



6th February 2010

These are the full minutes as recorded at the ASC by the secretary. They are collated from the event, and the reports that are emailed into the secretary for inclusion. The reports appear as sent by the sub-committee, hence the differing formatting and appearance. Please email webservant@nwna.info with any errors, omissions or further information. Please check our website notice board regularly for updates on information, latest meeting times and service committee information - <http://www.nwna.info/noticeboard>

CONTENTS

- | | | |
|--------------------------------------|--|------------------------------------|
| 1. Steering Committee Report | 2. Attendance | 3. Concepts |
| 4. Apologies | 5. Last Month's Minutes | 6. Treasurers Opening Balance |
| 7. Group Issues | 8. Positions Filled & Vacant | 9. Verbal Reports from TS's & SC's |
| 10. New Business | 11. Treasurers Closing Balance | 12. Next ASC time, date & venue |
| 13. Written Reports from TS's & SC's | 14. Announcements Page & Links to useful Resources/Information | |

Abbreviations: GSR's – Group Service Representatives TS's – Trusted Servants SC's – Sub-Committees

1. ASC Steering Committee Report

No new business was raised during the Steering Committee meeting.

Mark (PI Chair), announced he will bring a proposal next month for a convention literature budget.

Ian (GSR), asked the ASC to clarify who is responsible for purchasing literature for the Public Information presentation at the convention? Is it responsibility of the PI sub-committee or the convention committee?

- Discussion followed with several experienced members confirming that PI responsible for purchasing this literature. In the past, a special order has been placed with the UKSO on a 'sale or return' basis and it was recommended that we try to do this. Lee, ASC Literature said a separate order from the monthly PI literature order been made in past for convention.

Jim (GSR), said that a new member from Iran has been attending the Manchester meetings and would like to know how to go about setting up an Iranian/Pharsey speaking meeting?

- Several members contributed to the discussion, in summary, they said that literature in different languages is available from WSO/UKSO and that anyone can set up a 'special interest' meeting. ASC Chair suggested that if the member who wanted a special language meeting decided to proceed that he could attend the next ASC with a proposal that we purchase some literature in his language to help set up a meeting in Arabic/Iranian/Pharsey.
- Another member suggested he try to get across to Liverpool where there is already an Arabic speaking meeting in place (***note: cannot find on meeting list, if anyone knows about this meeting please let the ASC Secretary have details so she can forward them to relevant member***)

Ian (GSR) requested a starter pack for a new meeting on behalf of this new group as no-one able to attend the ASC.

- ASC Chair explained that in order to issue Starter Packs to new meetings, the group must send a GSR or another trusted servant to the ASC to request this. Starter Packs will only be issued to a trusted servant from the actual group. He also explained that all groups should have a GSR, if possible, so that the group can be involved in the decisions made at the ASC and be part of the NWNW fellowship. Another member suggested that this new group use the Basic Text for now until they can attend the next ASC and request a starter pack.

Mick (GSR, Accrington), said he was confused about which ASC his group should be attending since the new East Lancs. ASC emerged recently. Should his group attend the NWNW ASC or the East Lancs. ASC?

- NWNW ASC Chair explained that it is entirely up to his group to decide which ASC they wish to be involved in, they can attend the NWNW ASC (this ASC) or the new East Lancs. ASC. It is not up to the trusted servants on either ASC to decide this, it is a group decision. The NWNW ASC will be carrying on as normal and welcomes all groups to attend whatever part of the North West or North Wales they are from.

2. Attendance

John (ASC Chair), Shirley J (ASC Secretary), Claire (Alt. ASC Secretary), Mick (Convention Vice Chair), Nicky (Convention Registration & GSR), Steve (Convention Treasurer), Lorna (PSSC & ASC Brew), Robbie (PSSC Vice Chair & GSR), Diane (UKPS), Ruth (ASC Treasurer), Robert (ASC Alt. Treasurer), Adam (Post Box), Lee (ASC Literature), Sam (Ad-Hoc Committee), Andy O, Phil (H&I Chair), Kevin (ASC Brew), Rob (Meeting List), Mark H (PI Chair), Martin (CD Library & GSR), Kerry (GSR), Phil (GSR), Pawler (GSR), Adam (GSR), Marie (GSR), Michael, David D (GSR), Darren W (GSR), Sharon (GSR), Mark P (GSR), Tony D (GSR), Ian F (GSR), Jo, Shane, Catherine, Colette (Alt. GSR), Amy (Alt. GSR), Sarah (GSR), Liz (GSR), Shirley B (new Preston Meeting), Damian (GSR), John D (GSR), Graham, Kevin (GSR), Simon (GSR), Michael, Anthony (East Lancs. ASC Vice Chair), Wendy (GSR), Jim (GSR), Lewis (GSR), Stephen (GSR), Steve (GSR), John (GSR), Helen, Kerry (Treasurer for East Lancs. ASC), Steve (GSR), Mathew (Alt. GSR), Vinny, Mark (GSR), Alicia, Ian, Kevin, Kerrie, Emma P, Emma F (GSR), Pete (GSR), Gerard, Joseph, Suzanne M, John C, Christian, Gemma, Lea-Marie (70 attendees approx.)

If your details have been missed from above then your details were not on the Attendance Sheet and you may not have introduced yourself at the beginning of the meeting. The attendance sheet did not include details of everyone's positions so if an error has been made our apologies, please include these details next time. Some names have been added from memory.

3. Concepts Read By

Phil

4. Apologies

Jason (Website) and Colette (Convention Chair)

5. Last Month's Minutes

ASC Secretary pointed out 2 amendments to last month's minutes:

1. ASC Treasurer actually started this position in April 2009, not July 2009, so will have completed her commitment next month.
2. The Convention Committee Report last month stated incorrectly that only hotel residents will be able to attend the Saturday evening banquet. This information was wrong – non-residents can attend the banquet, it costs £22.

After the following amendments identified, the minutes were seconded by Sharon.

6. Treasurers Opening Balance *(full written report inc. at end of minutes)*

£1282.70 (below prudent reserve)

Tradition 7 carried out as pot passed at ASC

Please remember, if GSR's cannot attend the ASC to pay donations then they can send them to the ASC Treasurer or pay by online banking. If you want to do this please contact - ruthhalden@hotmail.com

7. GROUP ISSUES

New Meetings:

1. Tuesday, 3pm at YASP, 832 Stockport Road, Levenshulme, M19 3AW - Young Persons Meeting (16 to 25 year olds)
2. Thursday, 1pm at Addaction Suite, 1 Royal Building, Pickford Street, Macclesfield, SK11 6HS
3. Friday, 7.30pm at Intac, Whitby Avenue, Ingol, Preston
4. Saturday, 7.30pm at Powerhouse, Beechwood, Birkenhead, CH43 (this replaces the meeting which was held at St Catherine's Hospital, Church Road, Birkenhead as it has now closed)

Members of new meetings reminded to inform our Meeting List and Website servants so that our area website and meeting list can be updated with their details. However, the groups are responsible for updating the national UK Where To Find (instructions to do this are included in the notes section under Meeting List report).

Group Issues:

Darren (GSR), requested more time to look at the CAR report as his group do not feel that adequate time has been provided to look at this report, discuss the issues and provide feedback to our region.

- ASC Chair said that this groups concern would be expressed but it was unlikely that the time allowed to provide our feedback could be extended.
- GSR added that the outgoing RCM, Andy O, was trying to arrange a workshop in our area to discuss the CAR report. *(Further information and link to CAR report included under RCM report).*

8. POSITIONS FILLED & VACANT

ASC POSITIONS FILLED

Following positions all filled, thank you for being of service.

Position	Servant	Start Date
Post Box	Adam	March 2009
Convention Chair	Colette	April 2009
ASC Treasurer	Ruth	April 2009
ASC Alternate Treasurer	Rob	July 2009
CD & Tape Library	Martin	July 2009
Phone Line / Helpline Chair	Laura	September 2009
Web Servant	Jason	September 2009

ASC Literature	Lee	November 2009
ASC Secretary	Shirley	November 2009
ASC Brew	Lorna & Kevin	November 2009
Prison Sponsorship Chair	Lorna	December 2009
Meeting List	Rob	December 2009
ASC Alternate Literature	Glen	December 2009
Public Information	Mark	January 2010
ASC Alternate Secretary	Claire	February 2010
H&I Chair	Phil	February 2010
ASC Chair	Mick	March 2010
RCM	John	March 2010

Mick was voted in as the new ASC Chair and John was voted in as the new RCM, both will start their positions in March. Phil was voted in as the new H&I Chair and starts this position with immediate effect. Thank you for coming forward and being of service.

John was also given a big thanks for fulfilling his commitment as the ASC Chair and for continuing in this position until a new Chair took on the position. He will still be involved with the Service Workshop being held at the convention in March.

ASC POSITIONS VACANT

Please announce these positions in your meetings

The following descriptions of Positions Vacant include the clean time requirement for each position, the term of the commitment and a brief description. If you want more information or wish to put yourself forward please attend the next ASC.

ASC Vice Chair Clean Time Required: 2 years Position Vacant Since: Oct 09	This position requires the Vice Chair to attend area including the steering committee meetings, to assist the ASC Chair and support the sub-committees, ensuring they submit reports on time. Commitment for 1 year.
RCM Alternate Clean Time Required: 3 years Position Vacant Since: ??	The Alternate RCM will shadow and support the RCM. They are expected to attend 3 out of 6 of the bi-monthly meetings per year, area will pay expenses for these 3 trips per year only. Commitment for 1 year.
Hospitals & Institutions Vice Chair Clean Time Required: 1 year Position Vacant Since: Feb 10	The H&I Vice Chair is responsible for supporting the H&I Chair and its sub-committee members. There is already an experienced group of H&I servants in place with co-ordinators across the area. H&I arrange and facilitate NA meetings in hospitals and institutions. Commitment for 1 year.
Share Review Chair Clean Time Required: 5 years Position Vacant Since: Dec 09	This position requires the trusted servant to review all share CD's, look into copyright laws on the shares we are putting in the CD Library and also the shares that are for sale in the literature at ASC. Commitment for 1 year.

ASC POSITIONS VACANT Continued

These positions will not be announced at future ASC's but please come to the next meeting if you are interested in putting yourself forward and inform the Chair or Secretary.

Outreach Chair Clean Time Required: 2 years Position Vacant Since: ??	No Outreach Sub-Committee in place. The general aim is to support meetings that are struggling across our area.
Parent & Carers Chair & F&E Clean Time Required: 2 years Position Vacant Since: ??	No Parents & Carers Sub-Committee in place. General aim to help set up crèche facilities in meetings or give guidance to meetings on how they can be more child-friendly. This committee should link up with UK Parents & Carers and represent our area. It requires its own Fundraising and Entertainments committee to generate funds to help meetings pay for crèche workers / facilities etc.

9. VERBAL REPORTS FROM TRUSTED SERVANTS & SUB-COMMITTEES

Please send written reports to ASC Secretary just prior to or immediately after the ASC so they can be included with the minutes. **Remember to include full details of future meetings i.e. date, time and address of venue for announcements page.** Thank you. Shirley J shirleyj777@live.co.uk

Regional Committee Member Report

The RCM position has now been taken on by John (the outgoing ASC Chair), he will start this position next month and will attend the next Regional meeting.

The RCM Alternate position is still vacant, it would be a great time for someone to get involved and shadow John. Our ASC pays for the RCM alternate to attend the Region meetings three times per year. You cannot be a GSR and RCM alternate at the same time.

Conference Agenda Report (CAR)

The outgoing RCM, Andy O, attended the ASC. He is trying to arrange a workshop to discuss the CAR report with all the groups in our area. It may be held at the convention or shortly after, details will be confirmed at the next ASC if not earlier.

The CAR report is a mechanism to guide and direct activities of NA World Services who are responsible to the groups they serve. Information is requested from all regions around the world, RCM's will feed this back, along with any issues raised, and this feedback will form part of the discussions at the next World Service Conference (WSC) between 25 April and 1 May in the USA.

You can download the 2010 Conference Agenda Report from www.na.org/conference or the ASC Secretary can send PDF versions of the CAR report if requested by email.

Website Report - Jason, Web Servant email webservant@nwna.info

Web Servant sent his apologies as not able to attend and provided the following report:

Have liaised with Rob about meetings list, provided password for website access and as far as I am aware it's working ok.

I have yet to upload flyer for NA event in Blackpool received last week, will do it asap.

Have had no emails to website this month. The website has had 778 unique visits mainly from UK visitors but some from USA and other countries, including China and India :) I can also see that a high % of people using the website go straight to the meetings pages.

I have sent with the report the full breakdown summary of the website usage (*available on request*).

Ad Hoc Committee – ADDRESS MANAGEABILITY OF AREA

Sam (AHC Chair) presented a verbal report and has provided a written report of the discussions and outcomes at the Manchester AHC meeting, this is attached.

She presented a summary of the information gathered at the recent AHC meeting in Manchester. Items under discussion were prioritised and the members present felt that the Manchester area could support its own ASC if that decision were made.

Sam felt that the financial situation with the current NWNW ASC had reached a critical point because we have been well under our prudent reserve for the past 2 months. She raised this issue regarding finances as one of the beliefs that many members have expressed in the AHC meetings held so far is that more people would attend localised ASC meetings and this would result in an increase in donations. Therefore more funds would be available to support the service sub-committees. In addition to this, if more people attended localised ASC's then it is probable that service positions would be filled more easily. The outcome of having localised ASC's could be that we more effectively fulfil our primary purpose.

Following this report a number of questions were raised:

- Mick, who had just been voted in to the ASC Chair position earlier in the meeting, asked if any actual decisions had been made? Having put himself forward for NWNW ASC Chair he wondered why our area was considering splitting into smaller ASC's. He feels that our ASC needs to focus on what we do and not be involved in any discussions relating to the splitting up of our area as it is now. If groups in our area decide that they want to set up their own ASC then they can do this and go with our blessing. However, the NWNW ASC should not be spending time on this matter and should be focusing its energy of what we already have and implementing improvements if required.
- The outgoing ASC Chair, John, explained that the AHC had been set the task of gathering information about the manageability of area at the GSR's request several months ago. Sam was asked to gather information and was simply fulfilling what she had been requested to do by our area.
- Sam replied by stating that she is only gathering information and is not suggesting that groups split into several ASC's. She had no involvement in the new East Lancs. ASC that has recently emerged, groups in this area had been discussing this for several months, prior to the AHC forming, and had decided recently to go ahead with this.

- The outgoing RCM, Andy, thanked Sam for her report and felt she was doing a good job gathering information. He asked some questions and made several comments about her report. First, he asked how many attended the Manchester meeting? Sam replied that 14 members attended this meeting. Andy stated that this small number of members could not provide a fair representation of the Manchester fellowships wishes. He said that the suggestion to get rid of the North West Phone Line was unsound as the UK Phone Line currently redirect any calls to the North West Phone Line number, to remove it would cause problems and he thinks it is unpractical. He also said that her comments regarding the critical financial situation with our ASC were unfounded, we received over £1000 in donations this month, and said that any financial assessments should be based on 12 months figures not 2 months.
- A GSR wanted clarity on what Sam had been discussing and proposing because it sounded as if there would be separate ASC's and a NWNW ASC? Sam replied that at the AHC meetings so far members had suggested that the NWNW ASC continue in order that service committees responsibilities were not disturbed, there would be a transition period over which time any local ASC's could start to manage these responsibilities themselves. At some point in the future however there would probably be no need for a NWNW ASC.
- The ASC Alt. Secretary who is a member of the Blackpool fellowship asked where the 'blueprints' were that Sam had promised to provide after the AHC meeting in Blackpool. Sam said she wasn't sure exactly what was meant by 'blueprints'. It was explained that these would be a map of the current service structure and maps of the different options available. 'Blueprints' would make it easier for members to understand what we have now and compare it to what more localised ASC's might look like. Providing these would not be viewed as proposals but would enable the AHC to present a clearer picture of what different ASC's might look like and make it possible to compare with the current NWNW ASC. Sam agreed to do this after the next AHC meeting in Liverpool.
- Several other members contributed to the discussion. GSR from Manchester who has attended some of the AHC meetings said that Sam has never tried to propose a split from the current ASC, she is only gathering information. The PSSC Vice Chair said there are pro's and con's both ways, we need to remember what's best to help fulfil the primary purpose. Members had been to the new East Lancs. ASC and said it was really good. Anthony, the East Lancs. Vice Chair said that his ASC decided to continue contributing funds to NWNW ASC as they are still reliant on our area for carrying out a lot of service and they felt it was important to contribute towards this, he added that at their first local ASC meeting they had over 40% representation of GSR's from their local groups.

Members thanked Sam for presenting the information and said they were happy that she was being objective and impartial during this process.

Sam asked if it was possible to have a web page or forum on the NWNWNA website to provide information about the AHC and what they were doing and for members to leave feedback. The outgoing ASC Chair will speak to the Website Chair about doing this and get back to her.

Meetings List Report - Rob 07900 577 209 nwnwmeetings@hotmail.co.uk

Rob updated the meeting list, there are now 103 meetings in our area, copies were provided at the ASC. He said that the printed meeting list and website meetings lists now correspond after cross-referencing and updating these.

A GSR asked if it was possible to provide more information about 'open' meetings on the list as they had a family member turn up at their meeting recently and the group didn't know what to do as this meeting is closed. Her group felt there needed to be a statement for non-addicts on the meeting list.

- Rob and other GSR's said that in these circumstances the group usually makes a decision at the time whether to open the meeting or not so that the non-addict can attend, it is entirely the group's choice. If they don't wish non-addicts to attend they should tell the visitor where the 'open' meetings are, these are listed on the meeting list. If a group wants to be 'open' to non-addicts then it needs to let Rob know so he can update the meeting list. If a group on the meeting list is not identified as 'open' then it is a closed meeting.

Meeting List Amendments

Groups should continue to notify the Meeting List servant of any amendments or new meetings using the details above. They should also send the details to the web servant by emailing webservant@wna.info

Note:

Please remember to notify our Help Line, Meetings List and Web Servant of any temporary closures or amendments to meetings due to public/bank holidays.

Groups also need to remember that they are responsible for updating the national **Where to Find**, it is not the responsibility of our area to do this. All you have to do is go online, www.ukna.org/meetings and submit the relevant information, there are separate options to 'Add a Meeting' and 'Update a Meeting'.

GSR's please check your meeting is listed in the Where to Find and that your details are correct.

Phone Line / Help Line Report

Tony provided a verbal report for the Phone Line and sent the chairs apologies as unable to attend.

They have decided to focus on sponsoring new volunteers into phone line service. A few volunteers had problems logging in but they are in the process of resolving these issues and will be sending reminders to some of the volunteers to remind them that their shift starting soon. One volunteer said that she didn't need reminders, should focus on those who do. ASC Chair suggested they discuss this at the next Phone Line Sub-Committee meeting.

The Phone Line Sub-Committee will be holding a presentation at the convention.

A written report is attached to the end of the minutes.

Next Meeting:

Sunday, 28 Feb, 5.30pm at Ibbison Court, Central Drive, Blackpool, FY1 4AU

Convention Committee Report

Mick (Convention Vice Chair) passed on the Convention Chairs apologies as not able to attend. Colette had a serious car accident several weeks ago but the convention sub-committee have offered to support her so she can continue in this position.

All shares are booked and the convention programme is nearly complete.

Pre-Registration

Please pre-register – contact Nicky 07595 693 336 or conventionregistration@yahoo.co.uk

Hilton Hotel – Room Bookings

Only 12 rooms have been booked so far out of the 70 requested. The hotel will only hold these rooms for a couple more weeks, then it will be first come first served. Rooms will not be available at the discount rates from two weeks prior to the convention, any bookings after this date will have to pay full hotel rates. Please book your rooms as soon as possible if you want the discounted rate. The number to call is **01253 627 977**. Convention Hotel reservations include accommodation for 2 nights, breakfast, Saturday night banquet, free parking and use of the hotel facilities. No meal is included on the Friday night. Crèche facilities are available on Saturday all day and Sunday morning.

Non-residents can attend the Saturday night banquet for £22, please book this in advance so that the hotel knows how many people it needs to cater for. Contact John, Hotels and Hospitality on 07958 160 950 or email handhnwna@yahoo.com

Fundraising Events

The Unity Day in Stockport raised £809.79, thank you to all who supported this event.

There will be another fundraiser held to help raise funds to pay for the crèche facilities at the convention as UK Parents & Carers cannot provide assistance. The cost of the crèche facilities on Saturday all day and Sunday morning of the convention will be over £1000. The sub-committee hopes to raise funds towards this additional cost by holding a **Dance Night on 20 February at 22 Corporation Street, Blackpool, FY1 1EJ, starts at 8pm to 1am. £3 waged and £2 unwaged. For further details please contact: John H 07772 440 536 or Matt S 07599 428 628**

Next Meeting:

?????????, starts 6pm at Ibbison Court, Central Drive, Blackpool, FY1 4AU

Post Box Report

Adam provided verbal report. Running smoothly, no issues. Confirmed that he will come to the next ASC after a GSR said that we should expect an increase in post just prior to the convention and asked if he will be able to attend.

Hospitals & Institutions Report

Phil now the new H&I Chair, thanked for being the H&I Vice Chair and for his commitment to this service sub-committee.

They have moved forward with the issues raised at the last ASC and worked out a resolution. A progress meeting between H&I and HMP Walton has been arranged and a new panel leader ratified, they are hopeful of having a Service Level Agreement put in place shortly and resuming service at this institution.

H&I have conducted an inventory of their policies and guidelines and are in the process of updating these, they will bring along more information to the next ASC.

Proposal to increase H&I Budget

Phil submitted a proposal to increase the H&I budget from £200 per month to £260 per month. The extra £60 is required for literature, £50, and travel expenses, £10.

This proposal generated a lot of discussion as the ASC has been below its prudent reserve for the past 2 months and members were not sure if we could afford this increase. Treasurer said that we already had an increase in monthly expenditure of £145 since last ASC, however, we had received over £1000 in donations at this ASC which would provide a healthy balance. GSR's requested a breakdown of expenditure from Phil; a significant proportion, nearly ¾'s of budget spent on travel expenses. Many suggestions made to try and reduce the travel expenses if possible, use people who live nearer the institutions and car share more. Phil and other H&I servants said that they already do this, one problem is that a lot of volunteers don't get around to completing clearance forms so they have to rely on the volunteers who do have clearance, some of whom live a long distance away. They car share when possible. A number of members involved with H&I said that they don't claim travel expenses and those who do are only able to do the service if they can be refunded. Stated that no member of NA should be out of pocket financially for doing service or prevented from doing service if they cannot afford it. Phil said travel expenses are only reimbursed if receipts are provided. Felt it was important that H&I receive the extra money as some of the institutions had requested extra presentations and they didn't want to turn them down.

The proposal was put in writing, seconded and GSR's voted in favour of increasing the H&I budget to £260.

GSR's and other trusted servants clarified that this is a rolling budget, the sub-committees can only claim back what they have spent that month. They don't receive the full £260 automatically, and this is the maximum that can be claimed.

Full report, including positions vacant, attached at the end of these minutes.

Next Meeting:

Saturday, 27 Feb, 1pm at Lostock Community Centre, Lostock Gardens, Blackpool, FY4 3PP

Prison Sponsorship Report

Lorna (PSSC Chair) and Robbie (PSSC Vice Chair) provided verbal report, and written report attached.

PSSC held an inventory day to discuss the problems this sub-committee was experiencing and find solutions. They are now more focused and believe they are in a better position to move forward. Decision made to concentrate on the 4 institutions they are providing prison sponsorship too at the moment and not do anymore until things running more smoothly. The 4 prisons they are involved with also hold H&I meetings so they are working closely with the H&ISC. Important that the prisoners they are writing to can attend NA meetings too.

They have now updated the sponsor and sponsee list and put in place a Rapid Response PO Box. When mail is received by this PO Box, a letter is automatically sent to the sender stating that they will be sent information and contacted by PS shortly.

- A female member asked if any women prisoners waiting for sponsors? She has been on the prison sponsorship list for nearly 9 months but not yet been asked to write to any prisoners, whilst she is on this list she is unable to attend H&I meetings in prisons as per the PSSC guidelines. Robbie stated that no women prisoners on list at this time. Matt said that prison sponsors can do H&I service as long as it is not within a prison where they are writing to an inmate.

- Andy said that region were concerned about PSSC having a national PO Box and felt that a local PO Box would be better and more effective. DI (UKPS) said that they are looking into this and will report back after their next meeting.
- PSSC were asked to confirm how many prisoners are they writing to at this time, confirmed that it was approx. 20 and 2 being sponsored through the steps at this time. They don't push the prisoners into doing step work, if they request to do this then they will guide them through the steps. Matt said that they are looking at the best ways to do step 4 and 5 with prisoners.

Next Meeting:

Sunday, 14 Feb, 1pm, Pensioners Hall, St Albans Road, St Annes, Blackpool

Public Information Report

Mark H (PI Chair) provided verbal report at ASC, written report attached.

Most of the PI positions now filled, only require a Treasurer and another Co-ordinator – see the written report for more details. The first PI meeting was well attended and Mark thanked everyone for their support. For now the meetings will be held in the Stockport area but after the NWNW convention in March they will look at moving the PISC meeting to another area within the North West to encourage members from other areas to get involved.

Mark requested clarification on what was expected of PI in terms of the presentation at the convention. A number of members shared their experience and said they would support Mark with this presentation. Professionals and community groups from around the North West will be invited to attend.

PI were already receiving requests for presentations and were in the process of dealing with these, e.g. a college in Bradford.

So far PI not spent much money but they are only just starting to respond to requests. Mark was told during the Steering Committee meeting that a 'separate' order for literature was allowed to provide information at the convention presentation and that there may be a possibility of doing this on a 'sale or return' basis. The literature for the convention does not come out of the PI monthly budget.

Next Meeting:

Sunday, 14 Feb, 2pm to 5pm at St. Saviours Church, Gladstone Street, Great Moor, Stockport, SK2 7QF

Share Review Report - **POSITION VACANT**

This position is now vacant. Please come to the next ASC if you are interested in this position.

A GSR said it is very important that we fill this position because we have a convention coming up and in order to make the shares available to the NA community they will have to be reviewed and approved first.

CD and Tape Library

Martin provided a written report which was read out at the ASC;

The cd library continues to be of service to members of Narcotics Anonymous. The library has a wide variety of shares available on request of all nationalities and languages including specific 1-12 step & tradition shares.

I am in the process of updating the previous list and would be grateful for any recommendations and suggestions on suitable material to be included in the new catalogue.

I am concerned there is no share reviewer and that the shares are not approved. I would like to ask the committee to consider the proposal of forming a sub-committee for the cd library merging the share review position and also a treasurer as my position involves taking cash and would feel more at ease if it was someone else's responsibility and also providing transparency and accountability

Martin was asked to take his proposal, to join the Share Review Chair position with the CD Library to create one sub-committee, to the next ASC so that it could be discussed properly. He agreed to do this. A number of GSR's said that this needed time to be looked at closely and provide support to Martin.

Outreach – POSITION VACANT

Currently no Outreach Sub-Committee. Please come to the next ASC if you are interested.

Literature Report

Lee provided a verbal report:

Opening Stock:	£2615.78
Stock Sold:	<u>£1509.35</u>
Closing Stock Balance:	<u>£1106.43</u>

GSR's complimented Lee on managing the stock levels. However, another GSR said that at the past 3 ASC's he had not received all the items he had ordered and at this ASC he had placed 4 separate orders from various groups none of which had been provided in full, as a consequence he was beginning to wonder if it was something personal.

Lee apologised for any errors made and for not being able to fulfil these orders but said that it was nothing personal and offered to deal with this GSR's orders personally next time he came to the ASC to be sure that he received everything required.

Members who had held the literature position in the past said that it wasn't always possible to make sure enough stock available to fulfil every order. They said that there used to be a system whereby anything outstanding was still paid for and added to the next ASC stock order so when the items arrived they would be kept separately with the groups details attached ready to be collected at the next ASC. Lee said he can try to put this system back in place but members need to be aware that they would need to pay for the literature up-front, he can't place specific orders for groups without having the funds in advance.

10. NEW BUSINESS

No new business raised.

11. TREASURER'S Closing Balance

Opening Balance	£1282.70		
Donations +	£1164.28	Cheque to Region:	£396.99
ASC Pot +	£ 38.40		
Outgoings -	<u>£ 588.39</u>	Closing Balance:	£1500.00
Sub-Total:	<u>£1896.99</u>		

Ruth (Treasurer) will be submitting a proposal at the next ASC to increase the Prudent Reserve due to the increases in the venue costs, PSSC and H&I budgets. Andy O said that there should not be an automatic increase in the prudent reserve and that region needs to be informed of this.

The treasurer has provided a full breakdown of the monthly budget in the attached report (*will be sent separately due to short delay*) this also provides details of the money claimed by sub-committees and donations made by GSR's at this ASC.

GSR's reminded that if they cannot attend the ASC to contact Ruth if they want to make payments by another method, e.g. cheque or online banking, she will post out receipts ruthhalden@hotmail.com

12. Date & Time of Next Area Service Committee Meeting

Next ASC on Saturday 6th March 2010

Doors open 12.15pm, Steering Committee starts at 12.30pm followed by ASC at 1.00pm to 5.00pm approx.

Address: Carey Baptist Church, Pole Street, Preston, Lancashire, PR1 1DX

13. ATTACHED REPORTS FROM TRUSTED SERVANTS & SUB-COMMITTEES

1. ASC Treasurer's Report	2. Convention Committee & Treasurer Reports
3. Hospitals & Institutions Report	4. Prison Sponsorship Report
5. Phone Line / Help Line Report	6. Ad Hoc Committee Report
7. Public Information / Public Relations	

ASC Treasurer's Report

To be sent separately during week beginning 15th February 2010. Apologies from ASC Treasurer for the short delay.

Convention committee Report

No written report received for the minutes.

Convention Treasurer's Report

2010 Convention Treasures Report December

Opening Balance	£4839.03
Paid in	£ 10.00 Pre Reg
	£ 9.81 Pot Passed
Paid in total	£ 19.81
Paid Out	£ 5.00 Rent
	£ 3.30 Tea & Coffee
Closing balance	£4850.54

Hospitals & Institutions Sub-Committee Report

H&I Sub-committee minutes 30.01.10

Moments silence observed

Traditions read by Sharon

Introductions: Phil P, Emma, Janet, Liz, Ian, Pete, Adam R, Pauler, Colette, Kevin, Lou, Gerard, Joe H, Sharon, John, Steven, Alan, Steven, Lee, Will, Tony, Matt, Dean, Martin, Nikki.

Apologies: David and Lee

Policies (An hour has been set aside to review our policies.

- Clean time requirements for institutions

We read the guidelines for clean time requirements on panel leader. Ian brought an objection on the decision made last month about Manchester co-ordinator. Both himself and Pete put themselves forward for it and the conscience of the committee was that this position has a clean time requirement of 2 years. This meant that Ian didn't have the clean time and Pete got the position. Again this reaffirms the need to review our policies.

- Proposal was brought that we change the clean time requirements for positions and length of time for each commitment. Why? To further ensure the care of recovering addicts by the committee. To be discussed in new business.
- The next point for discussion was the role of panel member. In the guidelines a panel member is changeable week-by-week, being the person that comes along to do the share. Seven years ago it was voted in this area that a panel member would be a 12-month commitment and attend all presentations. Do we believe it is best to keep this as it is or go back to having changeable panel members? Points that were raised are:
 1. Panel members are a great support to panel leaders.
 2. Would it be simpler to have two panel leaders and a changeable panel member?
 This took up our hour time slot and we have agreed to meet an hour early next month, to continue these discussions.

A moment's silence was observed to open the meeting.

The Concepts were read by Sharon

Positions Vacant:

- Chairperson 2 years clean time.
- Panel member HMP Kirkham- Kevin wants to put himself forward for this position. Kevin will arrange to go into Kirkham to do a share, then start the clearance procedure.
- Panel Member/Leader HMP Garth
- Panel Member/Leader HMP Altcourse (V.P Wing 3.30pm-4.30pm Monday)
- Panel Member HMP Walton. People needed at Walton to put themselves forward for clearance, so they can share. If anyone is willing to do so, please talk to Will.
- Panel Leader at Strangeways

Literature Report

We purchased:

- 40 White booklets
- 40 Recovery and relapse
- 40 Just for today
- 40 For the newcomer
- 40 Welcome

This is to be divided out to the institutions that need it.

Treasury Report

Balance b/f	Outgoings	
£254.64	£ 20.00	Travel to H&I
	£ 55.00	Travel to Styal for month
	£ 10.00	Travel to Kenyon House
	£ 85.39	Literature
	£ 20.00	Travel to H&I
	£ 15.00	Rent for committee room

	£ 10.00	Travel to H&I
	£ 19.64	Travel to presentations and stationery
	£ 3.00	Travel to H&I
	Leaves £16.61 in Bank	

Area Reports

KENYON HOUSE.

Made new point of contact DAN BENNET, he was unsure if we were going in or not, spoke to Ian and then re-assured him we were.

The staff want us to go in every week on weds evening, as the unit has expanded, told Dan I would speak to members and sub-committee and get back to him, he is happy to meet for a progress meeting anytime suitable for Ian, myself and him to look at service level agreements etc.

Ian has settled well into service attendance at presentation is good literature is required.

- Discussion around another fellowship coming into the facility at the same time as we are. There needs to be further communication with the staff so the NA message doesn't get blurred. Possibly a regular room for our meetings or a sign for the door of the room we are in.
- Ian is happy to go in on a weekly basis we feel these issues need ironing out first.

MANCHESTER PRISON

Made new point of contact PETE WEBSTER CARAT TEAM. We chatted about the possibilities around two presentations in the prison and the issue around new members getting cleared, etc same issues as usual. The prison are happy with us and the working relationship is good.

Ash has completed one year as panel leader, well done Ash !!!! what to do about replacing him in this role as all members cleared who can commit have already done this? No literature needed. Will help ash chase up members with clearance forms.

- Discussion, there are inmates that can't read. The last time this was brought to the committee it was suggested the inmates request basic text in audio format from UKSO. Can we have a copy to share around the area?
- Can someone that hasn't got clearance to go into the prison co-ordinate the shares. This has worked in the past at HMP Lancaster. This can be discussed when there is someone willing to put themselves forward to do this.

STYAL PRISON.

Left it in capable hands of Liz to arrange a progress meeting with staff. Presentations going well, four attending regularly, literature needed.

- Discussion, Liz's commitment will be served next month, Pete needs to arrange an introduction to the staff of Styal. Liz will get all the information needed to pass to Pete next month.

Panel member hasn't been attending, she has been offered support and has arranged to contact Liz next week.

HMP FORREST BANK

Have made contact with counselling team, who currently are acting as go between with carats till direct communication is made. The carat team want us in and are due to meet with governor and security in early fib to look at logistics. Told Caroline Mitchell we have been at this point before and until some concession is made on clearance, we cannot move forward. I am committed to keeping communication open and amicable at this institution whatever happens time will tell.

Thanks for allowing me to serve, pete

MERSEYSIDE

ADELAIDE HOUSE

Meetings are not being attended so much so in the last month, not one resident have attended an H&I presentation, this is possible due to the treatment method that is being used at the institution and the time of presentation.

Residents are watching TV and relaxing and showing no interest in the presentation, Staff have been informed of the lack of attendance and what has been suggested by Jayne is that posters be put up and a PI presentation be arranged catering for the residence and informing them of N.A more clearly and for staff to compile a list before the presentation is to take place to inform residence and N.A members of the presentation before it takes place, this will tell panel members whether to turn up for meeting and how many residents will be attending and if it's worth their while to travel.

- Discussion, concern about members not going to the facility if staff says people are not going to attend. NA has a responsibility to show up every week at the stated time. We need to contact the trusted servants and make sure the service leave agreement is being met.
- Suggestion that a joint P&I and H&I presentation may help.

KEVIN WHITE

Residence attendance has dropped slightly with regards to the facility closing for Christmas, four members attended the presentation and went well, as the unit was half empty and as many as ten people have been attending the presentations in the past.

Relationship with staff is working well and the only concern as been around literature, the unit supplies that for residence Jack is going to mention this issue to staff and stress the importance of literature.

BIRCHWOOD (WIRRAL)

Similar issue as the Kevin white closing for the Christmas period three residents attended the presentation and meeting attendance will pick up residence on leaving have been visible in coming back to meetings whilst been discharged.

Relationship with staff is going well and there are no concerns at Birchwood it is a mixed detox facility. Lance has had health problems and has been given support by a vice panel member, other than that am told alls going well at Birchwood,

ALTCOURSE PRISON

Meeting is well attended averaging between 20/25 come to the presentation and some are showing a keen interest in prison sponsorship and have applied for them. Relationships with staff are excellent very welcoming to N.A and have we had a good rap pour built.

Members are sharing in the meeting as well, there seems to be no real problem only in literature running low, Jim the carrot worker will order some A.S.A.P. There's no concerns everything seems to running organically.

WALTON PRISON

A progress meeting has been arranged for 9th February 2010 new point of contacts have been established with Bill Gallon and Gary Mc Nairn who will be attending the meeting where as a new service level of agreement will be drafted up and hopefully agreed upon.

I have concerns regarding Wills position also the suspension of the meeting at Walton and how and when are we going to get them back on track again, is Will's position as panel leader rectified or are there still discrepancies around the voting process and how unhealthy the last committee went, one thing i will say on wills behalf is that he's shown great willingness and consistency around the establishing the points of contacts so how are going proceed with Walton and for fill our primary purpose.

- Discussion, Will has been voted in that is not in question. It is the meeting-taking place while there is no effective communication that is the problem.
- Concern was raised about members walking around the wings of the prison. This has been cleared up, members are escorted to the meeting room through the wing, but are not left to roam about the prison.

Lancashire awaiting email

New Business

- **Convention link up and work shop**

Time slot for the link up is Sunday 11am til 12.30pm, format is in place. Service level agreement is in place. Area has voted against buying our own equipment for the link up. Phil is waiting to hear back from the regional chair. To employ someone to man the equipment will cost £250. Is there a sound technician from the fellowship that could help?

Action: Pete will contact John from London and put Phil in contact with him.

Sharon brought questions for addicts fortunes, they have been given to Steve.

A format has been brought to the committee for the workshop we have been invited to take a copy and bring it back to the next meeting with any changes that need to be made.

- Proposal was brought that we change the clean time requirements for positions and length of time for each commitment. Why? To further ensure the care of recovering addicts by the committee. To be discussed in new business.

It was decided that this needs more time spending on it, and will be discussed in the hour time slot before the next committee meeting.

- Proposal, to ask area for an increase of £60.00 to our budget. Reason is to allow is to buy more literature for the northwest area and to enable us to do two more presentations a month. The vote was carried.
- Proposals, it is time for the committee to move both Blackpool and Stockport brought a proposal forward. The vote went in favour of Blackpool.

Old Business

- HMP Walton, Panel leader and area co-ordinator are making effort to open the line of communication to arrange a progress report with the prison.

- It was noted that when we came to voting some members with service had left and therefore did not have their vote. It will be announced start of the next committee meeting we need all members to stay until the end.

Date and time of next committee meeting is 1.00PM on 27.02.10. At Lostock Community Centre, Lostock Gardens, Blackpool, FY4 3PP.

Thank you to all who served
LIF

Prison Sponsorship Sub-Committee Report

Prison Sponsorship area report

Narcotics Anonymous

nwprisonsponsorship@googlemail.com

North West Prison Sponsorship, PO Box 225, St Annes, Lancashire, FY8 9BG.

It is no hidden fact that the northwest prison sponsorship subcommittee has faced a number of problems which it has fought to overcome.

The committee believes it has now found its foundation again and after an inventory meeting is focused and committed to upholding our primary purpose.

The committee is going over the sponsors and sponsee list again because there was a certain amount of confusion left with the committee after a substantial service shift. On this matter the committee would like to thank some of the previous members of the subcommittee for their support and guidance.

Prison Sponsorship subcommittee minutes

nwprisonsponsorship@googlemail.com

Narcotics Anonymous

North West Prison Sponsorship, PO Box 225, St Annes, Lancashire, FY8 9BG.

Sub-committee minutes, 24 January 2010

MEMBERS PRESENT AND INTODUCTIONS

Lorna(Chair), Robbie (Vice Chair), Mark Sh (P.O Box prison coordinator), Mark S (Secretary), Vinnie (Group Member), Adam R (Treasurer), Diane P (UK Prison Sponsorship), Shirley (UK Prison Sponsorship Treasurer).

1. Open with a minute's silence.
2. Concepts read by Adam R (Treasurer).
3. Apologies, Matt I (Prison co-ordinator).
4. Minutes seconded by Robbie (Vice Chair).

POSITIONS VACANT

Refreshments, No clean time requirement willingness to serve.

As a subcommittee we discussed the advantages of having alternate positions and found it would be highly valued for us as a subcommittee and individuals to do this i.e. it will pass on the knowledge that has been acquired through out the years, it will give the individual confidence to make a smooth transition into the position he or she has taken.

Alt Treasurer, required clean time 12 months

Alt Prison coordinator, required clean time 2 years

Alt P.O Box coordinator, required clean time 6 months

Alt Secretary, required clean time 6 months

OPENING BALANCE

£50.72

PO BOX REPORT

I have regularly checked the mail box. We have had two letters in for sponsors and one for treasurer and forwarded them to who they concern.

Updated Prison Sponsor data base and stored onto memory stick.

Reposted the letters to all prisoners that may not have got mail due to postage not being enough

Receive more literature

I feel that I am coping well with my position and have had no problems

Mark Sh

SECRETARYS REPORT

Since our last meeting I have spoken with Karen Ormerod (North west Prison commissions), I was asked a few questions and have these on my computer. I was going to bring them with me today but due to having a computer upgrade could not access them. I feel that on our next meeting this is one of the main points of discussion.

These are the questions I was asked:

- Which prisons are engaged in sponsorship?
- Which prisons have NA meetings and what is the take up of this meetings?
- Do you have the capacity to deliver a service for sponsorship and NA meetings if all prison engaged in this?
- What take up do you have of offenders who have engaged in the prisons once they return to the community?
- What work has been done in engaging with the organisations i.e. police, courts probation voluntary sectors?
- How long is it taking to get clearances?
- How many of your members would we be looking at needing clearances?

Could you please have a think about the questions, and bring your thoughts to the next meeting

I have ordered printer cartridges, but still not received them.

I was asked to set up an email account for prison sponsorship, I have done this. The email address is:

nwprisonsponsorship@googlemail.com

Trusted servant Mark S psscsecretary@googlemail.com

PRISON COORDINATOR REPORT

The position I do for prison sponsorship I believe I can't really do a lot more, at the moment there is 17 prisons in the North West that could work with them, but this is a long process but it is moving forward. See questions Secretaries report

I believe I am getting as much help as I can from the committee and via the secretary. I have another presentation for the 4 February at H.M.P Preston and will require myself and another 3 members to attend 10:00am till 12:00pm

My only worry at the moment is that I don't understand what the UK Prison Sponsorship does and what we can do and can't do? If possible, would the chair be able to get some guidance on this for me.

I believe the North West has come a long way and we are moving in the right direction and I can't see any major problems only more communication is need at times

I have passed the secretaries email address to all the prisons so I'm not using my personal email, but we have to be careful that the secretary does not discuss anything alone with them as being prison coordinator I know how influential they can be, so I believe for the benefit of our committee any phone calls should be done with me. I have a lot of experience with the traditions and the prisons, mainly due to my own past mistakes. I am asking all the committee that if contacted by any prisons or directors to give them my phone number and I speak with them along with another member. We can be having phone call alone with them my experience is it takes a long time to know how to deal with professionals and sometimes our passion can runs away and can be damaging.

If the committee could let me know who is going to come into HMP Preston on the 4 and let me no a.s.a.p I will need full name and D.O.B and require photo I.D also the guidelines is you need to be at least 1 yr clean and not been imprisoned for at least 1 year. I feel that as a subcommittee that we are doing really well, so thank you all for your service, well done.

Trusted servant Matt I

MANCHESTER COORDINATORS REPORT

Contacted Matt L via email and received no report. (**ACTION Chair to contact Matt L on his Position**)

CHAIRS REPORT

Committee report was not available from the previous minutes but main points were discussed. Request for copy of minutes to be emailed to Shirley (ASC Secretary) by Wednesday 6th January to be submitted to ASC Minute (**ACTION Mark S, secretary**)

During the H&I Report it was mentioned that H.M.P Garth is not a 12 Step Program/Prison

OLD BUSINESS

Lorna said that she feels that there is no communication between Lorna and P.S.S.C members. As Lorna being the new Chair of Prison Sponsorship it was suggested that we keep Lorna up to speed on what we are doing between meetings.

It was suggested that we have an inventory meeting to see how best to manage our positions, all members agree and set date for our next meeting (see bottom for details).

Concerns have been raised to the commitment of Michael M (Refreshments) towards prison sponsorship and his position, it was suggested that we deal with this at the next meeting because Michael M is away at present , also this will be an inventory meeting.

It was suggested that Mark S set up a new email address due to having problems with current one.

NEW BUSINESS

Mark S, have the sponsors we have on data base been ratified at our subcommittee. Diane P explained that all sponsors on the data base have been ratified at our committee meeting. Mark S has contacted all sponsors on data base and is still willing to sponsor addicts that are imprisoned.

A sponsor asked if it would be ok to visit a sponsee in prison to share his step five, Prison sponsor guidelines states:

10. In the spirit of our 12th tradition, we respect the anonymity of all sponsees. This would mean that anybody wanting to be a prison sponsor would have to be removed from all clearance lists and could no longer participate in any H&I service where there is **direct contact with inmates**.

There was an issue raised about committee members using personal emails and phones for contacting or receiving calls from prison officials, it was decided that no committee member should be using personal phones or email for contacting or receiving mail. If officials would like to contact members of our committee it should be our emails:

psscsecretary@googlemail.com) or (nwprisonsponsorship@googlemail.com)

or PSSC mobile which as an answering machine, this will be checked every evening and calls will be passed onto relevant member.

A report as not been submitted by Manchester coordinator, it was suggested that the chair contact Matt L. Matt I ask what UK P.S.S.C are planning on doing and could send NW P.S.S.C a report, Diane P explained that they do not know what is happening at present until their next meeting and would send the minutes of their next meeting. They are planning to have a representative of ever areas P.S.S.C at their meetings.

Michael M, handed in his position as refreshments, we would like to thank Michael M for his services.

Adam R was elected P.S.S.C representative at the next H&I meeting.

Mark Sh, will check P.S.S.C phone daily and pass on any messages to relevant party.

Robbie suggested we make a list of the roles within our positions to find out whether we could be more manageable.

Lorna would like more help as chair and relay any information through her.

Mark S and Adam R to print set of minutes explaining that we have both taken positions on for mandate at bank, also what was suggested that five members of our committee go on P.S.S.C Bank Account with two counter sign for money to be disburse. The reason that we suggested this if any of the two members leave their position it is a long process to have the account change into the new members name. As we are having problems at present. The positions/names that will be account will be Treasurer, Chair, Vice Chair, Prison Coordinator and Secretary.

The members that will be attending H.M.P Preston will be Mark S (Secretary), Mark Sh (P.O Box prison coordinator), and Matt I (Prison co-ordinator).

TRADITION 7 POT PASSED

£6.38

TREASURERS CLOSING BALANCE AND TREASURERS REPORT

£44.10

DATE AND TIME OF NEXT MEETING

14th February 2010 @ 1:00 PM ARRIVE AT 12:30 PM PENSIONERS HALL, ST ALBANS ROAD, ST ANNES.

CLOSED WITH SERENITY PRAYER

nwprisonsponsorship@googlemail.com

The prison that we are currently offering our services to: HMP PRESTON, HMP ALTCOARSE, HMP LIVERPOOL, HMP STYLE, HMP KIRKHAM.

Phone Line / Help Line Sub-Committee Report

Subcommittee - Phone line service Minutes 17/1/10

A suggestion was put to the group about possibly condensing the shifts into two twelve hour shifts per day instead of the current three. The reasons being are that there are always a few positions needing to be filled and also that it has been difficult to try and manage the phone line volunteers, some people are not logging on, leaving other volunteers to take on the responsibility and if not there not able the chair person is left to cover most missed shifts.

The group as a whole decided this wouldnt be practicle for many due to work commitments, college etc. The general consensus was to phone the next volunteer once the shift is coming to an end to ensure they will log on, if they cannot it will be upto either the chair, vice chair or secretary to find a suitable cover. All volunteers will be emailed all phone line information including phone numbers of other volunteers (could the log sheets please be filled out and sent back to both Tony and Jemma thanks).

It was decided by the group that if after three missed shifts and no reasonable explanation the volunteer will get a vote of no confidence and the shift will be re-opened for a new volunteer.

To ensure a full understanding and commitment new volunteers will be mentored into the position and then asked to attend the next subcommittee to be voted into the position.

The group was asked if anyone would be willing to mentor new volunteers.

The mentors will be,

Emma

Sharon

Laura

Tony

Simon

12 step list from area was given to Gary. The group as a whole decided that it would be more practical to start with getting volunteers from each area filled before trying to get volunteers for each meeting. A suggestion was made that the volunteers would be asked the preferred day they could be on call as not to be constantly relying on the same volunteers. Gary was offered any help he may need to get the 12 step calls up and running.

Concerns

To make everyone aware that someone has been stalking a member of our phone line service. If anyone has any concerns please contact the chair or vice chair ASAP and could you also log the time and date of the call, thank you.

A member is concerned that on our referral sheet we have the numbers of outside agencies.

A question has been put to the phone line service that how can PI best serve us, we think the best way at the moment is to keep good communication.

THE NEXT SUBCOMMITTEE WILL BE HELD ON FEBRUARY 28th AT 17:30 at Ibbison Court, Blackpool.

To be brought up at the next committee - possibility of doing a workshop at the convention.

Thank you Jemma

Ad Hoc Committee Report

Longsight St Lukes. 31/1/10.

Attended by Ian F, Liz, Chris M, Shirley, Wendy, Ethna, Emma, Jim, Pete, Adrian, Darren, Jason, Sam and Tony H

The clarity statement was read.

Questions were invited.

Initial discussion revealed the feeling that members were dubious whether or not a Greater Manchester would be possible.

As with other Ad hoc committee meetings it was suggested that broad categories be discussed to focus on main goals and priorities.

Discussion decided that PI could be done in Manchester with existing service committee members on a budget of £50. This was considered high priority. 8or9/10

H and I currently runs in Manchester on £60 a month. Increased Kenyon House visits will increase to £80 needed ---- 6,9,9/10 Priority (diff numbers were priority rated by diff members)

Tape library low priority

Prison sponsorship Low priority

Website- wouldn't need own, kept as North West website. Concerns about how up to date is e.g. over xmas meetings on not cited.

Other possibility would be to Update UK website with NW section or continue with NWNWA website. Not wanted separate greater Manchester.

Phone line discussed with some members keen to divert all calls to the UK phone number and have one efficient site. Split between UK phone line function better versus NWNWA. Members noted that they only ever got requests for 12 step calls from the UK phone line, never the NW.

8 voted phone line goes to UK

3 voted phone line stays in NW. Concern was raised that the free phone number would be lost.

Meeting list person needed. Question is it kept as NWNWA or made more local? Consensus was both were needed i.e. Greater Manchester and North West list. Especially for H&I. Very few Women in Styal are from the NW. All need to know where meetings in their area are. Discussion raised about 'where to find' being out of date.

Convention – do we want a joint regional convention or Greater Manchester? Initial response was both. Consensus was joint then unity days then more conventions in the region. One for each ASC.

PO Box – not a problem.

RCM- Joint. Let's stick with RCM voted in at Preston and review in a year's time.

Venue- 10 i.e very high priority

Those present did agree that a Greater Manchester Area would be possible and we/they'd be able to do it.

Steering committee-10 priority. Region will not recognise an ASC without a steering committee being voted in.

Concern was raised that the extra service positions created would never be filled so discussion began as to how many new service positions would be imperative. It was concluded that from the start up we would need

3 extra people for H and I

3 people for steering committee. Chair, secretary and treasurer.

3 people for PI

Meeting list

In summary 10 extra service positions would need to be filled before Manchester could be a self supporting area.

How this would be funded was discussed at length.

The service committees viewed as priority would need £130 per month plus meetings list and venue.

Approx. £150 per month would be the set up needed to run a Greater Manchester ASC with fully functioning H&I and PI.

There was concern from some members that this would not be possible and that services would be compromised.

During discussions as to how the new ASC could support the subcommittees financially it was pointed out that the NWNWA ASC is currently running with £750 per month overhead and just £400 donations.

Concern was raised that the current losses at area were critical and how could subcommittees be maintained if the current position were to continue. Members expressed differing views as to whether locally held ASC may attract more GSRs and so more funds would be handed over on a more regular basis.

Next Meeting Liverpool 27th Feb 2pm. Venue to be confirmed.

Public Information / Public Relations Sub-Committee Report

North West England & North Wales Area Narcotics Anonymous P.I Sub-Committee Minutes

10th January 2010

These are the full minutes as recorded at the P.I sub-committee by the secretary.

CONTENTS

1. Attendance
2. Apologies
3. Traditions
4. Opening Balance
5. Positions Filled & Vacant, clean-time requirements and length of commitment
6. Verbal Reports from Trusted Servants
7. Convention
8. New Business
9. Closing Balance
10. Next P.i sub- committee time, date & venue

1. ATTENDANCE

Mark H,(chair) John H,(vice chair) Jason W,(brews) Glen J,(secretary) Mark P,(lanc's co-ordinator) Robert H,(alt lanc's co-ordinator) Keith F,(Cheshire/north wales co-ordinator) Ian F,(literature) Liz W,(Manchester co-ordinator) Colette P,alt Manchester co-ordinator) Graham N, Amy C, Dawn S, Ste W.

2. APOLIGIES

Emma f, sess

3. TRADITIONS READ BY

Keith

4. OPENING BALANCE

£200.00

5. POSITIONS FILLED & VACANT

P.I Positions Filled

Ian was voted in as literature

John was voted in as vice chair

Glen was voted in as secretary

Rob was voted in as Alt Lancashire co-ordinator

Colette was voted in as Alt Manchester co-ordinator

Keith was voted in as Cheshire, North wales co-ordinator. However he cannot attend the sub-committee every month but will liaise with the chair, vice chair and secretary in order for report to be done each month. This was agreed in the group's conscience.

Position Servant Start Date

Chair, Mark H, Jan 2010

Vice Chair, John H, Jan 2010

Secretary, Glen, Jan 2010

Brews, Jason, may 2009

Literature, Ian, Jan 2010

Keith, Cheshire/ North wales co-ordinator Jan 2010

Liz, Manchester co-ordinator sept 2009

Colette, Alt Manchester co-ordinator

Mark P, Lancashire co-ordinator June 2009

Rob H, Alt Lancashire co-ordinator Jan 2010

Positions Vacant, suggested clean- time requirements and length of commitment.

Please announce these positions in your meetings.

Treasurer 2yrs clean-time. 1yrs commitment

Alt Treasurer 2yrs clean-time 1yrs commitment

Alt Secretary 1yrs clean-time 1yrs commitment

Alt Literature 1yrs clean-time 1yrs commitment

L/pool, Merseyside co-ordinator 2yrs clean-time 1yrs commitment

Alt L/pool, Merseyside co-ordinator 1rs clean-time 1yrs commitment

Alt Cheshire, North Wales co-ordinator 1yrs clean-time 1yrs commitment

6. VERBAL REPORTS FROM TRUSTED SERVANTS

Lancashire co-ordinator Report (Mark P)

Presentation took place at H.M.P Kirkham, about 40 prisoners attended. Members were there for two and a half hours. There was informal chat afterwards. Went really well. Professional packs and literature were handed out. Was thanked by prison staff. Mark came out on fire.

Presentation took place in Rochdale at "Reach" small attendance, 1 addict still suffering, 2 professionals. Literature packs were given out.

Two N.A members attended. Mark did PowerPoint presentation and the other member shared their experience strength and hope. Went well.

Presentation went ahead at Park wood psychiatric hospital Blackpool. Mark was met by H+I. 2 doctor's attended and 6 staff. Presentation went really well. Professional packs and literature were given out. H+I are now doing service in Park wood.

H.M.P Preston rang mark, 5th Jan 2010 regarding a presentation. Mark requested some help with this and Robert from H+I is going to assist him. Preston Prison is going to contact mark with a date to go in.

Salvation Army Blackpool (bridge project) is eager for P.I to go in and deliver presentation. John H and another N.A member are willing to go in. They have literature to take in and are going to arrange a date.

Manchester co-ordinator Report (liz)

Presentation took place at new start trust. Liz and Ian went in. Presentation went well. Good attendance. Liz and Ian are going to continue to go in and do presentations.

Presentation took place at Northenden College. Liz and other N.A member attended. It went really well and had good attendance.

Keith requested some help in the wigan area as meeting there is struggling. Discussions were around the right way to do this. The committee was un-clear on whether or not we approach services offering a presentation or whether we just ask if we can leave posters and other literature and leave the rest up to god. On going.

7. CONVENTION (Blackpool)

Mark H the P.I chair will be chairing the presentation at the convention. The presentation will consist of a PowerPoint on myths and realities, and also male and female speakers. Anyone who is willing to put themselves forward to share are welcome to come to the next P.I sub-committee meeting.

Mark H is going to get clarity on whether or not we as a sub-committee contact and invite professionals to the convention. We will have more info on this after next month's meeting.

8. NEW BUSINESS

There is a school in Bradford interested in a presentation. The Bradford area does not have a P.I sub-committee at the moment. Mark H the chair of this sub-committee will be contacting N.A members in Bradford offering this sub-committee's support.

9. CLOSING BALANCE

£193.32

10. NEXT MEETING TIME AND VENUE

The next P.I sub-committee will be at 2pm-5pm on the 14th of February 2010 at st saviour's church, Gladstone Street, great moor, stockport, Manchester, SK2-7QF

14. ANNOUNCEMENTS PAGE & USEFUL LINKS

ASC Positions Vacant

1. ASC Vice Chair
2. Alternate Regional Committee Member
3. Hospitals & Institutions Vice Chair
4. Share Review Chair
5. Outreach Chair
6. Parents & Carers (also P&C Fundraising & Entertainments)

New Meetings and Amendments to Meeting Details

1. **MACCLESFIELD THURSDAY** 1.00pm Addaction Suite, 1 Royal Building, Pickford St SK11 6HS
2. **MANCHESTER TUESDAY** 3.00pm YASP 832 Stockport Rd, Levenshulme, M19 3AW
YOUNG PERSONS MEETING 16-25 YR OLDS
3. **MERSEYSIDE SATURDAY** 7.30pm Powerhouse, Beechwood, Birkenhead, CH43 (this replaces the meeting which was held at St Catherines Hospital, Birkenhead as it has now closed)
4. **PRESTON TUESDAY** 7.30pm Regans Lodge, St Davids Church, Inkerman St, Preston,
5. **PRESTON FRIDAY** 7.30pm Intact Centre, 49 Whitby Av, Ingol, Preston, PR2 3YP

Events

1. **'NA Beat'** Dance Night, 20th February, 8pm to 1am at 22 Corporation Street, Blackpool, FY1 1EJ. Costs £3 waged, £2 unwaged, Donations 90 days or less. Fundraiser for crèche facilities at the convention.
2. North West England and North Wales Area Convention 26 to 28 March 2010 at Hilton Hotel, Blackpool. Registration Prices £10 waged and £5 unwaged. Please pre-register by contacting Nicky 07595 693 336 or email conventionregistration@yahoo.co.uk.
Hotels for the convention are now on our website or contact John, Hospitality by email handhnwna@yahoo.com **If you want to stay at the Hilton at Blackpool where the convention is being held then you need to book as soon as possible as the discounted room rates will only be held for a short period, after this time you will have to pay the normal hotel rates.**

Future ASC & Sub-Committee Meetings

1. **Next ASC on Saturday 6th March 2010** Doors open 12.15pm, Steering Committee starts at 12.30pm followed by ASC at 1.00pm to 5.00pm approx.
Address: Carey Baptist Church, Pole Street, Preston, Lancashire, PR1 1DX
2. Convention Committee on ???, starts 6pm at Ibbison Court, Central Drive, Blackpool, FY1 4AU
3. PI on 14th February, starts 2pm at St Saviours Church, Gladstone Street, Great Moor, Stockport
4. H&I on 30th January from 1pm at Stoneycroft Church, Lister Drive, Liverpool, L13
5. Prison Sponsorship on 14th February, starts 1.00pm Pensioners Hall, St Albans Road, St Annes
6. Phone Line on 28th February, 5.30pm Ibbison Court, Central Drive, Blackpool, FY1 4AU

News:

The UK NA Helpline number is changing to 0300 999 12 12.