



1st May 2010

These are the full minutes as recorded at the ASC by the secretary. They are collated from the event, and the reports that are emailed into the secretary for inclusion. The reports appear as sent by the sub-committee, hence the differing formatting and appearance. Please email webservant@nwna.info with any errors, omissions or further information. Please check our website notice board regularly for updates on information, latest meeting times and service committee information - <http://www.nwna.info/noticeboard>

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Abbreviations: GSR's – Group Service Representatives TS's – Trusted Servants SC's – Sub-Committees

1. ASC Steering Committee Report

Mick, ASC Chair, welcomed everyone to steering committee meeting and mentioned following:

- The Ad Hoc Committee Chair had sent apologies as unable to attend this ASC, she would submit her final report next month. Therefore this item will be removed from today's agenda.
- Chair, Vice Chair and ASC Secretary have been working on a new policies and procedures log book. Should have final draft for next ASC, GSR's will be asked to approve this but some issues may need to go back to groups first.
- The Regional Delegate Alternate has submitted an appeal in respect of the decision not to pay the travelling expenses of the Regional Delegate who facilitated the CAR workshop at the convention. Our RCM will present this appeal during his slot.

Steering committee members were asked if there were any other issues that needed to be discussed now or raised during the ASC, does anyone require extra time during the ASC:

- **Ruth, Treasurer, concerned that she only has 5 cheques left – she has not received a new cheque book from the bank. In addition to this, only one of the remaining cheques has been counter-signed by the previous ASC Chair and at the moment we have no-one else authorised to co-sign cheques. She has one co-signer application form with her today and asked who this should be?**
 - After some discussion, group conscience decided that the Vice Chair should be co-signer and he will complete the form today so that Ruth can submit this to the bank as soon as possible.
 - Ruth will contact bank immediately to request new cheque book.
 - Money requested today by sub-committees etc will be paid in cash if available.

- **Ruth, Treasurer, also said that there had been a break-down in communication with the venue owners, as a consequence 2 months rent had not been paid but they have managed to deal with the situation and will make sure payments are made on time in future. However, in addition to this Rob, Alt. Treasurer said the venue owners had complained that we are entering the building too early.**
 - As Rob, Alt. Treasurer, is the main point of contact with venue owners he is to contact them to confirm that we can have access from 12pm to 5pm. This was the agreed arrangement.
 - Some members still unhappy about the cost of venue, £65.
 - At last month's ASC, it came to our attention that we have inadequate facilities for members with a disability i.e. there are no disabled toilets. Suggestion made that we look for venue with these facilities so that all of our members feel able to attend. No decision made, however, noted that this should be included as a requirement for future venues.
- **Lee, Literature, explained that the last literature order had not arrived, as a consequence they were low on some items of stock and may not be able to fill all the literature orders they would receive today. He had contacted Parcel Force to track the parcel but they had no record of a parcel being sent to him.**
 - ASC Chair said he would inform everyone attending the ASC at the beginning of the meeting so they are aware of the situation.
- **Joe, H&I Vice Chair, felt that we needed to clarify the situation regarding sub-committee budgets. Thinks that the budgets for PR, H&I and PS should all operate on the same basis. There should be no rolling budgets and money should be claimed on a monthly basis, it cannot be rolled over. The policies regarding budgets need to be clear to prevent any confusion.**
 - ASC Chair agreed this should be brought up during New Business. GSR's need to decide how money allocated and accounted for, they set the policies so therefore they are accountable.
- **Martin, Share Review & CD Library, said that this new sub-committee will be submitting a budget proposal at next ASC, they need time to consider costs and budget for expenses. For the time being they will submit receipts for a refund from treasurer.**

Steering Committee ended and ASC Started at 1pm.

2. Attendance

Mick (ASC Chair & 2010 Convention Vice Chair), Christian (ASC Vice Chair), Shirley J (ASC Secretary), Ruth (ASC Treasurer), Rob (ASC Alt. Treasurer), Lee (ASC Literature), Glen (Alt. ASC Literature), Phil (H&I Chair), Joe (H&I Vice Chair), Rob B (Meeting List), Mark H (PR Chair), Lorna (PSSC Chair), Matthew (PSSC Co-ordinator), Tony (Phone Line Vice Chair), John B (RCM), Catherine (Share Review & CD Library Chair), Adam (Post Box), Chris (new 2011 Convention Chair), Lenny (new 2011 Convention Treasurer), Kevin (Brews), Joseph (new Brews 2), Graham (Literature Runner), Mathew (GSR), Steve (GSR), Simon (GSR), Nick (GSR), Sharon (GSR), Linda (GSR), Pauler (GSR), Darren (GSR), Colette (GSR), Liz (GSR), Ian (GSR), Ben (GSR), Craig, Wendy (GSR), Stefan, Neil, Marie (GSR), Sarah (GSR), Helen, David (GSR), Stacey (GSR), Ian, Ellie (GSR), Dominic, Mark (GSR), John, Matthew, Jim (GSR), Carl, Kim (GSR), David, Debbie, Anthony, Victor (GSR), Gary (GSR), Haydn (GSR), Daz (GSR), Nina,

If your details have been missed from above then your details were not on the Attendance Sheet and you may not have introduced yourself at the beginning of the meeting. The attendance sheet did not include details of everyone's positions so if an error has been made our apologies, please include these details next time. Some names have been added from memory.

3. Concepts Read By

Helen

4. Apologies

Jason (Web Servant), Claire (ASC Alt. Secretary), Colette (2010 Convention Chair), Sam (AHC Chair), Kerry (GSR) and Charlene (GSR)

5. Last Month's Minutes & Steering Committee Summary

ASC Minutes April 2010

Last month's minutes were received by everyone, no complaints. These were passed as an accurate record, no amendments identified.

Steering Committee Summary for GSR's:

- New policies and procedures log-book being compiled, should have finished draft for next ASC, a copy of which will be given to each GSR. Once approved this will be included in Starter Packs for GSR's.
- Amendment to Agenda – AHC Chair sent apologies, will attend next month to present final report, therefore removed this item from this month's agenda.
- Two items to be discussed under New Business:
 1. Voting Procedures – Quorum
 2. Sub-committee Budgets
- Literature Servant explained that the stock order has not arrived and therefore it may not be possible to get all your literature this month.

6. Treasurers Opening Balance *(full written report inc. at end of minutes)*

Treasurer's opening balance: £1140.49

Tradition 7 carried out, pot passed at ASC

Please remember, if GSR's cannot attend the ASC to pay donations then they can send them to the ASC Treasurer or pay by online banking. If you want to do this please contact - ruthhalden@hotmail.com

7. GSR's & GROUP ISSUES

GSR Count

Decision made to count number of GSR's at beginning of every ASC - 20 hands counted (during ASC 25 GSR's in total voted).

New Meetings & Amendments to Meetings

New meetings and amendments are listed on the Announcement Page at the end of these minutes.

Group Issues:

- Sharon, GSR, was asked by her group to raise a concern about removing the meetings that are facilitated by groups that are no longer part of our area from our meeting list i.e. meetings facilitated by groups that now attend the East Lanc's. ASC and the new Liverpool ASC. What happens if someone contacts our helpline for a meeting in those areas and we don't include them?

- Mick, ASC Chair, said that the meetings would not be removed from our meeting list immediately, need to give new areas time to set up their own meeting list. The new ASC's would be responsible for contacting the helpline to provide details of their meetings.
- Shirley, ASC Secretary, agreed with Chair and confirmed that it is an ASC's responsibility to provide a meeting list. The new ASC's can pass their meetings lists on to our helpline and other sub-committees i.e. web servant – important that we share information.
- Joe, H&I Vice Chair, said new areas are responsible to the groups they serve and should be producing their own meetings lists, a copy of these can be forwarded to our area.
- GSR's agreed with this and Sharon happy that her group concern had been addressed.

Craig, attends the newest meeting in Bolton on a Thursday and asked if some of the members present at the ASC would come forward and offer to do a main share at this meeting? He added that this group held a conscience meeting to discuss which ASC they would like to attend and they decided to attend the North West and North Wales ASC.

- ASC Chair checked that this new meeting on our meeting list, yes, and suggested that Craig get some numbers of members willing to do main shares during the breaks.
- Rob, Meeting List Servant, reminded Craig that his group need to add their meeting details to the UK Where To Find (*instructions included under Meeting List section in minutes*).

8. NEW BUSINESS

1. Quorum required for voting.

Whilst members of the steering committee have been compiling the policies they recognised a need to update the policy on the quorum of GSR's required to enable us to vote on proposals. At some point in the past it would have been 2/3's of GSR's for all the groups in our area, however, this was amended due to the fact that this number of GSR's never actually attend the ASC at the same time. Unfortunately, there is no record of the amendment as the policies were lost by a previous Chair some time ago. The current ASC Chair asked if any GSR present would submit a proposal so we could agree on a quorum starting from this ASC.

- Marie, GSR, wished to submit proposal. She proposed the quorum be set at the beginning of each ASC based on the number of GSR's present i.e. if 30 GSR's present then 2/3 to pass a vote would be 20 out of 30 GSR's. She explained that it was important at this time to be flexible given that a number of groups will no longer attend our area meetings as they have joined new ASC's, in East Lanc's and Liverpool, and we don't yet know how this will impact on our own area.
- Joe, H&I Vice Chair, agreed we need to be flexible but was concerned about passing votes if only 5 GSR's turned up, he felt this would be unacceptable as not representative enough. He suggested setting a minimum number of GSR's before any votes could be carried.
- Various GSR's wanted to know what would happen if GSR's left early and therefore the number at the end of an ASC might be much lower than it was at the beginning of the business meeting.
- Chair reminded GSR's that they have a responsibility to attend the entire meeting, leaving early could prevent the ASC from continuing its business. He explained that if the quorum was set at beginning then as long as the number required at the beginning to pass a vote all voted in favour then a motion / proposal would still be carried e.g. if 30 GSR's at beginning of meeting then require 2/3's or 20 GSR's to pass a vote, if only 20 GSR's present at end of business meeting then a proposal could be passed as long as they all voted in favour, however, if just one of them voted against or abstained then it would fail and if there was less than 20 GSR's we could not vote at all.

- Chair understood the H&I Vice Chair's concerns about having enough GSR's to be representative, however, he felt that due to our current circumstances it was not a good idea to set a minimum number and said that it would be down to the Chair's discretion whether the number of GSR's present was acceptable or not.
- Sarah, GSR, expressed concerns about the proposal and said that we shouldn't change a system simply to get work done quickly. She suggested that we contact groups and explain to them the importance of sending a GSR to area, encourage them to attend, and contact members who currently hold GSR positions that don't attend regularly and ask them to make more effort. Important that we are representative of the groups we serve.
- Following these discussions Marie was asked to make a friendly amendment to her proposal, the GSR's agreed to accept the following:

PROPOSAL

Every month the steering committee sets the minimum number of voting members needed after a show of hands to establish how many GSR's present *at the beginning of the area business meeting*.

INTENT

To enable the ASC to function fully every month.

This proposal was seconded. The votes were 15 in favour, 4 against and 1 abstention. The GSR who proposed did not vote. As 20 GSR's present at beginning of meeting require 14 in favour to pass a vote requiring 2/3's majority. This proposal was passed and will now become part of the area's policies.

2. Sub-Committee Budgets

Following the confusion last month regarding some of the sub-committee budgets, the H&I Vice Chair felt we needed to clarify the policies regarding what they can claim and when they must do so. Important that we abide by guidelines, traditions and concepts, we must be financially manageable and accountable to the groups. Stressed importance of the sub-committees being responsible and collecting their money on a monthly basis, of having a maximum allowance available to spend on a monthly basis, that this is not rolled over month after month – if it is not claimed then sub-committees cannot ask for 2 or more months in one go. ASC Chair asked GSR's for feedback:

- Some GSR's confused, not sure what Joe, H&I Vice Chair, was actually trying to say and asked if he was making a proposal.
- Joe reminded GSR's that the Help Line sub-committee collected 3 months budget in one go at the last ASC, but H&I and PR have not been allowed to do this. Feels the policies should be consistent or leads to confusion.
- Marie GSR asked if Joe submitting a proposal, Joe replied that it has to be a GSR who makes a proposal, he was raising this as an issue and feels the GSR's need to do something to address this problem.
- Wendy, GSR, willing to submit proposal to say that sub-committees must stay within the confines of their allocated monthly allowance and that this must be collected on a monthly basis, it will not be rolled over.
- Craig concerned that none of the other sub-committees have responded to the issues raised by Joe or the GSR's, why are they not saying anything.
- Mark, PR Chair, said that he agrees with Joe but he is not a GSR so cannot make a proposal.
- Shirley, ASC Secretary, said that it sounded as if different agreements had been made in past with the various sub-committees.

- A. Those who attended the Inventory Day last October submitted an annual budget broken down into the amount they required each month. If this was agreed then they could collect this full amount, whether they had spent it or not, every month – this applies to the Help Line which has a £25 budget per month. Last month Laura, Help Line Chair, attended and apologised for not collecting the money previous months and GSR’s agreed to pay her 3 months in one go as she had submitted an annual budget at the inventory day.
- B. In comparison, PR and H&I submitted budget proposals after the inventory day, they both requested significantly higher budgets – PR £200 and H&I £260 - and these monthly budgets were agreed on the basis that they only collect the amount they have spent in the past month, up to and not more than the maximum allowance and this must be done monthly – they cannot claim 2 months expenses in one go and if their expenses don’t amount to the full monthly allowance they cannot carry over the difference to the following month i.e. if PR spend £150 during month they only claim £150 as this replenishes the money they have available to spend to £200 – it works like a petty cash system. This also applies to PSSC.
- ASC Secretary said it might not be realistic / fair to have a ‘one rule fits all’ for the sub-committee budgets, they have different requirements, however, the policies do need to be clear.
 - Ruth, Treasurer, informed us that the actual phone line costs are paid by direct debit and this is separate from the Help Line budget of £25 per month.
 - Wendy and Marie, GSR’s, worked on proposal to clarify budgets, the discussion included budgets to be set annually, can only claim back what is spent up to maximum amount and that this must be collected monthly, no money rolled over.

PROPOSAL

Budgets are to be set once a year and will not be changed during the year and that rolling budgets are no longer to be in place.

INTENT

To stabilize our finances.

This proposal was seconded. The votes were 19 in favour, no other votes submitted. This proposal was passed and will now become part of the area’s policies.

9. POSITIONS FILLED & VACANT

ASC POSITIONS FILLED

Following positions all filled, thank you for being of service.

Position	Servant	Start Date
Convention Chair 2010	Colette	April 2009
ASC Treasurer	Ruth	April 2009
ASC Alternate Treasurer	Rob	July 2009
Phone Line / Helpline Chair	Laura	September 2009
Web Servant	Jason	September 2009
ASC Literature	Lee	November 2009
ASC Secretary	Shirley	November 2009
ASC Brew	Kevin	November 2009
Prison Sponsorship Chair	Lorna	December 2009

Meeting List	Rob	December 2009
ASC Alternate Literature	Glen	December 2009
Public Relations Chair	Mark	January 2010
ASC Alternate Secretary	Claire	February 2010
H&I Chair	Phil	February 2010
ASC Chair	Mick	March 2010
ASC Vice Chair	Christian	March 2010
RCM	John B	May 2010
Share Review & CD Library Chair	Catherine	May 2010
Convention 2011 Chair	Chris	May 2010
Convention 2011 Treasurer	Lenny	May 2010
ASC Brew Person	Joseph	May 2010

Lorna handed in her Brew position as she is the PSSC Chair and should not have been doing these two roles at the same time, thank you for doing this Brew position. Joseph put himself forward for this vacancy and was voted in. Chris was voted in as Chair of Convention for 2011 and Lenny was voted in as Convention 2011 Treasurer. Thank you for coming forward and being of service.

ASC POSITIONS VACANT *Please announce these positions in your meetings*

The following descriptions of Positions Vacant include the clean time requirement for each position, the term of the commitment and a brief description. If you want more information or wish to put yourself forward please attend the next ASC.

Post Box	The Post Box Servant will collect mail on a weekly basis from the post box in Manchester, forward relevant mail to the sub-committees as required and bring the rest to the ASC to disseminate. Also responsible for making sure that the post box is paid for by liaising with the ASC Treasurer. Commitment for 1 year.
Clean Time Required: 1 year Position Vacant Since: May 10	
RCM Alternate	The Alternate RCM will shadow and support the RCM. They are expected to attend 3 out of 6 of the bi-monthly meetings per year, area will pay expenses for these 3 trips per year only. Commitment for 1 year.
Clean Time Required: 3 years Position Vacant Since: ??	

ASC POSITIONS VACANT Continued

These positions will not be announced at future ASC's but please come to the next meeting if you are interested in putting yourself forward and inform the Chair or Secretary.

Outreach Chair	No Outreach Sub-Committee in place. The general aim is to support new meetings and NA members who struggle to attend meetings e.g. organise trips to new / isolated / struggling meetings, liaise with isolated members.
Clean Time Required: 2 years Position Vacant Since: ??	

Parent & Carers Chair & F&E	No Parents & Carers Sub-Committee in place. General aim to help set up crèche facilities in meetings or give guidance to meetings on how they can be more child-friendly. This committee should link up with UK Parents & Carers and represent our area. It requires its own Fundraising and Entertainments committee to generate funds to help meetings pay for crèche workers / facilities etc.
Clean Time Required: 2 years Position Vacant Since: ??	

10. VERBAL REPORTS FROM TRUSTED SERVANTS & SUB-COMMITTEES

Please send summary reports to ASC Secretary just prior to or immediately after the ASC so they can be included with the minutes. Thank you. Shirley J ascsec@nwna.info

Regional Committee Member Report

John, new RCM said that he had nothing to report at this time. He is attending his first Regional Meeting next week and will provide a full report at the next ASC.

However, he had been contacted by the Regional Delegate Alternate (RDA) regarding the decision our GSR's made last month not to pay the travelling expenses of the Regional Delegate to travel from London to Blackpool to facilitate the CAR Workshop set up by the RDA. The RDA wished to submit a request that we reverse this decision and pay the travelling expenses, John read out the letter of appeal. The ASC Chair asked GSR's for feedback, number of comments made:

- This was discussed for some time at the last ASC and decision made that we would not pay these travelling expenses as they were not approved in advance, we did not request the workshop - the RDA suggested it and only asked for a room at the convention leading everyone to believe he was facilitating the workshop. Number of GSR's felt it was Region's responsibility to pay for these expenses and felt it was unfair of the RDA to ask us to reverse this decision.

GSR's did not wish to reverse decision and therefore will not agree to pay the travelling expenses. Our RCM will let the RDA know outcome.

Website Report - Jason, Web Servant email webservant@nwna.info

Jason sent his apologies as not able to attend ASC, however, he sent report that was read out by Rob, Meeting List Servant – a copy of this report below:

Website report for month of April

Very little seems to happen on a month to month basis

I get requests from people to change certain things but do them instantly to make life easier

This month requests came in from Robbie to access prison sponsorship board, Rob B to update meetings list that's it.

I monitor the site and keep anything up to date that needs doing, didn't get much if anything through email this month, nothing that needed addressing, wish there was more for me to do.

I am struggling getting to area due to family commitments but would like to keep on serving with my position if this is ok,

A little bit of info on the website for April

we had 666 unique visitors - strange number!

52 visitors the most in 1 day april 12th

mainly from the uk but a high amount of visits come from usa, germany, netherlands and other countries such as Greece, china and australia.

most people spend 0-30seconds on the website, 10% spend 5-15 minutes

our biggest found search term was 'na meetings liverpool' followed by na meetings manchester

GSR's made following comments:

- Web Servant doing a really good job, however, number of members concerned about his attendance and feel that he should attend the ASC meetings.
- ASC Secretary, suggested asking our Web Servant to up-date the UK Where To Find, especially as he is asking for more work to do and the current system not really working out. At the moment groups are responsible for doing this, however it's obvious that details not updated as a lot of the information on the UK Where to Find is incorrect. As the Web Servant updates our own online meeting list this shouldn't be too much extra work.
- H&I Vice Chair said we can't discuss changing the duties for this position because the Web Servant not present. Sharon, GSR, added that group's should take responsibility for doing this, not pass the buck to someone else, she has done this herself and it only takes a few minutes and system simple to use.
- Meeting List Servant said he had been removing meetings that no longer exist from the UK Where To Find but he is not adding new meetings – GSR's should be doing this.
- ASC Chair agreed to contact Web Servant and ask him to attend future ASC's.

Meetings List Report - Rob 07900 577 209 nwnwmeetings@hotmail.co.uk

Rob updated the meeting list and copies were provided at the ASC. He has been removing meetings that no longer exist in our area from the UK Where To Find but still has some work to do. He is not adding new meetings, groups are responsible for doing this themselves – instructions below.

Reminded everyone that this is very important as the Help Lines use the UK Where to Find to direct callers to meetings in our area and elsewhere.

UK WHERE TO FIND

Groups need to remember that they are responsible for updating the national UK **Where to Find**, it is not the responsibility of our area to do this. All you have to do is go online, www.ukna.org/meetings and submit the relevant information, there are separate options to 'Add a Meeting' and 'Update a Meeting'. **GSR's please check your meeting is listed in the UK Where to Find and that your details are correct.**

Question raised about the meeting list:

- Are the meetings facilitated by groups that now attend new ASC in East Lanc's being removed from the meeting list and UK Where to Find.
 - Meeting List Servant stated that at this time he is not removing any of the meetings facilitated by groups that have decided to join other ASC's, whether it be East Lanc's or Liverpool. He will only do this when the new ASC's start producing their own meeting lists and asked that they contact him to let him know when this happens.
 - ASC Chair confirmed that meetings will not be removed from our meeting list until the new ASC's produce their own list and stated it is their responsibility to do this and let us know so we can remove them from our meeting list. Meetings who no longer attend our area should be removed at some point so we have an accurate idea of how many and which groups attend our ASC.

Meeting List Amendments

Please see the Announcements Page at end of these minutes for new meetings and amendments.

Groups should continue to notify the Meeting List servant of any amendments or new meetings using the email above. They should also send the details to the web servant by emailing webservant@nwna.info

TEMPORARY MEETING CLOSURES

Please remember to notify our Help Line, Meetings List and Web Servant of any temporary closures or amendments to meetings due to public/bank holidays.

Phone Line / Help Line Report

Tony, Phone Line Vice Chair, provided verbal report and written summary report attached at end of minutes. Some of the information reported:

- Downturn in phone calls received this month but of those received a number of them were from newcomers, members looking for meetings in other areas and concerned family members.
- Still some slots available, those who are interested in doing this service need to attend the sub-committee meeting to be voted in. This has caused problems for some members who offered to do the service but have been unable to attend the sub-committee meeting.
- Working with the 12 Step Committee who are compiling an up-to-date list. They need more members to come forward, please contact the Help Line if you are interested.
- The sub-committee concerned about the recent comments to cut funding or get rid of the North West and North Wales Help Line altogether. They are looking at ways to raise the money necessary to keep the Help Line in operation if our area decides we cannot afford to fund this service.
- Plans to hold a workshop at the UK convention in Birmingham later this year, still in negotiation.

Comments & Questions:

- Meeting List Servant asked if we could have a copy of the 12 Step List showing the groups that don't have any 12 Step Volunteers so we could ask them to find somebody willing to do this service.
 - Phone Line Vice Chair will forward copy of the list to ASC Secretary to send out to everyone on the mailing list. Groups should check if they have a 12 Step Volunteer and if not try to find some, suggested that they have at least one male and one female 12 Step Volunteer for each meeting.
- GSR asked if the sub-committee rotates where they hold their meetings as this might help people who want to do Help Line service to attend and become volunteers.
 - Phone Line Vice Chair explained that the current sub-committee only been formed for approx. 6 months, they hold bi-monthly meetings so only held 3 so far all in the Blackpool area. They would be willing to consider a new venue in another area in the future if this was proposed.

Next Meeting:

Sunday, June 13th 2010 at Ibbison Court, Central Drive, Blackpool, FY1 4AU

Convention Committee Report

Blackpool Convention March 2010

Chair sent apologies to ASC as not able to attend, will bring final report to next ASC. Steve, 2010 Convention Treasurer brought cheque for £4000 to pass on to the next convention committee and will provide a final treasurers report for these minutes (please see sub-committee reports).

Comments & Questions:

- Marie, GSR, expressed her disappointment that the convention committee had not yet completed a final report, felt that they had already had adequate time to provide this. Two more GSR's agreed with this.
- H&I Vice Chair, also agreed but said that we are responsible for voting people in to service and therefore we are ultimately accountable.
- No response from any convention committee members, except Treasurer who said they were holding a meeting shortly and would provide final report at next ASC. He also wanted to know who to make the £4000 cheque payable to?

Convention 2011

ASC Vice Chair asked if anyone present who wished to submit proposal for holding the North West and North Wales Convention in 2011 and put themselves forward for the relevant positions.

Chris said he wished to submit proposal to hold convention in Manchester and put himself forward for the Convention Chair position, Lenny had also come to the ASC to put himself forward as Convention Treasurer. Chris provided details of venue, i.e. Salford University, this included room capacity, convention facilities, car-parking, location and links with road networks and public transport. Confirmed they had a full committee ready and waiting to go including a Fundraising and Entertainments Sub-Committee. Still in negotiation with the venue but at the moment looking like it would cost £4250 to hold convention at Salford University.

Number of members raised concerns that this proposal was submitted verbally and not put in writing. Described how the Blackpool Convention Committee last year and the Liverpool Committee year previously had both submitted comprehensive written proposals which were agreed prior to voting in the Chair and Treasurer. GSR's responded that this was not what they had requested last month and wanted to proceed with ratifying the positions first and wait for a written proposal next month. The members with concerns felt this was going backwards and wanted their concerns noted.

Chris was asked to confirm his clean time and provide a service history. His nomination was seconded and GSR's voted 21 in favour, 2 against, 1 abstention (24). Chris was voted in as Convention Chair.

Lenny was asked to provide same information to support his nomination as Treasurer which was seconded. GSR's voted 23 in favour, 1 against, 1 abstention (25).

A written Convention Proposal with full details will be provided at the next ASC. Thank you for coming forward and being of service.

Post Box Report

Adam, PO Box Servant, confirmed that he had collected mail and distributed what he could to the relevant members and groups at the ASC.

He had received a lot of Group Registration Update forms from NA World Services, the groups present were given their forms to deal with but he had a lot for groups in Liverpool and some for groups in Wales and asked if anyone present who could take these to the groups as not at the ASC. Some of these were passed on.

Adam has fulfilled his commitment but is willing to carry on until someone comes forward to do this position. ASC Chair asked Adam to look for a replacement and sponsor them into this position.

Ad Hoc Committee – ADDRESS MANAGEABILITY OF AREA

Sam, AHC Chair, had sent apologies as not able to attend this ASC. She will bring final report to the next meeting.

Hospitals & Institutions Report

Phil, H&I Chair, provided a verbal report and a written summary report is attached at the end of the minutes.

- Still updating policies
- Negotiating Service Level Agreements with various institutions
- Working with Panel Leaders
- Some positions vacant (please see attached Summary Report for details)
- HMP Garth running their own group but H&I will be support this as much as possible. Been asked to provide DVD's, they will supply the Jimmy K story
- Some problems with other institutions but they are resolving them
- Dealing with requests for H&I presentations including one in North Wales
- Requested £250.52 from ASC Treasurer (H&I Treasurer report included in Summary Report)

Comments to report:

- Concern that brews being paid for by ASC. H&I confirmed that this is covered by tradition 7 pot contributions
- Suggested that we provide prison with CD Shares for inmates. H&I already looking into providing a CD Library for the prison and in discussions with UKH&I about this.
- GSR requested a breakdown of the travelling expenses because they seem high. Breakdown provided, H&I confirmed that they try their best to keep travelling costs to a minimum but can't expect members doing service not to claim back their expenses, receipts for travel always provided.
- GSR complimented H&I on the great work they are doing and asked them to try and do more in North Wales to help the fellowship flourish in this area, they need our support. H&I Chair said they have links in North Wales and will do their best to provide support and do presentations in this area.
- H&I Vice Chair explained that inmates are told how they can write to the UKSO to request a Basic Text, CD's and DVD's and they encourage them to do this. UKSO have an allocated budget for providing this literature etc to inmates. H&I Chair added that inmates must write on prison issued paper and provide their prison number to show they are entitled to this material.

Next Meeting:

29th May 1pm til 4.30pm Forum library, Forum Square, Wythenshawe, M22 5RX

Prison Sponsorship Report

Lorna, PSSC Chair, apologised for not being able to attend the last 2 ASC's and provided a verbal report:

- Received 8 requests for prison sponsorship
- Had a few problems with sub-committee but are sorting these out
- Currently taking a few prison sponsees through the steps but decision made not to go further than Step 3 for the time being. Matt, PSSC Co-ordinator, added that he had held meetings with Prison Governors and Psychologists and also sought guidance from experienced NA members involved with Prison Sponsorship in America and as a result of these discussions decided to follow their guidance and only do Steps 1 to 3. Felt it was not a good idea to do Step 4 with someone who is being held in an institution for several reasons.
- Request for members to come forward to be Prison Sponsors – 2 year clean time required
- Lorna confirmed that PSSC held £120 in their budget and had taken £91 from ASC Treasurer increasing money held by this sub-committee to £211.

Comments to Report:

- GSR's concerned that PSSC Chair had collected £91 when they already had £120 available, they asked what this money was for and felt that as no treasurer report provided that this money should be handed back.
- Matt, PSSC Co-ordinator, said that the PSSC Treasurer away so they don't really know if they have £120 and felt that some of this had already been accounted for and therefore they might need the extra £91.
- ASC Treasurer said that the £91 should be given back if they are holding £120. Their money was returned.

No written report provided by PSSC for these minutes and no next meeting date confirmed.

Next Meeting:

No date confirmed

Public Relations / Information Report

Mark H, PR Chair, provided verbal report at ASC and Summary Report provided for minutes.

- Opening Balance £200 for this month, Closing Balance £119.00, therefore requested £81 from ASC. (*Treasurer Report included in Summary Report – the figures are different so Mark will check with Treasurer and provide accurate information at the next ASC*)
- Positions Vacant (*see Summary Report for details*)
- Carried out a number of presentations, all went well. Liz, GSR, pointed out that one of the presentations in Manchester did not go ahead, Mark apologised for the error.
- Convention presentation to approx. 60 professionals was well received
- Now that a lot of work has been done to educate and inform professionals about NA, sub-committee decision made to focus on communities and support groups to do PR in their local areas
- Received proposal from members in Chester to move the PR Sub-Committee meetings to their area, this was agreed. See details of new venue under Next Meeting below.

Comments to Report:

- Anthony, speaking on behalf of Preston Monday night group, said that they had asked for support from PR and made requests for literature on two occasions some time ago but they had not received anything. The PR report says that groups can do their own PR – what can we do and what are the restrictions?
- Mark, PR Chair, said he was not aware of the request and apologised that they had not received a reply. Said that requests for literature need to go through the local PR Co-ordinator or members can attend a PR Sub-Committee meeting to make this request and it will be dealt with.
- Anthony said that this group cannot afford to pay for PR literature and feels strongly that the sub-committee needs to give more support to groups.
- Mark said that there are PR Guidelines that groups can access for free from NA websites but suggested that members wishing to do PR in their local area attend a sub-committee meeting first to talk to experienced members and get support.
- H&I Vice Chair stated that groups can't expect to just get a hand-out of literature on request, they need to have a plan in place if they're going to do PR service, what agencies / services are they going to, who are they giving the information to, how many posters and leaflets do they require. Packs for professionals should really be distributed by the PR sub-committee as they know how to deal with professionals.

- GSR suggested that Mark contact the PR Co-ordinator who covers the Preston area so they can talk to members of the group Anthony is speaking on behalf of. Mark will do this and asked Anthony to encourage members of the group to attend their next sub-committee meeting so they can provide them with support and information.

Next Meeting:

13th June 2pm til 5 pm All Saints Church, Vicarage Road, Hoole, Chester, CH2-3HZ

CD Library & Share Review Sub-Committee

Catherine, Chair, provided verbal report and written Summary Report for minutes.

- This new sub-committee held their first meeting and started to fill positions
- Setting up a Share Review Panel, rather than have a single Share Review Servant. To be a member of Share Review Panel need to have 5 years clean time, no restrictions on the number of members who can sit on this panel so please come forward if you're interested in doing this service. Need to attend Sub-Committee meeting to be voted in.
- Other positions available – see Summary Report.
- Topics for future meetings to include: Create and Develop Guidelines for Reviewing Shares and Completion of Consent Forms to avoid copyright problems in future.
- Will continue to supply the shares approved by UKSO for time being
- A budget proposal will be presented at the next ASC

Comment to Report:

- GSR asked if they are developing their own review process, are they starting from scratch?
- Catherine confirmed that they had received guidelines from past Share Review Servant and would be building on this.

Next Meeting:

Sunday 30th May 2010, 5.00pm, Ibbison Community Centre, Blackpool

Outreach – POSITION VACANT

Currently no Outreach Sub-Committee. Please come to the next ASC if you are interested.

Literature Report

Lee provided a verbal report:

Opening Stock:	£2025.95	<i>announced at ASC but amended, new figures</i>	£2025.95
Stock Sold:	<u>£ 820.00</u>		<u>£ 780.00</u>
Closing Stock Balance:	<u>£1205.95</u>		<u>£1245.95</u>

Lee apologised for the shortage of stock due to the last order not arriving as scheduled. GSR asked why it had not arrived but Lee did not know why and had done his best to track it and receive it on time.

11. TREASURER'S Closing Balance

The figures announced at the ASC are in red but the Treasurer realised later that they were incorrect, the correct figures have been included below and match with the Treasurer's Report which is attached.

Opening Balance	£1140.49
Donations +	£ 580.20
ASC Pot +	£ 36.09
Outgoings -	<u>£ 685.04</u>
Sub-Total:	<u>£1071.74</u>

Amended Figures

Opening Balance	£1140.40	Cheque to Region:	NIL
Donations +	£ 585.20		
ASC Pot +	£ 36.09		
Outgoings -	<u>£ 687.04</u>		
Closing Balance:	<u>£1074.74</u>		under Prudent Reserve (£1500)

The treasurer has provided a full breakdown of the figures in the attached report, details include money claimed by sub-committees and donations made by GSR's at this ASC.

Please note that two months' rent paid this month as payment for last month missed. Also phone line costs paid by direct debit account for two invoices as one invoice not received and therefore payment not recorded in past Treasurers Report.

GSR's reminded that if they cannot attend the ASC to contact Ruth if they want to make payments by another method, e.g. cheque or online banking, she will post out receipts ruthhalden@hotmail.com

12. Date & Time of Next Area Service Committee Meeting

Next ASC on Saturday 5th June 2010

Doors open 12.15pm, Steering Committee starts at 12.30pm followed by ASC at 1.00pm to 5.00pm approx.

Address: Carey Baptist Church, Pole Street, Preston, Lancashire, PR1 1DX

THE ASC FOLLOWING THIS IS ON 3rd JULY – SAME WEEKEND AS THE UK CONVENTION. WE WILL BE ASKING GSR'S IF THEY WANT TO MOVE THE JULY ASC MEETING TO THE WEEK AFTER SO PLEASE THINK ABOUT THIS.

SUMMARY REPORTS ON NEXT PAGE:

13. ATTACHED SUMMARY REPORTS FROM TRUSTED SERVANTS & SUB-COMMITTEES

1. ASC Treasurer's Report	2. Convention Committee & Treasurer Reports
3. Hospitals & Institutions Summary Report	4. Prison Sponsorship Summary Report
5. Phone Line / Help Line Summary Report	6. Ad Hoc Committee Report
7. Public Relations Summary Report	8. Share Review & CD Library Summary Report

ASC Treasurer's Report

ASC TREASURER'S REPORT

MAY 2010

INCOMINGS

Group Donations

DAY	TIME	TOWN	VENUE	AMOUNT	BALANCE
Tuesday	6.00pm	Wythenshawe		£ 40.00	£ 40.00
Monday	6.00pm	Manchester		£ 25.00	£ 65.00
Wednesday	7.30pm	Warrington	JLH	£ 40.00	£ 105.00
Saturday	10.30am	Warrington	Pathways	£ 14.00	£ 119.00
Saturday	10.30 am	Blackpool	Lostock Gdns	£ 20.00	£ 139.00
Monday	7.30pm	Warrington	YMCA	£ 13.00	£ 152.00
Monday	7.30pm	Bolton		£ 10.00	£ 162.00
Sunday	6.00pm	Wigan		£ 15.00	£ 177.00
Friday	7.00pm	Manchester	Crossroads	£ 15.00	£ 192.00
Thursday	6.30pm	Blackpool	JFT	£ 11.20	£ 203.20
Monday	8.00pm	Stockport		£ 15.00	£ 218.20
Friday	8.00pm	Blackpool	Grange Park	£ 30.00	£ 248.20
Thursday	7.45pm	Preston	Life Centre	£ 20.00	£ 268.20
Friday	7.30pm	Preston	Ingol	£ 5.00	£ 273.20
Thursday	8.00pm	Blackpool	Grange Park	£ 20.00	£ 293.20
Sunday	8.00pm	Blackpool	Ibbotson Crt	£ 20.00	£ 313.20
Saturday	6.00pm	Blackpool	Layton Flats	£ 7.00	£ 320.20
Tuesday	8.00pm	Blackpool	Mens Meeting	£ 5.00	£ 325.20
Friday	1.30pm	Manchester	Hulme Library	£ 5.00	£ 330.20
Wednesday	8.00pm	Blackpool	Ibbotson Crt	£ 40.00	£ 370.20
Friday	8.00pm	Lancaster		£ 10.00	£ 380.20
Friday	7.30pm	Warrington	JLH	£ 35.00	£ 415.20
Sunday	6.00pm	Wigan		£ 8.00	£ 423.20
Wednesday	7.30pm	Liverpool	Oakfield	£ 60.00	£ 483.20
Sunday	1.00pm	Liverpool	Newcomers Meeting	£ 10.00	£ 493.20
Wednesday	12.30pm	Manchester	Hulme Library	£ 15.00	£ 508.20
Saturday	7.30pm	Salford		£ 10.00	£ 518.20
Wednesday	7.30pm	Preston	Salvation Army	£ 34.00	£ 552.20
Thursday	7.30pm	Liverpool	Rodney Street	£ 18.00	£ 570.20
Monday	7.30pm	Liverpool	Garston	£ 5.00	£ 575.20
Wednesday	7.30pm	Liverpool	Lark Lane	£ 10.00	£ 585.20
<u>Tradition 7 Pot</u>				£ 36.09	
TOTAL INCOMINGS				£ 621.29	

OUTGOINGS

Description	Payment	Budget	Sum Paid	Receipts
CD library	cash/cheque	£ 10.00	£ -	not claimed
H&I	cash/cheque	£ 260.00	£ 252.52	yes
PI	cash	£ 200.00	£ 81.00	yes
Prison Sponsor's rent	cash	£ 91.00	£ -	not claimed
Phone / Help Line		£ 65.00	£ 130.00	yes
meetings list	cash	£ 25.00	£ 25.00	yes
brews	cash	£ 25.00	£ 24.00	yes
starter pack	cash	variable	£ 16.80	yes
travel expenses		variable	£ -	
phone	Direct Debit	variable	£ 92.00	no
rcm		£ 200.00	£ 65.72	yes
webservant		tbc	£ -	
SUB-TOTALS		£ 876.00	£ 687.04	
Extras/Additional One-Offs				
Donation to Region				
TOTAL OUTGOINGS			£ 687.04	

SUMMARY

Opening Balance		£ 1,140.49
Incomings	Tradition 7	£ 36.09
	Donations	£ 585.20
	Total	£ 621.29
Outgoings	Sum Paid	£ 687.04
	Donation to Region	
	Total	£ 687.04
Closing Balance		£ 1,074.74

Convention Committee 2010 Report

No report provided for this ASC, full final report will be available at June ASC.

Convention Treasurer's final report sent and included below:

Convention Treasurer's Report

North West of England & North Wales Area Convention 2010

Final Treasurers report

Opening Balance	<u>£ 650.65</u>	
Paid in		
Registration	£3820.00	
Merchandise	£1096.90	
Sky Lanterns	£ 97.38	
Banquet Tickets	£ 761.00	
Share CD	<u>£ 162.00</u>	
Paid in total	<u>£5937.28</u>	
Balance	£6587.93	
Paid out		
	£ 40.00	DJ expenses (bed & breakfast)
	£ 150.00	Comedians expenses (room)
	£ 650.00	Comedian
	£ 17.00	Petrol costs
	£ 150.00	Sound recorder
	£ 110.00	Hotel room (raffle prize)
	£ 122.50	Merchandise
	£ 28.50	CD recording costs
	£ 587.46	Literature
	<u>£ 9.22</u>	Postage costs for CD's
Paid out in total	<u>£1864.68</u>	
Closing Balance	<u>£4723.25</u>	(see Newcomer Fund details below for final balance)

Newcomer Fund

Opening balance	£156.80	
Paid in	<u>£323.76</u>	(donations)
Total	<u>£480.56</u>	
Paid out	£350.00	Newcomer rooms
Closing Balance	<u>£130.56</u>	(add to Closing Balance above for figure below)

Combined balances and final closing balance £4853.81

Sub-Committee: HOSPITALS & INSTITUTIONS

Contact Names: Chair: Phil Tel: 07515 683 326 Email: philblackpool@aol.com
Vice chair: Joe Tel: 07545 479 560 Email: factory1@msn.com

Report in brief:

Overall, the working relationships we have with the institutions we are currently in are good. There are also positive discussions taking place with other institutions that we are working towards eventually conducting presentations in.

In line with our developing policies regarding two panel leaders for every institution, there are now only four out of the eleven institutions we are currently in that only have one. The position of panel member as a twelve-month commitment has now been phased out with the role of a panel member being someone taken into an institution to share his or her experience.

As a committee, we are working well and we encourage anybody to come to our meetings and get involved in serving NA through H&I. We also appreciate feedback on the work we are conducting and will endeavour to answer all queries so, as a matter of interest, regularly read our full report to understand better what we are doing.

Treasurer Report:

Tradition 7	£ 14.64	
Opening Balance	£260.00 budget	£274.64
Outgoings		
Donation to room	£ 10.00	
Styal (Travel for shares)	£ 48.00	
Chapman Barker Unit (Travel)	£ 20.00	
Travel to H&I (Lee/Liz)	£ 20.00	
Travel to H&I and meeting at Styal (Pete)	£ 35.00	
Literature	£127.50	
Brews	£ 4.66	
Total	£265.16	£ 9.48
Requesting from ASC		£250.52

Positions Vacant:

There are several positions vacant at present. We need a secretary; two panel leaders in the Merseyside area (Kevin White Unit & HMP Liverpool); two panel leaders in the Manchester area (Chapman Barker Unit & HMP Manchester); and as of next month someone for refreshments. The clean time for these positions is one year apart from refreshments that is the willingness to serve, and all are twelve-month commitments.

Next Meeting Date

29th May
1pm – 4.30pm
Forum library
Forum Square
Wythenshawe
M22 5RX

No Summary Report provided for the ASC Minutes

Phone Line / Help Line Sub-Committee**SUMMARY REPORT**

Sub-Committee: PHONE / HELP LINE

Contact Details:
 Chair: Laura rayofhope@hotmail.co.uk
 Vice chair: Tony jarlathd1@yahoo.co.uk
 Secretary: Jemma j.emz@hotmail.co.uk

Last Meeting Date: 25/4/10

Report:

- Two volunteers voted in
- A volunteer didn't turn up to be voted in after taking on service so he will no longer have service until he attends sub-committee as agreed by group, see minutes from 17/1/10
- A request was made for a copy of twelve step list as all members did not have a copy, this will be sent to them by email also need to but some new up to date WTF
- It was discussed about the future of the phone line, it really has come together over the last few months. The volunteers think it's a shame that area thinks it isn't actually needed as part of NA service as they are struggling to fund it, volunteers decided that we will make cost cuts were possible
- Volunteers feel it would be beneficial to review the commitment of all volunteers on the 12 step list and make sure they have a full understanding of what the position entails before agreeing to take on position
- Suggestions were asked of how to make it easier for volunteers to relay their outcomes to a group member in order to give the information to area. All members are going to be reminded by txt a few days before area
- Phone line chair is going to get in contact with UK phone line about a workshop at UK convention

Treasurer Report:

Opening Balance:		<u>£75.00</u>
Outgoings:	Literature	£00.00
	Venue Hire	£20.00
	Travel Expenses	£00.00
	Brews	£5.00
	???	£00.00
	TOTAL OUTGOINGS	<u>£25.00</u>
Incomings:	Tradition 7 Pot	£4.30
	Money from ASC	£000.00
	Additional Income?	£00.00
	TOTAL INCOMINGS	<u>£4.30</u>
Closing Balance:		<u>£54.30</u>

Positions Vacant:

Help Line Volunteers for :

Tuesday 10am-5pm, Thursday 10am-5pm, Friday 10am-5pm

Next Meeting Date

Sunday, June 13th 2010 at Ibbison Court, Central Drive, Blackpool, FY1 4AU

Ad Hoc Committee Report

AHC Chair sent apologies, will present and submit full report at next ASC in June 2010.

Public Relations Sub-Committee

SUMMARY REPORT

Sub-Committee: PUBLIC RELATIONS

Contact Names Chair: Mark H nwna.pi@hotmail.co.uk
& Emails: Secretary: Glen J natadpole@gmail.com (has since become vacant)

Last Meeting Date: 11th April 2010

Report:

There are a number of presentations going on in our area. Gisburn Park on the 13th of May, A.D.S in Preston has asked for a presentation each month after March's presentation went well. Aqua house (Cheshire C.D.T) has requested a presentation which the co-ordinator is currently sorting a date out for. Also Manchester at The Pankhurst women's project and The Smithfield project potential presentations. We have a good literature stock at the moment for any future presentations. The convention was a success with 60 professionals attending the presentation as well as the workshop having 25-30 N.A members in attendance discussing lots of positive stuff. We have now got a treasurer thanks to Peter H putting himself forward and also we have an Alt Cheshire co-ordinator thanks to Bev putting herself forward. Thank you for being of service. We have received a proposal from Bev and Chrissie to move this sub-committee to Chester. We heard the proposal and it was accepted. The new venue details are at the end of this report. We have been discussing holding a PR Training day in Chester and doing some poster blitzes in the area. This is on-going. Any group can do their own PR as long as they get their own literature and there are 2 members of N.A

Our literature secretary has kindly asked that if anybody wants any literature for presentations to give 4 weeks' notice if you can collect it from the sub-committee and 6 weeks if you would like to receive it by post.

Treasurer Report:

Opening Balance:		<u>£000.00</u>
Outgoings:		
	Literature	£ 0.00
	Venue Hire	£ 5.00
	Travel Expenses	£ 45.00
	Brews	£ 5.00
	TOTAL OUTGOINGS	<u>£ 55.00</u>
Incomings:		
	Tradition 7 Pot	£ 7.00
	Money from ASC (April)	£200.00
	Additional Income	£ 0.00
	TOTAL INCOMINGS	<u>£207.00</u>
Closing Balance:		<u>£152.00</u>

PR Chair stated during ASC that closing balance may need to be rectified, awaiting information from PR Treasurer

Positions Vacant:

- Alt Secretary 1yrs (suggested)
- Alt Literature 1yrs (suggested)
- L/pool, Merseyside co-ordinator 2yrs (suggested)
- Alt L/pool, Merseyside co-ordinator 2yrs (suggested)

Next Meeting Date

13th June 2pm til 5 pm All Saints Church, Vicarage Road, Hoole, Chester, CH2-3HZ

Share Review & CD Library Sub-Committee**SUMMARY REPORT**

Sub-Committee: SHARE REVIEW & CD LIBRARY

Contact Names Chair: Catherine French catherinefrench76@yahoo.co.uk

Vice Chair: Martin Dunderdale martinn09@live.co.uk

& Emails: Secretary: Position Vacant

Last Meeting Date: 25th March 2010

Report: Opened with aim of meeting; to form the sub-committee. Identified positions vacant and defined the positions. Treasurer (remains vacant), Secretary (remains vacant), Brew position; joint commitment, Matt W and John S voted in, Vice Chair; Martin D voted in. Share Review Panel Members; Sharon T and Matt W voted in.

Discussed time and date of next meeting (See below). Discussed agenda and new business for next meeting. To include developing a standardised criteria for share reviewers to approve shares for loan, a "tick list". How shares will be listed, catalogued, formatted and distributed. The completion of consent forms from all speakers where possible. Shares from NW convention 2010 to be released to committee by next meeting. Potential Share Review Panel Members; must attend a sub-committee meeting in person to be voted into position (agreed by all in attendance). UK supplied shares can be used where there is no consent available – goes through UK. Budget requirements to be discussed.

Treasurer Report:

Opening Balance:		<u>£000.00</u>
Outgoings:	Literature	£00.00
	Venue Hire	£00.00
	Travel Expenses	£00.00
	Brews	£4.12
	???	£00.00
	TOTAL OUTGOINGS	<u>£4.12</u>
Incomings:	Tradition 7 Pot	£6.99
	Money from ASC	£000.00
	Additional Income?	£00.00
	TOTAL INCOMINGS	<u>£2.87</u>
Closing Balance:		<u>£2.87</u>

Positions Vacant:

Secretary, Treasurer, Share Review Panel Members

Next Meeting Date

Sunday 30th May 2010, 5.00pm, Ibbison Community Centre, Blackpool

14. ANNOUNCEMENTS PAGE

ASC POSITIONS VACANT

- | | | |
|--|----------------------------|---------|
| 1. Alternate Regional Committee Member | <u>Clean Time Required</u> | 3 years |
| 2. Post Box Servant | | 1 year |
| 3. Outreach Chair | | 2 years |
| 4. Parents & Carers (also P&C F&E) | | 2 years |

NEW MEETINGS & AMENDMENTS

No new meetings or amendments – the following meeting is back on the area meeting list.

MANCHESTER FRIDAY 1.30 pm Hulme Library, Stretford Rd, Hulme, M15 5FQ

GSR's Please Remember:

- New meetings need to contact Meeting List and Website servants so that our area website and meeting list can be updated with their details.
- Groups need to notify Website servant and Phone / Help Line of any temporary closures due to bank holidays e.g. Easter, Xmas etc
- Groups are responsible for updating their details in the national UK Where To Find (instructions to do this are included in the notes section under Meeting List report).

EVENTS

UK Annual Convention – UKCNA 22 ‘Love to Live’ – Celebrating 30 years of NA in the UK

- Thursday 1st July to Sunday 4th July 2010 at the Hilton Metropole, Birmingham NEC, B40 1PP
- £15 registration or £12.50 pre-registration available on-line www.ukcna.org
- Hotel accommodation inc. bed, breakfast, Friday night buffet, Saturday night banquet and use of hotel facilities is £56 per night per person (minimum of 2 nights) – must be pre-booked at least 1 week in advance of convention.
- For more info go to www.ukcna.org or email ukcna22@yahoo.co.uk

FUTURE ASC & SUB-COMMITTEE MEETINGS

1. **Next ASC on Saturday 5th June** Doors open 12.15pm, Steering Committee starts at 12.30pm, ASC starts at 1.00pm to 5.00pm at Carey Baptist Church, Pole Street, Preston, Lancashire, PR1 1DX.
New email for ASC Secretary: ascsec@wna.info
2. PR on 13th June 2pm til 5 pm All Saints Church, Vicarage Road, Hoole, Chester, CH2-3HZ
3. H&I on 29th May 1pm til 4.30pm Forum library, Forum Square, Wythenshawe, M22 5RX
4. Prison Sponsorship – no meeting confirmed
5. Phone Line on Sunday, June 13th 2010 at Ibbison Court, Central Drive, Blackpool, FY1 4AU
12 STEP CALL VOLUNTEERS NEEDED – List sent to GSR's, please check your groups information and if possible provide contact details for one male and one female member to take 12 Step Calls
6. Share Review & CD Library on Sunday 30th May 2010, 5.00pm, Ibbison Community Centre, Blackpool

Contact details for the above sub-committees should be in the attached Summary Reports