



Area Service Committee Minutes for September 2007

These are the full minutes as recorded at the ASC by the secretary. They are collated from the event, and the reports that are emailed into the secretary for inclusion. The reports appear as sent by the sub committee, hence the differing formatting and appearance. Please email webservant@nwna.info with any errors, omissions, errors, or further information. Please check our website notice board regularly for updates on information, latest meeting times and service committee information. <http://www.nwna.info/noticeboard>

ASC Steering Committee Report

Joe stated he was standing down as Chair due to personal circumstances

Sam stated her service position of PI Chair was up.

To confirm, RCM will get a 20 minute slot after a Region and 10 minutes normally.

There were also discussions about possibly lengthening Area and the expectations on what a GSR should be taking back to groups. Paul is going to find out from other areas how they work. Sam stated that it could maybe work better if the area split.

Lenny stated that there is still no cheque book. Lenny said that he has some cash to send as a donation to Region

The secretary stated that reports were all received in August, thank you but as a reminder can they continue to be submitted to her within the week after area to nicola.rimmer@tiscali.co.uk.

Concepts Read By

Rob

Apologies

Jon Jon (H&I Chair), Dave Mac (Webservant), Leanne (Prison Sponsorship Chair) and Ruth (Brews)

Last Months Minutes

Passed

Receipts were submitted for £23.90

Treasurers Opening Balance

£1,861.62

Helpline Report

No report received

Steve's 12 months is up and therefore is handing in his position but will help whoever takes it on.

£35 budget handed back

Thanks to Steve for his service

Tony showed interest as of next month, when his GSR commitment is up.

Introductions & Group Issues

- Tony Bolton mtg brought that policy states 3 of the following 4 should be signatures on the Areas treasury account, the Treasurer, Alt treasurer, RCM and the Chair

Joe stated that sometimes it's easier to open a new account. Tony suggested we get some extra mandates. Lenny is going to meet up with Darren and John R (previous signatures) and make an appointment with the bank manager to get this sorted.

- Andy requested a starter pack for the Monday night Liverpool meeting
- Lee Oldham mtg Thursday 7pm said there are only 2 trusted servants at the moment and they both need to hand their positions in. If no one commits the meeting will fold. Can GSRs take this back to their groups. The meeting is held in a CDT and they have good relations with the staff.
- There will not be a Llandudno mtg on 14th Sept
- The Preston Thursday night mtg will be held at 7:30pm at the Salvation Army just on the 20th Sept

Positions Vacant

<u>Position</u>	<u>Servant</u>	<u>Start Date</u>
ASC Chair	Neil	Sept 07
ASC Chair Vice	Position Vacant	
ASC Treasurer	Lenny	April 07
ASC Treasurer Alternate	Gary	April 07
ASC Literature	Joanne	May 07
ASC Literature Alternate	Kim	May 07
ASC Secretary	Nicky	April 07
ASC Secretary Alternate	Position Vacant	
ASC Brew person	Ruth	May 07
Regional Committee Member	Paul M	Jan 07
R.C.M Alternate	Andy	Feb 07
European Convention Chair	Mick	
CD & Tape Library		Aug 07
Convention Chair 2008	Steve M	
Helpline Chair	Position Vacant	
Hospitals & Institutions Chair	John	May 07
Meetings List	Peter	Aug 07
Outreach Chair	Position Vacant	

Parents & Carers Chair + F&E	Anthony	Aug 07
Post Box	Position Vacant	
Prison Sponsorship	Leanne	April 07
Public Information Chair	Rob	Sept 07
Website Chair	Dave	

Thanks to Joe for his service. Neil put himself forward as Chair, it was seconded and the vote was carried.

Rob put himself forward for PI Chair, this was seconded and he was voted in.

Literature Report

Sales: £605.70

Stock £1022.05

£700 has been passed to Area from the literature account

Joanne found out how much it would cost for 2 white books in each language it is printed in, it was minimal, 66 cents each. Tony's group conscience was that each foreign group should come to area and ask for literature. There was a difference of opinions at area on this subject.

Jo is to order 3 white booklets in each language

Andy asked if the ECCNA share CDs were ready yet. Joanne didn't know as some one else is producing them

Meetings list

These were distributed.

CD and Tape Library

All operational

Post Box Report

This position is still vacant.

Lenny is going to cancel the £144 cheque he posted to them last month that was to pay for 2 years service, due to a previous cheque being cashed.

Regional Committee Member Report

No report, Paul is going to take some questions back to Region from the steering committee

Sharon asked about subcommittees putting on fundraisers

Parents & Carers

No report received

Anthony asked if P&C could sell their merchandise at Area in the literature room. This vote was carried. Paul stated that their merchandise needs to be kept separate from the literature.

H&I asked if there was time and space definitely allocated for their subcommittee's mtg at the fundraiser. This was confirmed.

Hospitals & Institutions Report

H & I N WALES & NW AREA SUB COMMITTEE MEETING 25/8/07

The meeting opened with a moments silence.

The Traditions were read by Carol.

Attendance : Anthony, Andy M, Jimmy, Lee, Peter, Graham, Claire, Mel, Steve, Phil, Carol, Sharon, Brian, Mike B, Mike D, Billy, Lee.

Apologies : Tony, Lee, Jon, Anthony ,Richie, Charlene, Mike, Mark.

POSITIONS VACANT ;

Secretary ; 1 year clean time.

Panel co-ordinator Manchester ; 1 year clean time.

Panel leader kirkham ; 1 year clean time.

Panel leader Peirpoint ; 1 year clean time.

Panel member Peirpoint ; 1 year clean time. (Pierpoints rules)

Panel member Female focus ; 1 year clean time.

Panel member Adelaide house; 6 months clean time.

Panel member Birchwood; 6 months clean time.

Carol voted in for Panel member Adelaide house.

Billy voted in for Panel member Birchwood.

POSITIONS ON COMMITTEE

Chair: Jon Jon 07727 235787

Vice chair: Andy

Literature: Mike B 07817 106540

Treasurer: Sharon 07738 705257

Panel Co-ordinator Liverpool: Anthony

Panel Co-ordinator Lancashire; Lee

Panel Leader Mel; 07866 619501

Mark: 07792 112887

Charlene: 07879 270242

Jimmy

Lee

Mike M: 07824 805155

Mike D

Refreshments; Tony

REPORTS FROM TRUSTED SERVANTS

Female Focus ST ANNES Aug 07

PANEL LEADER ; Mel.

PANEL MEMBER ; No panel member although Sharon continues to go in.
LITERATURE; Running very low. Peirpoint provide funds but didn't turn up at area to get any.(seen steve since and leaving money to get this months).
ISSUES; Good relationship with staff, shares going well. Girls look forward to seeing us. Still no Panel member, but Sharon and myself manage ok. I have an operation on 1st October, so will arrange cover for that week otherwise all is well.
EXPENSES; Expenses for one girl, sharing 12 :00
Mel's travel 29:70 (tickets submitted to treasurer)
TOTAL - 41:70

Kevin White LIVERPOOL AUG 07

PANEL LEADER ; Jimmy F
PANEL MEMBER ; Lee
LITERATURE ; The unit can provide funds of 15:00-20:00 a month if H&I can commit to another meeting. I have committed myself to this role so we'll see how things pan out over the next month on a Saturday night with this.
ISSUES ; None, things are good, good attendance from clients good relationship with staff. Excellent feedback from both staff and clients.

Birchwood AUG 07

No attendance at sub committee meeting but all is reported to be going well. Billy voted in as new panel member, well done Billy!

Adelaide House AUG 07

PANEL LEADER ; Charlene.
PANEL MEMBER ; Carol (voted in well done Carol!)
Reported to be going well, good attendance, shares every week, clients attend outside NA meetings on leaving.

Lancaster Castle AUG 07

PANEL LEADER ; Steve.
ISSUES ; experiencing problems. Only one meeting since last H&I area meeting , no meeting open at all in rehab unit.

H&I just want to attend and hold a meeting but this dosen't seem to be happening because of changes within the prison, 15 minutes have been shaved off the meeting, now starting & ending at 6:15 and 7:15pm. Lee, panel co-ordinator will try to speak to governor to resolve any issues, a new point of contact needs to be established in the prison to avoid any further confusion.

Kirkham AUG 07

ALL POSITIONS OPEN.

Lee (PANEL CO-ORDINATOR LANCASHIRE) spoke to Gwen at Kirkham. Collecting list for clearance for people who already have clearance at Lancaster Castle and others who don't. Gwen advised everyone trying to be cleared for Walton (Liverpool) also, to be honest, as dishonesty prevents clearance and it's the same security for all three prisons. A presentation is to be arranged for Kirkham.

Kenyon House PRESTWICH (MANCHESTER) AUG 07

PANEL LEADER ; Mark H (not present)

PANEL MEMBER ; Claire

Claire reports all is going well, people at Convention and attending Manchester Meetings as a direct result of H&I attending Kenyon House. Well done!

Strangeways Manchester AUG 07

Mike reports all is well regular attendance on Tuesday nights, but will be changing to Wednesday nights soon as one trusted servant starts college soon. Forms for clearance for more people to get in are in the process of being assessed.

Buckley Hall AUG 07

Banksy has still not heard anything back and feels that he has put in enough action and is getting no response from staff. H&I still would like to have access to the prison, will re-assess situation at next sub committee meeting.

Edenfield PRESTWICH (MANCHESTER) AUG 07

PANEL LEADER ; Mike M (not present)

PANEL MEMBER ; Pete J

REPORT ; Mike M and Mike B went in. Facility thought it was for a presentation. Looked around, discussed with doctor and staff how best to reach all patients with presentation. Starting on Wed 29th Aug at 6:00 pm, hoping to do two forty minute slots on two separate units. Facility flexible and open to H&I suggestions.

LITERATURE REPORT

Literature was not ordered in time, but will try to get at ASC and give to people there for relevant areas.

TREASURY REPORT

Literature	£ 50:00
Travel, Female Focus (four weeks)	£ 41:70
Travel to H&I from Blackpool	£ 15:00
H&I Guidelines	£ 7:50
Travel to ASC for H&I chair	£ 10:00
Travel to H&I from Liverpool	£ 10:00
Rent of room for meeting	£ 10:00
Total expenditure	£ 144:20 leaves £5.80 in budget.
Requesting from ASC	£144.20 plus £50.00 ASC agreed to this month.

	TOTAL £194.20
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NEW BUSINESS

ASC inventory.

This committee is serving to the best of its ability with the funds currently available. More facilities are now being attended and the H&I committee is following its primary purpose to carry the message to the addict who still suffers who cannot attend outside NA meetings.

Proposal for next H&I sub committee meeting to be held in Darwin for next 3 months, although 29th September to be held at Green Lane Community Centre during fun day 3pm to 5pm. After that October and November at Earcroft Community Base, Darwin LANCASHIRE.

Hafynwen Wrexham.

Detox (in patient) facility, joint presentation with P&I to be done Tuesday 28 AUG.

OTHER BUSINESS

3rd party reference requested from Strangeways and Lancaster for Liverpool prison. Letter requested, as needs to be in writing as to what H&I's relationship is with other prisons and what the prisoners want to get from presentations.

Cindy Maguire.

1 hour slot on 16th October at ECD meeting to do a presentation. Cindy is the manager of all treatment facilities in prisons in North West England. Need a male and a female to share, history of NA, statistics of facilities we attend. Lee to do 10 minutes, another NA member who got the message through H&I to be asked to share.

Fund raiser to be arranged for Bonfire night!

Thanks to all who attended.

The meeting was closed with the serenity prayer.

Area Business

Requested £194 but haven't got receipts for the £50 literature ordered as its not been received yet. Sharon said she would write a personal receipt and this would only happen this once as it was a mishap. Sharon is going to claim the money off Lenny.

Old Business

Rolling Budgets? Over previous years if you don't use your budget monthly that it was gone. If extra is required it's voted on a ad hoc basis.

Sam explained that the PI situation was that it wasn't rolling it was that, the 1st month Lenny had cashed dup, the 2nd month Sam was on holiday and the 3rd the Vice Chair didn't turn up to claim.

Website Report

Apologies

No Report Received

European Convention Report

No one present, no report received

North West Convention 2008

No report received

Anthony mentioned about it being at the Leisure centre and not the Hilton, Steve explained it was due the expensiveness of the hotel rooms.

Sharon brought a concern about it being in Moss Side. Steve stated that he's had as many good as bad comments.

Anthony wanted a contact at the leisure centre so he could liaise about the crèche.

PI Report

PUBLIC INFORMATION MEETING

DATE : VENUE & TIME.

01/09/07 Pensioners Hall, ST Annes on Sea 12.30P.M

PRESENT.

Sam - Chair, Rob, Eammon, Peter, Lisa, Steve, John, Andy, Brian.

POSITIONS.

Sam stepped down as chair due to commitment being fulfilled. Around of applause was given.

Steve was voted in as co-ordinator for Liverpool.

Lisa was voted in as vice chair.

Rob was voted in as chair to be confirmed in ASC.

CHAIR - ROB

VICE CHAIR - LISA

LITERATURE - JILL

LIVERPOOL CO-ORDINATOR - STEVE

BIRKENHEAD CO ORDINATOR - GARY

BUSINESS.

As this is a new committee it was decided to start at the beginning and get back to basics. Building a strong sub committee and getting more poster drops done by the groups in their areas. Andy said posters and cards could be purchased by the groups from the U.K.S.O. This will be looked into and brought to area with a list of do's and don'ts.

It was discussed about raising the P.I budget at area this will be brought up at the area inventory on the 15/09/07.

Concerns were brought up at meetings that P.I had help set up in day care services not having the support after being running for a few months they were then folding.

Next meeting 29/09/07 at 12.00 p.m at Holy Trinity Church, Finger Post, St Helens.

Area Business:

Sam asked where we were up to with the Chit system in Blackpool. Neil said that no one had attended for about 2 months but it is still operating

Thanks to Sam for her service.

Prison Sponsorship Report

Couldn't open report?

New Business

- The Area inventory will take place on the 15th Sept 1 till 5pm in the small room of The Pensioners Hall. St Albans Road. St Annes FY8. Please can GSRs, subcommittee chairs and administrative officers please answer the following 3 questions, which can be found on page 59 of The Guide to Local Services.
 1. How well has the area committee done this year at serving the groups and how can it better serve them in the coming year?
 2. How well has the area committee served the larger community and how can the committee better serve the community at large?
 3. How well has the area committee done at supporting NAs regional and world services? How can the area provide better support for these services?
- Sam clarified Ash gave her the initial £150 budget in a lump sum. Sam didn't realise the £150 was included in that. Subcommittees were made aware that their budgets need passing on to their predecessors.

Anthony asked Sam is she could speak to Rob re the inventory and if the budget needs increasing.

- CD/Tape Share committee putting share on North West Website?

Phil Sat night mtg Blackpool's conscience said yes.

The Bolton mtg was concerned we were duplicating what the CD/Tape share review committee was already doing, so why fund this one?

Anthony stated we have plenty of shares that we hold the copyright on. Darren stated this would be a great PI tool. Can this go back to groups again and find out if anyone wants to be on the subcommittee

- Can the Salford meetings not be put under Manchester as they are not part of that area.
- There is a new meeting starting in Liverpool on Wednesday night at 7pm, the address is 77 Bardsay Road, Walton, Liverpool, L4 5SQ
- There was some discussion re minutes being posted to every meeting venue, for and against. Can this go back to groups please. This will be put into Old Business.

Treasurers Closing Balance

Closing balance £1741.28

£145 went to region as this was the surplus cash we had.

Date & Time of Next Meeting

We will meet at The Pensioners Hall. St Albans Road. St Annes FY8 on Sat 13th October 2007 2 till 5pm. The Steering committee meeting will commence at 1:30pm

Please all remember the Area Inventory will take place at the venue mentioned above on 15th September, 1 till 5pm