



These are the full minutes as recorded at the ASC by the secretary. They are collated from the event, and the reports that are emailed into the secretary for inclusion. The reports appear as sent by the sub committee, hence the differing formatting and appearance. Please email webservant@nwna.info with any errors, omissions, errors, or further information. Please check our website notice board regularly for updates on information, latest meeting times and service committee information. <http://www.nwna.info/noticeboard>

This month at area we had a ASC inventory

ASC Steering Committee Report.

- No chair of a sub-committee attended.
- No literature this month, but it was said that people can order from UKSO if urgent.
- The website was discussed as it was in dire state. Bill kindly stepped in to help update it and noticed we were 24 hours off losing the website. Bill paid this immediately. This website position needs seriously addressing.

Attendance.

Julie secretary, Sharon chair, Joanne vice-chair, Neil S, Matt Prison sponsorship, Stuart H GSR, Carl H GSR, Gavin M GSR, Mat GSR, Tony H GSR, John R Alt GSR, John B GSR, Gary GSR, Shaun GSR, Steve B GSR, Paul W GSR, Mark H Visitor, John GSR, Dave W GSR, Wendy, Lee, Mark, Peter, Rob P & I, Laura, Sally, Bill S, Robert H Prison sponsorship, David H GSR, Kim B, Graham C Post box and GSR.

Concepts Read By.

Bill

Apologies.

Henoc webservant, Tony phone line, Adam literature, Ruth vice-treasurer.

Last Months Minutes.

Passed

Treasurers Opening Balance.

£4087.88

Collette said the bank accounts/signatures is all sorted now. She has received paying in books and cheque books so things should run nice and smooth from now on. The budgets should stay the same at present due to the last 2 months and only breaking even.

Collette said that our average income has been £900 over the last 6 months. April to July the average was £1000 due to high donations. The last 2 months however we have only broke even which has

been down to having no donations from literature. We donate to region and our prudent reserve is £750 which was decided 6 months ago. Anything over £750 is donated to region.

Issues with relying on literature donation was discussed. Literature get 15% off when ordering from UKSO so the 15% we save gets donated to area. Joanne said the average ordered is £800 a month. The 15% saved accumulates and is donated to area every few months. Joanne suggested that both literature and ASC monies could run into the same pot and that UKSO were surprised to learn that our ASC has separate pots. Sally said that regions sub-committees have separate bank accounts.

Tony said it was a good idea for it to be all out of one pot. Wendy said maybe its best left as it is because it is shared responsibility. John said the 15% could go to the groups so it would encourage them to buy more and said should area be relying on this 15% being donated?

Collette said maybe we should go back to the way it was. People taking their monies, bringing change and receipts back so the treasurer has an accurate report of where we stand. At the moment sub-committees have their own bank accounts and manage them responsibly. Anything they don't use after a year is given back to area.

Paul said we need to make changes and decisions on this issue and Collette should have some say. John said the sub-committees could use their extra monies by putting on extra workshops to enhance themselves. Prison sponsorship said they struggle getting people to their original meetings never mind a workshop at the moment.

Paul said this is a big issue and we need to know where we stand with the treasury. It needs to be kept simple. Collette agreed and said she doesn't have a true account of what monies we have because it is all in separate bank accounts. Tony was disappointed with this inventory. Paul suggested we have a meeting regarding treasury and follow the NA guidelines. Wendy said sub-committees should give financial reports to the treasurer and it is all down to communication. Rob said if the sub-committees aren't producing financial reports and being responsible then they shouldn't be taking the monies. It was said that there is no harm in having separate accounts if they are managed responsibly.

Lee said it is too unmanageable to have all these accounts and quoted that in the concepts it talks about single accountability.

Rob, Sharon and Collette will be meeting up to discuss the situation. Joanne is going to get in touch with the new literature chair so he attends also. Joanne is happy to help with regard to the literature.

Helpline.

No report as yet, Tony sends apologies.

Hospitals and Institutions.

No report as yet.

Prison Sponsorship.

In the last year the group is growing. Service positions are being filled and people are showing commitment. Last year there was only 3 people committed. Were getting access to Lancaster castle and we will see what the response to that is before approaching more prisons. Prison sponsorship is not on the NA website or guide to local services, could area please rectify this matter? As most of our guidance is coming from America. We have excess monies, the £30 monthly monthly budget not being used. Would area like us to donate it back every 6 months as area needs it.

Bill said he could help Prison sponsorship with regard to the website. Thanks from Tony for the Prison sponsorship inventory. Prison sponsorship advised to take their budget and any excess can be given back.

Narcotics Anonymous Prison Sponsorship Sub Committee Meeting

Sunday 14th September 2008

Minutes Silence

Attended ; Matt (Chair) Mark (Secretary) Diane (Vice-Chair) Gary, Robb ,Kim

Apologies ; Lorna
Ian

Positions Vacant ; Treasurer 2yrs
P.O Box Co-ordinator
Service Co-ordinator

Treasurer's Opening Balance ; £206.11p

Sponsors; 10

P.O Box; Nothing in
Business

Robb put himself forward for the treasurer position. Voted in Gary to take him through the position.

Kim put herself forward for the P.O Box position. Voted in Stu to take her through the position.

Gary to take on Service Co-ordinator until position is filled.

Sponsors contacted, majority still want to committee, Gary to revise list.

Matt and Stu went to Lancaster went well need to go back and speak to the Governor.

Need to follow up on getting Literature from Strangeways.

Matt to speak to H & I about getting into Style Prison.

Treasurer's Closing Balance ; £186.11p

Close; Serenity Prayer

Time and Date of next meeting; 12th October 2008 at St. Anne's Pensioners Hall 12.00 pm

Public Information.

Rob is standing down from his position the next chair will do the inventory. Rob asked that could the minutes be sent to pi@nwna.info it was said that public information needs to be run on a yearly budget not a monthly one as there is a lot to do and plan.

PUBLIC INFORMATION REPORT

PI MINUTES: Date –.20.09.08

Venue: Wash Lane School Hall, Wash Lane. Latchford Warrington WA4 1JD.

POSTION FILLED - POSITION VACANT:

Chair Sally but still need to be ratified by A.S.C. Rob - Treasurer - 2 years clean time needed. Paul – co-ordinator for Liverpool. Tea person - Jamie

Vice chair. Co-ordinator for North Wales - & Manchester - 1YR. Secretary - 1YR

Position voted on to be able to carry on with the committee meeting. Emma handed in her position due to personal things need attending too.

We would like to thank every one for their service. “**Thank you**”

ATTENDANCE:

Rob, John, Penny, Paul, Jaime, Peter, Lee, Sally, John, Joanne.

Apologies –Paul, Cumbria co-ordinator

TREASURER OPENING & CLOSING BALANCE:

Opening Balance: - £378.58 + £75.00 phone line

Yello.com £160.00 Committee presentation etc service £73.40 = £233.40 1

Closing Balance: - £145.18

As Rob as just been voted in today he is going to get the Lloyds T.S.B account opened this month with x3 people singing.

VISITORS REPORTS / REQUEST:

Jo form A.S.C turned to observe and would like to visit more committee meeting to learn more now she has been to PI.

LITERATURE REPORT:

VISITORS REPORTS / REQUEST:

Jo form A.S.C turned to observe and would like to visit more committee meeting to learn more now she has been to PI.

LITERATURE REPORT:

John service is up next month. There is to an inventory of all the literature and packs to be made up for the new presentations.

CHAIRS REPORT:

Minutes got read out at A.S.C by Literature person as there has been no chair.

CO-ORDINATORS REPORTS:

Peter – Cheshire report – arranged with Warrington D.A.A.T to have the NA number on a list of numbers of all services in Warrington. On the 26th August went to the venue youth hostel made contacts with

arena housing and with Warrington collegiate with the hope of doing a present action in November. Organized a poster blitz around Warrington on the 13th of September with members form Warrington N.A. Hope to go up to Altringham next week to organise a poster blitz.

Future presentations:

Wigan is to be sorted by Peter on finding out more information form the person requesting it as email was sparse.

N.T.A have requested a NA member present at a north west recover conferences on 13th November – Sally has been asked to do this, but it could be another committee member.

Rob in contact with Steve Caffyn form Wymot prison to arrange the date for October or November.

NEW BUSINESS:

Chit to be read out with all committee and then put onto the NWE&NWA website. We still need to bring up at next committee meeting a long with reading chapter 6 in PR guidelines and fully understanding what we do as a committee and what the NA group is responsible for.

Changing name of PI to PR, all committee to be involved after reading the PR guidelines published by World service last year. Rob to come back, next month with info on Yell.com. Burnley house presentation date to be sorted out as possible next year in Feb. Committee to read 2 year plane and understand what they are working to wards.

SERENITY PRAYER:

Closed the meeting with Serenity prayer & “thank you” to all, for your service.

NEXT MONTHS MEETING DATE & VENUE:

Date: - 18/10/08 Time: - 2pm until 4pm

Venue: - Wash Lane School Hall, Wash Lane. Latchford Warrington WA4 1JD.

GSR'S TAKE BACK TO GROUPS WE NEED MEMBERS TO COME ALONG TO HELP FIND NEW WAYS TO CARRY THE MESSAGE TO THE STILL SUFFERING ADDICT.

Post Box Report.

Graham given phone bill to chair. Report is Graham picks the post up, nothing else to report.

Meetings list.

Joe said we are wasting money printing too many meetings lists. We could save money by people printing themselves copies off the website as well as hard copies at area. Joanne said it needs to be voted on. Neil said we should take this to the next area.

Cd and tape library.

No report. Position vacant.

Webservant.

No report. Henoc sends apologies. Issue regarding website discussed. Bill was asked to put information on the website as the current webservant has been unable to do so. Bill used to be a webservant and said that the website was in a state. He has helped by updating information. Bill noticed that we were due to lose the website as it had not been paid and he paid it. The website would have been lost on 04/10/08. Bill would like to put himself forward for this position if the current webservant does not want it.

It was said that it is crucial to have a web servant who can fully commit as it is extremely important for areas information, noticeboards, minutes, meetings lists, events etc.

Lee said how did bill manage to alter the website as he was not the current webservant? Bill said he still has the passwords and registered information. It was said that this is a good thing that we have members who have the passwords for emergencies like we have just had re- losing the website!

Matt said the webservant position needs to be addressed. This will be done next month.

Bill said MP3 can be used via our website for the CD and Tape library. He said the website ha lots of potential. He said he would like to help to do this with the current webservant.

Literature.

The new literature chair is due to start next month. He sends his apologies. Neil has been stepping in to help as we have had no literature chair. He said so far there are no issues with literature and it is going ok.

Joanne said can we not decide on literature even though the new chair is not present? as it has been managed by the steering committee up until now.

Secretary.

Julie said this is her first month as secretary and therefore has nothing to report on the last 6 months. A year supply of A5 envelopes 500 for £10 which is 2p per envelope has been bought. We will be saving money on postage by the minutes being sent A5 and not A4.

Next area there will be a note sent out with all the 'posted' minutes for the recipient to reply by text or email to the secretary to remain on the 'posting' list. The posting list comes to a cost total of £18.40 each month.

Vice-chair.

Joanne is going to take part in sub-committee meetings and get to know the workings of area and read all the relevant literature.

Chair.

Sharon has chaired 2 ASC's. Sharon wants to fulfill her commitment and said there is always room for improvement and welcomes any comments. Last months ASC ran over by 15 minutes. Sharon said she needs to keep a tight rein on timekeeping. Sharon knows a lot about the sub-committees and will make effort to attend as many meetings as possible.

Discussions on the 3 questions in guide to local services.

I am really sorry my typed up Notes were not saved and have been destroyed already because I thought they had saved to file – sorry this wont happen again
Julie

Positions Vacant

<u>Position</u>	<u>Servant</u>	<u>Start Date</u>
ASC Chair	Sharon	Aug08
ASC vice Chair	Joanne	Oct 08
ASC Treasurer	Collette	April 08
ASC Treasurer Alternate	Ruth	March 08
ASC Literature	Adam	Nov 08
ASC Literature Alternate	Position Vacant	
ASC Secretary	Julie	Oct 08
ASC Secretary Alternate	Position Vacant	
ASC Brew person	John H	July 08
Regional Committee Member	Position Vacant	
R.C.M Alternate	Position Vacant	
CD & Tape Library	Position Vacant	
Convention Chair 2008	Carl	
Helpline Chair	Tony	Oct 07
Hospitals & Institutions Chair	Andy	May 08
Meetings List	Joe	Aug 08
Outreach Chair	Position Vacant	
Parents & Carers Chair + F&E	Position Vacant	
Post Box	Graham	Dec 07
Prison Sponsorship	Leanne	April 07
Public Information Chair	Position Vacant	
Webservant	Henoc	March 08
Share Review Chair	Position Vacant	

Lee put him self forward for the alternate literature chair and the vote was carried.
Sally put herself forward for the P&I chair and the vote was carried.

New business

On next ASC agenda there to be a vote on the meetings lists and if people should help and print their own off the website as well as hard copies.

Area to start at 1pm with the steering committee starting at 12.30pm due to GSRs not getting time for themselves. This was voted on and was carried.

Sharon,Rob,Collette and Adam to discuss their meeting about ASC monies.

Next meeting will be at the pensioners hall in St.Annes and area starts at 1pm – 5pm