his position as treasurer after fulfilling his year commitment. Thank you Abi.
- 12 step coordinator- Emma F was voted in by a grateful PI committee. The 12 step list is over 18 months out of date and the phone line volunteers have been struggling. Please support Emma in her new position and anyone willing to meet up with still suffering addicts please contact her so that she can add your details to the 12 step list.

7. Treasury:

- Opening balance, -355 pounds Abi handed the balance to the c/o Sam.
- Request for funds approx 120 pounds monthly to cover expenditure. No receipts are available so this amount will be claimed in Feb.
- Closing balance 355 pounds (120 owed).

8. Doing things differently:

- Dave Mc has designed some posters as an alternative. What does everyone think?
We were still undecided. Everyone had a favourite poster but no consensus was reached.
- We are continuing to make steps to persuade NW DAT to allow us to do a presentation at their convention in June Next year at the winter gardens.

- Eamonn, Warrington made an appointment for us to meet with the head of probation for the whole of the NW.
- Peter from North Wales has a contact who will circulate some PI info within the North Wales probation service and pass on convention invitations. We discussed the format of a letter and agreed a copy of the commonly asked questions might be appropriate. Gary had found a copy on line and agreed to forward it to Sam.
- Lee asked about the literature order info. We discussed it and agreed to point professionals to NA.org or NEENA.org (North East) website for easy ordering.
- Amanda from Blackburn has been in contact with the local DAT and has arranged the first ever NWNW diversity meeting on 28th Jan at Green Lane Blackburn 2- 4pm.

9. Feedback from PI co-ordinators /local and ECCNA.

-please everyone get involved even just putting a few cards out in your place of work or the courts/ doctors/ probation/ cdt's will carry the message. Hand cards out at area with some posters and leaflets to each GSR

- Feedback Gary, Lisa, Jo, Anthony, John, Lee, Amanda, Rob.

Anything to report.? Only Gary and Lee attended. All fronts quiet. Sam found many of her calls in December were not returned.

10. Presentations

No presentations were requested. Literature pack were sent out to 5 enquiring professionals.

11. Phone line was quiet too. Steve did not attend.

12. Actions and any other Business:

13. Treasury – Closing balance: 355 pounds

14. Date and Time of next meeting: to be held at 12am in Carlisle before area. There will also be PI training. Time to be confirmed,

15. Close with the Serenity Prayer:

For Follow up next month- to be discussed Feb

- 20,000 leaflets, we are waiting for more suggestions as to post codes that may benefit from the delivery with the local newspapers. BB3 WA2 and Salford areas will be mailed first.
- I haven't had any feedback about which phone boxes may be suitable for adverts- funded by UK PI.
- Shall we spend 50 on a poster in Lime street station?

Professional Pack and costs: recap on Dec discussion. Shall we put a pack together for meetings to buy and circulate?

- What is in it now? Can we save money or improve on this?
- Encourage professional to buy their own. Make it easy for them.
- Start sending our ECCNA flyers with every literature request.

Focus Group

Bill was voted in to take on the AD HOC committee for the Area Service Division Process, splitting up the service structure so as to be more effective. Bill had to apologise for his impetuous and ill considered behaviour in putting himself forward for this commitment. Upon reflection of the workload on top of existing commitments he could not do the job properly. Bill has handed in the position with regret to all who have been put out by this.

Outreach Report

No committee exists.

Literature Report

Literature continues to sell well. Upto date with all bills and orders. 3rd person helping to good effect and

ASC Literature Sales £603.60

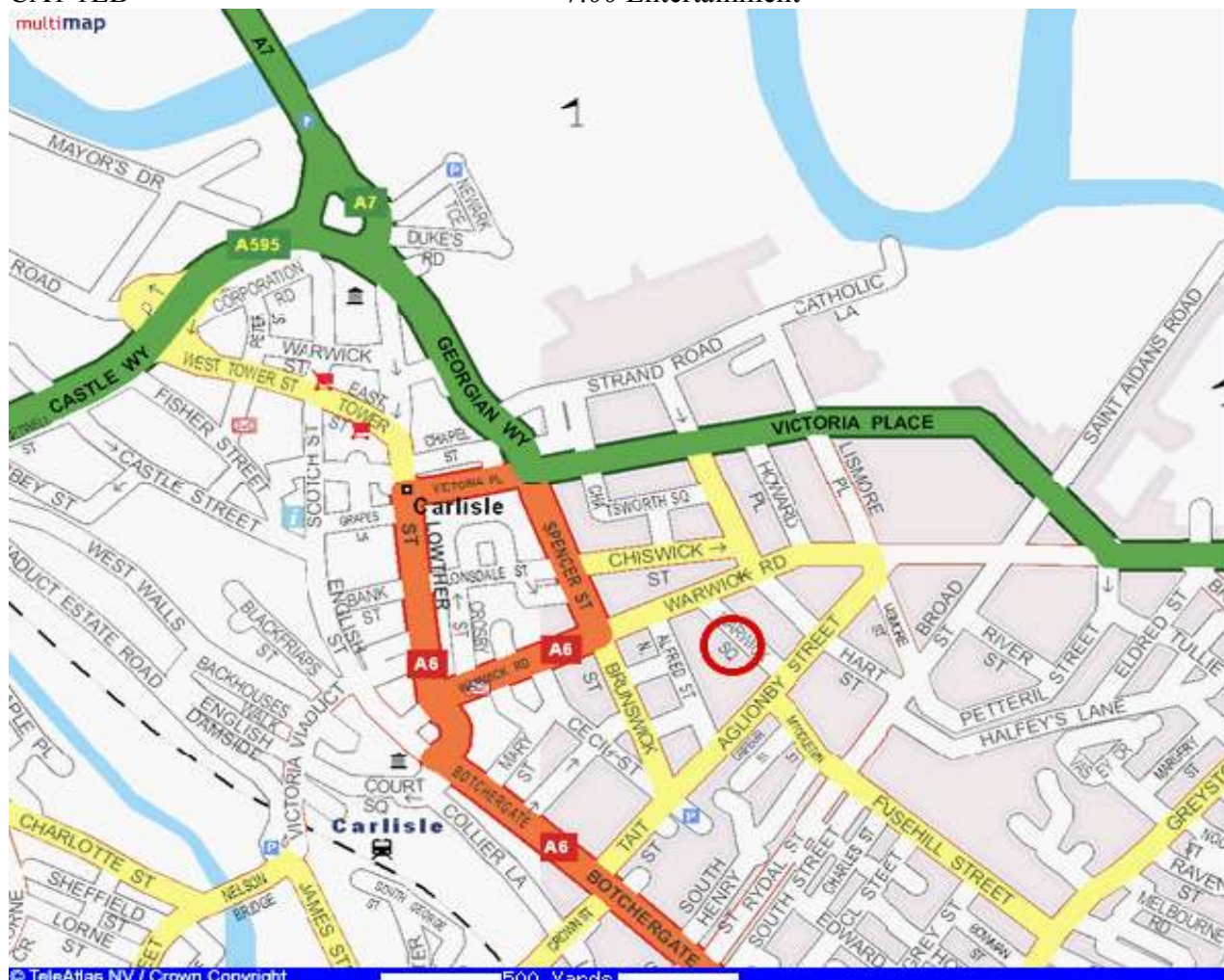
Stock £822.95

Please could it go in the minutes that literature will only be available to purchase between 2-4pm

New business

Carlisle Unity Day, 3rd Feb 2007
 Waterton Hall 1.00
 Warwick Square
 Off Warwick Road
 Carlisle
 CA1 1LB

11.30 with a meeting.
 Steering Com meeting for the ASC
 1.00 Steering Com meeting for the ASC
 2.00 ASC meetings
 6.00 Main Share
 7.00 Entertainment



Date & Time of Next Meeting

We will meet at the Carlisle event on Sat 3rd Feb 2007.

We will meet at **The Pensioners Hall. St Albans Road. St Annes. FY8** on
Sat 3rd March 2007

Treasurers Report

North West England & North Wales Area Outgoings

Date January 2007

Cost Description	Budget	Amount Given	Notes
H n l	150.00	£77.00	We have an area policy that any

PI	150.00	£40.09
MEETINGS LIST	20.00	£19.40
PHONE LINE (direct Debt)		£6.48
PHONE LINE Expenses	35.00	
RENT	20.00	£15.00
SECRETARY	60.00	
STARTER PACKS		£20.00
RSC DONATION		
RCM Expenses (Bi Monthly)	140.00	£100.00
Brew Supplies		
Prison Sponsorship		
Chair Travel		£20.00
Treasurer		
ASC Alt Chair		
Adhoc Committee		£21.60

amount over £1000 is donated to region. This has not happened this month due to PI not producing receipts so they will claim their monthly budget of £150 next month in Feb.

This Months Total Outgoing Expenses

=

£319.57

This Months Total Income

=

£370.96

This Months Opening Balance

=

1,000.00

NW&NW Area Closing Balance is

=

1,051.39

We Are Below Our Reserve By

=

£0.00

Area	Meeting	Day	Time	Venue	Amount	Area	Meeting	Day	Time	Venue	Amount
Cheshire	Chester	Monday		Grovesnor Street		Lancashire	Blackburn	Monday	10.00 am	Greenlane	
		Thursday	7.30	Grovesnor Street				Tuesday	8.00 pm	Green Lane	
								Friday	5.30	St. Annes	6.00

			pm		
Stockport	Monday		8.00 pm	St. Saviours	
	Friday		7.30 pm	Salvation Army	7.00
Warrington	Wednesday		7.30 pm	Arch	15.00
	Friday		8.00 pm	Salvation Army	15.00
Cumbria	Carlisle	Wednesday	7.00 pm	Waterton Hall	
Derbyshire	Buxton	Wednesday	8.00 pm	St. Annes Catholic Church	
Greater Manchester	Altrincham	Saturday	2.00 pm	The Priory	
	Bolton	Monday	7.30 pm	Bank Street Unitarian Chapel	
	Bury	Tuesday	7.30 pm	CVS Building	
		Saturday	11.30 am	Mosses Com Centre	
	MANCHESTER	Monday	12.30 pm	Hulme Library	
		Monday	7.0	Womens	

			pm	church	
	Friday		7.30 pm	Fusebox	10.00
	Sunday		6.00 pm	Green Lane	
Darwen	Wednesday		7.30 pm	Earcroft	20.00
	Thursday		7.30 pm	Earcroft	
	Saturday		7.00 pm	Earcroft	
	Monday		7.30 pm	Salvation Army	
	Tuesday		7.30 pm	Mens Meeting	
	Tuesday		7.30 pm	Ibbison Centre	
	Wednesday		8.00 pm	Ibbison Centre	
Blackpool	Thursday		8.00 pm	Grange Park	
	Friday		3.00 pm	Ad Action	15.00
	Friday		8.00 pm	Grange Park	
	Saturday		6.00 pm	Walter Robbins	30.00
	Sunday		8.00 pm	Ibbison Centre	30.00
Chorley					
Burnley	Thursday		7.30 pm	Stoops & Hargher	
Lancashire	Tuesday		8.0	Friends	

			pm				Llan dud no	Frid ay	7.3 0 pm	I Cant We Can	10. 00	Che que
Mersey side		Monday	7.3 0 pm	The Crypt	10. 00							
		Tuesday	7.3 0 pm	Womens Meet								
		Tuesday	7.3 0 pm	Stoneycrof t	10. 00							
		Wednesda y	7.3 0 pm	Oakfield	20. 00		Previous Chair rent repaid				18. 57	
		Friday	1.0 0 pm	The Basement	20. 00							
	Liver pool	Friday	7.3 0 pm	St. Nicholas	30. 00		Litriture Committee Donation					
		Saturday	11. 00 am	St. Anthony's	15. 00							
		Saturday	4.0 0 pm	St. Margrets	10. 00							
		Saturday	7.3 0 pm	Mildmay House			Xmas Day Meet	Mon day		Blackpo ol	7.8 2	
		Saturday	7.3 0 pm	YMCA Birkenhea d			Passed cup				15. 35	
		Sunday	1.0 0 pm	Mildmay House								
		Sunday	7.3 0 pm	St Annes								
					20 8.2 2	Colu mn Total					16 2.7 4	Colu mn Total

Total
amount
Income

=

£3
70.
96