



Area Service Committee Minutes for May 2008

These are the full minutes as recorded at the ASC by the chair. They are collated from the event, and the reports that are emailed into the secretary for inclusion. The reports appear as sent by the sub committee, hence the differing formatting and appearance. Please email webservant@nwna.info with any errors, omissions, errors, or further information. Please check our website notice board regularly for updates on information, latest meeting times and service committee information. <http://www.nwna.info/noticeboard>

ASC Steering Committee Report

- The issue around the bank account has not yet been resolved. The Bank of Scotland has lost the forms originally filled. Neil to arrange for the forms to be filled out again.
- Neil will take minutes for this month's area due to no secretary. This position will be rotated throughout the steering committee until the secretary position is filled. Neil will also take responsibility over brews.
- Tony and Sharon will carry out the literature position at next month's area due to no literature persons from next month. This position will be rotated throughout the steering committee.
- Tony to speak to Anthony (former Parents & Carers chair) regarding money to be passed back to the ASC.

Attendance

Ruth Vice Treasurer, Henoc Web Servant, Tony Phonenumber Chair, Jo Literature, Kim Alt Literature, Stephen M Convention Chair, Graham Post-box, Sharon T Vice Chair, Lisa PI Vice Chair, Neil ASC Chair, John H&I Chair.

GSR's – Dillon P, Carl H, Stuart H, John R, Gary J, Steve, Paul, Rob W, Robert H, Gary, Paul H, Phil P, Tony H, Clint L, Liz, John H, Paul M, Nicky R, Julie G, Adam M, Paul L, Emma, Pete, Lou.
Addict – Gary, Joan.

Concepts Read By

John C

Apologies

Rob PI Chair, Peter Meeting List.

Last Months Minutes

Passed

Treasurers Opening Balance

£2024.17

Positions Vacant

<u>Position</u>	<u>Servant</u>	<u>Start Date</u>
ASC Chair	Neil	Sept 07
ASC Chair Vice	Sharon	Nov 07
ASC Treasurer	Colette	May 08
ASC Treasurer Alternate	Ruth	March 08
ASC Literature	Position Vacant	May 07
ASC Literature Alternate	Position Vacant	May 07
ASC Secretary	Position Vacant	April 07
ASC Secretary Alternate	Position Vacant	
ASC Brew person	Position Vacant	May 07
Regional Committee Member	Position Vacant	
R.C.M Alternate	Position Vacant	
CD & Tape Library	Eamon	Aug 07
Convention Chair 2008	Steve M	
Helpline Chair	Tony	Oct 07
Hospitals & Institutions Chair	John	May 07
Meetings List	Peter	Aug 07
Outreach Chair	Position Vacant	
Parents & Carers Chair + F&E	Position Vacant	
Post Box	Graham	Dec 07
Prison Sponsorship	Leanne	April 07
Public Information Chair	Rob	Sept 07
Webservant	Henoc	March 08
Share Review Chair	Position Vacant	

Colette put herself forward for the vacant Treasurer position and was voted in.

Old Business

Voting Procedure – Currently the voting procedure is 2/3 majority. It was suggested from Region that a 2/3 majority should only be used when voting on policy. Anything else should be 51% majority. Neil asked GSR's to take this back to the groups to discuss whether the ASC should change its voting procedure.

Neil stated he is currently updating the policy handbook and we will then get it typed up and distributed to old and new GSR's.

The ASC was updated on the current bank account situation. The Bank of Scotland has lost the original forms handed in. Neil will arrange for the forms to be filled out again.

Meetings list

Peter sent his apologies. Meetings list was handed out.

Can people get postcodes of their meetings to Peter?

Literature Report

Jo service commitment came to an end this month. Kim handed in her service position. The ASC thanked both Jo and Kim for there service. £562.60 was donated to The ASC.

CD and Tape Library

Eamon not present.

Post Box Report

Graham distributed mail from the post box. He informed the ASC of changes at the post box. If the ASC would like a post box with a key it would cost £120 per year. A post box without a key (pigeon hole), £60 per year. It was agreed to take the pigeon hole.

Prison Sponsorship Report

Hospitals & Institutions Report

TRADITIONS READ BY GARY P

ATTENDANCE

ANDY M (VICE CHAIR) GARY P, JIMMY F, DEREK, PHIL P, MARK H, LIZ W, EDDIE, BILLY (BIRCHWOOD) BRYAN S, CHRIS C, NICK H, PETER J, (EDENFEILD) LOU, GARY L (TREASURER) GAIL (HAFAN WEN) STACY, ALICIA H, ANTHONY A (KENYON HOUSE) LEE R (CO-ORD LANCASHIRE) TERRY W (EDENFEILED) KELLY D (ADELAIDE HOUSE) TONY W (KEVIN WHITE) JANE (KEVIN WHITE) MIKE (CO-ORD MANCHESTER) MIKE B (LITERATURE)

APOLOGIES

KEITH W (BIRCHWOOD) JON JON (CHAIR) JOHN D (CO-ORD MERSEYSIDE) LYNN (EDENSFEILD) CAROL A (ADELAIDE HOUSE)

POSITIONS VACANT

PANEL LEADER KIRKHAM (1YR CLEAN) PANEL LEADER (HMP LANCASTER) PANEL MEMBER (HMP LANCASTER BOTH 1 YR CLEAN) PANEL MEMBER (EDENFEILD FEMALE 6MTH CLEAN) PANEL MEMBER (HMP FOREST BANK 1YR CLEAN) PANEL MEMBER (HMP STYAL 1YR CLEAN) PANEL MEMBER (PIER POINT) 1YR CLEAN (EX RESIDENTS WHO WISH TO TAKE THIS POSITION NEED TO BE OUT OF THE FACILITY FOR 1YR) PANEL LEADER (KEVIN WHITE 1YR CLEAN)

THE COMMITTEE WOULD LIKE TO THANK JIMMY F FOR THE YEAR SERVICE IN THE KEVIN WHITE AS PANEL LEADER. AND KARA IN HER ROLE AS PANEL MEMBER IN PIER POINT

POSITIONS FILLED

SECRETARY (LOU) PANEL LEADER HMP FOREST BANK (DEREK) PANEL LEADER HMP STYAL (LIZ W)

TREASURER REPORT

OPENING BALANCE	£200.00
JOHN D TRAVEL TO PRESENTATION	£10.00
ANDY M TRAVEL TO SUB COMMITTEE	£20.00
GAIL PANEL LEADER HAFAN WEN	£10.00
LEE PANEL CO-ORD LANCASTER	£12.70
KELLY PANEL LEADER	£10.00
MIKE B LITERATURE	£76.50
BRYAN REIMBURSEMENT FOR LITERATURE	£11.00
H&I TRAINING DAY RENT OF ROOM	£40.00
FLYERS FOR TRAINING DAY	£20.00
CLOSING BALANCE	£00.00
REQUESTING FROM ASC	£200.00

PANEL CO-ORDINATORS

MANCHESTER

HMP STRANGWAYS

GOING VERY WELL ATTENDANCE ON THE UP

KENYON HOUSE

GOING VERY WELL. WELL-ATTENDED GOOD FEED BACK FROM UNIT.

FOREST BANK

CLEARANCE FORMS DUE IN 29TH APRIL. DEREK VOTED IN AS PANEL LEADER

STYAL

CONTACT BEEN MADE LIZ VOTED IN FOR PANEL LEADER

EDANFEILD

MEN'S MEETING GOING REALLY WELL GOOD ATTENDANCE GOOD FEED BACK.
GIVEN ONE CLIENTS DETAILS TO PRISON SPONSORSHIP.
GOOD RELATIONSHIP WITH DR NESS AND ALL STAFF.
WOMEN'S

LINDA IS NOW CLEARED AND IN. FINDING IT DIFFICULT TO GET SHARES AND NEEDS PANEL MEMBER.

NORTH WALES

HAFFAN WEN

DUE TO LOW ATTENDANCE HAD MEETING WITH AST. MANAGER TO ASK IF MEETING COULD BE TAKEN IN MAIN UNIT, NOT POSSIBLE.

IT WAS SUGGESTED THAT WE BETTER ADVERTISE THE MEETING IN THE UNIT WITH BIGGER POSTERS AND WITH SOME REASSURING POINTS ON THEM ANONYMOUS NON- JUDGEMENTAL ECT.

AND MAYBE HAVE MEETING ON DIFFERENT DAY AND TIME.

LANCASTER

PEIRPIONT

ALL GOING FINE MEETINGS WELL ATTENDED GOOD RELATIONSHIP WITH STAFF

KIRKHAM

STILL NEED PHOTOS OF PEOPLE WHO WHERE ON LIST FOR CLEARANCE SO WE CAN MOVE FORWARD

PRESTON

NO CHANGE CAN NOT GET ANY RESPONSE FROM CONTACT THEIR

HMP LANCASTER CASTLE

MEETINGS ARE WELL ATTENDED AND GETTING BETTER REHAB HAS OPENED AGAIN NO PROBLEMS THEIR ALL IS WELL

MERSEYSIDE

ADELAIDE HOUSE

MEETINGS GOING WELL PLENTY HAVE SHARES GOING IN. CLIENTS ACCESSING THE BASIC TXT. GETTING GOOD FEED BACK

BIRCHWOOD

MEETINGS GOING WELL. GOOD ATTENDANCE. GOOD RELATIONSHIP WITH STAFF ALL WELL

HMP LIVERPOOL

HAD THREE MEETINGS IN THEIR NOW GOOD ATTENDANCE HAD GREAT RESPONSE? BRILLIANT RELATIONSHIP WITH STAFF THEIR OPEN TO ANY IDEAS WE HAVE AND WONT H&I AND P&I TO DO PRESENTATION FOR CARRT WORKERS TO BE ARRANGED

HMP RISLEY

STILL AWAITING E-MAIL ADDRESS TO FORWARD NAME FOR CLEARANCE

HMP HINDLEY

PRESENTATION TOOK PLACE ON THE 31ST MARCH WENT REALLY WELL JUST WAITING FOR CONTACT FROM PRISON

HMP GARTH

CONTACT MADE WITH THE SUB-COMMITTEE 25TH APRIL ASKING FOR MEETINGS JUST WAITING FOR FINALIZATION OF THE PRISONS REQUEST.

LITERATURE REPORT

NORMAL AMOUNT OF LITERATURE ORDERED CAN PANEL LEADERS BE MINDFUL OF WHAT THEY ARE TAKING AS TO NOT OVER STOCK THEMSELVES AND THE INSTITUTIONS THEY ARE ATTENDING THANKS

NEW BUSINESS

THERE WAS NO NEW BUSINESS

OLD BUSINESS

H&I TRAINING DAY WAS A BIG SUCCESS WELL ATTENDED BY MEMBERS AND WAS WELL PUT TOGETHER THERE IS AN SURPLUS CASH AFTER THE DAY PAID FOR ITS SELF THE AMOUNT IS £26.50 WHICH THE SUB-COMMITTEE AGREED TO BY SOME BEHIND THE WALLS BOOKS FOR PRISONERS IN HMP STRANGWAYS AND HMP LIVERPOOL

THE NEXT MEETING WILL BE HELD AT ST LUKES CHURCH, LONGSIGHT, MANCHESTER, ON 31ST MAY 08 3PM-5PM

THE COMMITTEE WOULD LIKE TO THANK ALL THOSE WHO HAVE BEEN OF SERVICE THIS MONTH AND WOULD LIKE TO WELCOME ANY NEW MEBERS TO COME ALONG TO THE NEXT MEETING

CAN ALL GSR'S PLEASE MAKE YOUR GROUPS AWARE OF ALL THE POSITIONS AVAILABLE ON THE H&I SUB-COMMITTEE AND PLEASE ANNOUNCE THAT NAMES ARE NEEDED TO GO ON LISTS FOR CLEARANCE IN DIFFERENT INSTITUTIONS.

ASC Discussion

John M service commitment came to an end. The ASC thanked John for his service. John said H&I vice chair, Andy will be at the next ASC to put himself forward for the vacant chair position.

Helpline Report

Phone line Report May 2008

No problems reported on phone line this month, due to work commitments one volunteer has handed in position so we are looking to fill Monday 10pm – 10am if anyone is interested or knows anyone who has expressed a wish to do service could they pass on their details We are putting the finishing touches to next weeks training day and are awaiting delivery of folders and literature to present all volunteer new starter packs. We are hoping the event will be well attended and could all volunteers confirm if they are attending. We are waiting for a statement from Pipex regarding payments made over the last 12 months as treasurer brought to our attention a payment of £60 and he was unsure what it was for. Unfortunately I was unable to gain the information over the phone so hopefully we will be able to work it out from the statement.

Your willing servant
Tony B (Phone line chair)

North West Convention Report

Convention opening Balance=£3000

Convention Closing Balance = £4984.33 + £98.22 Newcomer fund

The Moss side convention 2008 was a total success not just for Manchester but for our whole area. Many thanks go to everyone who helped in service at the various events leading up to the convention and the event itself.

On the weekend we had 465 people register and the total clean time was 1341 years,, 9 months and 10 days.

Newcomers were helped to feel accepted at the convention and we managed to provide beds in a local hostel for 6 male & 3 female newcomers as well as many local people providing beds for other. On the clean time countdown we gave away 40 books to people with 30 days or under and we also gave them a convention t-shirt each

The whole committee worked hard throughout the year and the combined efforts of the Fund raising and entertainments, the brew committee, Hotels and hospitality, Merchandise, Arts & graphics, Public Information, Hospitals and institutions and the convention committee.

The Leisure centre were very pleased with how smoothly the whole event went and the staff worked really hard in helping to make it the success it was.

Programming All workshops went really well, lots of positive feedback, the 'building stronger home groups' workshop's worksheets will be printed and distributed to area, One of the Saturday evening speakers has wrote and complained about how she feels she was treated on Saturday night by the person who chaired the meeting. We have written a letter of apology to her from the convention committee and wholeheartedly apologized for any distress which she may have experienced.

All the people who ordered share CD's will have now received them by post. We do have some left that will be available at area. Everyone who shared will be given a set. All the left over merchandise will be given to the next convention committee.

Any coffee, Tea and confectionary items left over were donated to the local Salvation Army hostel. We also made a £150 donation to a local school for the loan of a stage, this was gratefully received.

Recommendations:

1. More workshops at future conventions as they were really well received and attended.
2. A bigger budget for F&E, and to try and get more areas involved, get flyers out earlier, there was a lot of negativity preceding each event but all events went really well and got a lot of positive feedback.
3. To be aware of the need for proper facilities for children and therefore not rely so heavily on Parents and Carers. As a convention committee we needed to give ourselves more time to accommodate this.
4. Changing the Budget from £3000 to £4000 as we struggled this year to provide everything we wanted to.
5. Newcomer fund of £98.22 to stay in the newcomer pot for the next convention.
6. Profit £984.33 made from this convention to go to Region.

The whole convention committee would like to thank the area for voting us into the positions and allowing us to serve.

Love in Fellowship

The outgoing convention committee.

ASC Discussion

It was agreed to send region £984.33. Emma put a proposal on the table to increase the next convention budget from £3000 to £4000. The proposal was seconded and the vote was carried.

Prison Sponsorship Subcommittee

Present: Leanne – Chair
Matt – Vice Chair
Stuart – PO Box

Apologies: Gary – Treasurer
Sean – Correspondence Co-ordinator
Mark – Secretary
Dale – Refreshments

Opening Balance: £63.08

PO Box: Nothing in

New Business: A request from an addict in Edenfield psychiatric unit for sponsorship. The committee felt that this was ok as we are concerned with carrying the message to any addict with the desire to stop using.

The committee felt we should take a group inventory.

Posters for Manchester prison to be sent in with details of the H&I meeting on, as the committee felt that the boundaries between the prison and NA was being blurred. The most effective means of carrying the message is through a meeting. Stuart has spoken Manchester prison in relation to this and is to speak to H&I panel leader to ask them to tell addicts attending the meeting that they can get a sponsor to take them through the steps by letter if they are willing.

Closing Balance: £63.08

Next meeting: Sunday 25th May 12:00, Pensioners Hall, St Albans Road, St Annes.

ASC Discussion

Prison Sponsorship needs support.

PI Report

PUBLIC INFORMATION REPORT

PI MINUTES : Date – 19.04.08

Venue: QUAKER MEETING HALL, CARLISLE, CUMBRIA

Contact: Chair - Rob 07900577209 Vice Chair – Lisa 07886573342.

POSITION FILLED:

Chair - Rob Vice Chair - Lisa Literature - John Secretary - Sally
Co – ordinates in most areas, of NWE & NW – Rob, Eammon, Steve, Paul Brews person – Jack
Alternate Co –ordinate - Peter

POSITION VACANT:

Treasurer - 2 years clean time needed.
Co – coordinators for - Manchester & North Wales

Alternate position to all other commitments need only have 6 months clean time if doing a 2 year position.

ATTENDANCE SUB – COMMITTEE:

Rob, John, Peter, Janet, Brian, Paul, Richard, Andrew, Darren.

CONCEPTS:

Concepts read by John – addict:

APOLOGIES:

Rob, Sally, Lisa, Eammon, Steve

CHAIRS REPORT:

Took the 2 year plan to area and requested a rolling budget so that we can start to work towards fulfilling our aims, this was passed. We are looking into opening a bank account so we can start to look after our budget the suggested way.

We have been in touch with the printers who have given us a price on 20,000 business cards at a cost of £185. They are going to get back to me with a cost for any amendments that we need to make.

It has been a quiet month and no presentations have been done, May on the other hand has maybe 5 on the horizon 3 being definite.

LITERATURE REPORT:

Stock levels are good, waiting to get addresses for post outs and pin pointing gaps in the public services that have not been informed of N A. Ask that any members who have addresses of services in their area that do not know of N.A get in touch with our committee.

CO – ORDINATORS REPORT:

Paul from Cumbria gave the committee a report on what they had been doing in the area with poster blitzes being the main tool due to lack of numbers of people in the Cumbria area and the size of the area. He asked for help from our committee with any ideas that we could give to them to help in getting the message out there. He thanked the committee for coming to Cumbria.

NEW BUSINESS:

We need to meet up with the new web servant and come up with ideas as a committee of things to put on the website for the public information part of the site for example how the chit system works and how we can work in relation to services already out there.

Looking at new ways of bringing the N.A name into the public domain, like public service announcements on radios and in hospitals on Yell .com and the drug service cards that get handed out by local DATS with phone numbers of drug related services.

FUTURE PRESENTATIONS:

Chester to drug services in the City.

Blackpool to an assortment of services.

Liverpool a stand at Aintree racecourse for Sefton D.A.T

TREASURER OPENING & CLOSING BALANCE:

Opening Balance: - £200.00

Closing Balance:- £145

SERENTIY PRAY: Closed the meeting with Serenity pray & “thank you” to all, for your service.

NEXT MONTHS MEETING DATE & VENUE:

Date:- 24/05/08

Time:- 1pm until 3pm

Venue:- St.Helens – Holy Trinity Church, Traverse street, Parr Mount, Fingerpost.

CAN GSR'S PLEASE TAKE BACK TO THE GROUPS THAT MEMBERS ARE NEEDED TO GET THIS MESSAGE OUT SO COME ALONG TO OUR NEXT P.I COMMITTEE MEETING AND GET INVOLVED IN SERVICE.

Web Servant Report

Henoc is currently updating the website with correct information.
£80 hosting fee will be due soon.
If anyone has any suggestions or issues around the web site, to contact Henoc

New Business

A proposal for 2009 North West Convention was put on the table. The proposal was presented by Gary and Carl from Liverpool. The proposal was seconded and carried. Carl from Liverpool was voted in as the Chair for The North West Convention 2009. Carl will now set up the NWC committee. It was said to stay in guidance with the appropriate clean time.

Treasurers Closing Balance

Closing Balance £2839.96

Date & Time of Next Meeting

We will meet at The Pensioners Hall. St Albans Road. St Annes FY8 on Sat 7th June 2008 1:30 till 5pm. The Steering committee meeting will commence at 1:00pm.